

**CITYOFFAIRFIELD
CITY COUNCIL MEETING
TUESDAY, AUGUST 25, 2020 @ 6:00PM**

THE CITY COUNCIL OF THE CITY OF FAIRFIELD, TEXAS WILL CONVENE INTO **A REGULARLY CALLED MEETING AT 6:00PM ON TUESDAY, AUGUST 25, 2020** AT THE GREEN BARN/ CONVENTION CENTER AT 839 EAST COMMERCE STREET, FAIRFIELD, TEXAS. PURSUANT TO SECTION 551.127 OF THE TEXAS GOVERNMENT CODE, AND IN CONJUNCTION WITH THE GUIDANCE AND PROVISIONS PROVIDED BY THE GOVERNOR OF TEXAS IN THE DECLARATION OF DISASTER ENACTED MARCH 13, 2020, MEMBERS OF THE CITY COUNCIL MAY BE PARTICIPATING REMOTELY IN COMPLIANCE WITH THE TEXAS OPEN MEETINGS ACT, AS TEMPORARILY MODIFIED BY THE GOVERNOR, AND COUNCIL RULES OF PROCEDURE. **MEMBERS OF THE PUBLIC MAY PARTICIPATE REMOTELY BY JOINING AT (844) 854-2222 AND ENTER CODE693979.**

NOTICE: AT ANY TIME DURING THE CITY COUNCIL MEETING, THE CITY COUNCIL MAY ADJOURN INTO EXECUTIVE SESSION FOR ANY REASON LISTED ON THIS AGENDA PURSUANT TO ANY APPLICABLE SECTION OF THE TEXAS GOVERNMENT CODE, CONSULTATION WITH ATTORNEY- SECTION 551.071, REAL PROPERTY DELIBERATION - SECTION 551.072, DELIBERATION ON GIFTS - SECTION 551.073, PERSONNEL MATTERS- SECTION 551.074, DISCUSSION OF SECURITY MEASURES- SECTION 551.076 AND ECONOMIC DEVELOPMENT - SECTION 551.087.

*H.B.NO.2840-Section 551.001(3)(b)and(c). A governmental body shall allow each member of the public who desires to address the body regarding an item on the agenda for an open meeting of the body to address the body regarding the item at the meeting before or during the body's consideration of the item. A governmental body may adopt reasonable rules regarding the public's right to address the body under this section, including rules that limit the total amount of time that a member of the public may address the body on a given item. **CITIZENS WISHING TO SPEAK DURING CITIZEN COMMENTS OR ON A PARTICULAR AGENDA ITEM NEED TO NOTIFY THE CITY SECRETARY AT: (903)389-2633 BY 4:00P.M. MONDAY, AUGUST 24, 2020.***


1. CALL TO ORDER; PRAYER, AND PLEDGE
2. VISITORS AND CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS TIME.
3. DISCUSSION AND POSSIBLE ACTION ON A CONTRACT RENEWAL WITH EAGLE FLAG FOOTBALL
4. DISCUSSION AND POSSIBLE ACTION ON A PURCHASE ORDER REQUEST FOR A DUMP TRAILER
5. DISCUSSION AND POSSIBLE ACTION OF AN EMERGENCY PURCHASE FOR MIMS CREEK WASTEWATER PLANT
6. EXECUTIVE SESSION:
 1. ECONOMIC DEVELOPMENT – SECTION 551.087
 - a. DISCUSS PROJECT TRAVEL WITH DAVID FOWLER OF THE FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION
7. RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION, IF ANY, ON ITEM(S) DISCUSSED IN EXECUTIVE SESSION
8. ADJOURN

I CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED BY **AUGUST 21, 2020** At 6:00 P.M. ON THE WINDOW AT THE ADMINISTRATION AND UTILITY BILLING OFFICES LOCATED AT 425 W. COMMERCE ST, FAIRFIELD TEXAS, AND WILL REMAIN POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING SCHEDULED TIME OF THE MEETING, I FURTHER CERTIFY THAT THE FOLLOWING NEWS MEDIA AND WEBSITE HOSTING WAS PROPERLY NOTIFIED OF THIS MEETING AS STATED ABOVE: FAIRFIELD RECORDER AND FREESTONE COUNTY TIMES, FAIRFIELD, TX.


Nate Smith, City Administrator

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS SHOULD BE MADE FORTY-EIGHT (48) HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (903) 389-2633 FOR FURTHER INFORMATION

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	August 25, 2020	AGENDA ITEM	Contract with Eagle Flag Football
AGENDA SUBJECT:	Discussion and possible action on contract renewal with Eagle Flag Football		
PREPARED BY:	Nate Smith	Date Submitted:	August 19, 2020
EXHIBITS:	Contract		
BUDGETARY IMPACT			
None			
CITYADMINISTRATOR APPROVAL: 			

SUMMARY:

Eagle Flag Football is requesting the use of the field behind Ike Carden Arena for football activities. The activities are part of the Governor's guidelines for COVID-19.

RECOMMENDED ACTION:

Recommend approval

STATE OF TEXAS
COUNTY OF FREESTONE

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KNOW ALL MEN BY THESE
PRESENTS

EAGLE FLAG FOOTBALL AGREEMENT, 2020

On this the 12TH day of August, 2020, the City of Fairfield, Texas as owner and Lessor (hereinafter called "City") of Moody Fairgrounds and all its improvements and structures, and the Eagle Flag Football, Freestone County, Texas, 75840, as Lessee (hereinafter called "Association"), whose mailing address is P.O. Box 279, Fairfield, Texas 75840, whose contact person is Ashlee Daniel, whose phone number is 626-252-3688, wishes to temporarily occupy and use a portion of the above referenced property in conjunction with other City sponsored activities for the following purposes:

1. Flag Football
2. Parking
3. All other activities and event commonly pertaining to tournaments and events

I.

The following is a list of the property, facilities, structures, and buildings (i.e., "Premises") which form a part of this Lease Agreement ("Agreement"):

1. Practice Field behind Ike Carden Arena
2. Parking area
3. Restrooms, Permanent and Portable

II.

Association assumes the entire responsibility and liability for any injury or damage to City, its agents, servants and employees, or to third parties or to Association, its agents, servants, employees and officers, and will indemnify and hold harmless the City, its agents, servants and employees from and against any and all losses, expenses, demands and claims against the City, its agents, servants and employees, by any member of the public or any agent, servant, employee or officer of Association's, arising from any source associated with Association's use and occupancy of the Premises, and agrees to defend any suit or action brought against the City based upon any bodily injury, death or property damage, real or

alleged, and to pay all damages, costs and expenses including, attorney's fees, in connection with or resulting from Association's occupancy and use of the Premises.

III.

The City of Fairfield agrees that it shall maintain all water and power connections to facilities, assist in the maintenance of the grounds to include mowing and watering.

IV.

The City retains and reserves unto itself, sole and exclusive authority to grant to third parties any other use or occupancy of any portion of the property together with the right of ingress and egress for such purposes and to have access at anytime to the Premises used and occupied by Association as well as Association's operations thereon. The Association shall not hinder or restrain Premises during the term of this Agreement and the City shall not interfere with any properly conducted Association related operations at the fields.

V.

The Association will donate their time and effort to provide routine maintenance and up keep of the Fairgrounds, and will take care of the general cleanliness of concession stand and bathrooms. The Association will not make any duplicates of keys for facilities and will report and reimburse the loss of any key to the City.

VI.

Association shall not assign or sublet its rights hereunder or create any mortgage on the Premises without first obtaining the prior written consent of the City. Without said consent, this Agreement is void.

VII.

Association shall not place any permanent improvements on the Premises without first obtaining consent of the City, and shall not cut any fence or damage any improvements, permanent or temporary that the City may place thereon.

VIII.

During the term of this Agreement, Association shall carry general liability insurance for the all Association related events at the Premises, in the amount of 1 million dollars.

IX.

Annual insurance includes, but is not limited to, all Association related football, event, and tournament activities.

X.

The Association shall provide the City with proof of event insurance.

XI.

Association shall reimburse City the sum of up to \$100.00 for utilities used during each tournament, as determined by the City.

XII.

The Association shall insure that the Premises are completely cleaned and restored to its condition prior to the event. The Association and City in a combined effort will see that this is done. Any temporary facilities, material or equipment placed on the Premises for the event shall be removed by the Association by the end of the football season.

XIII.

Unless agreed to otherwise in writing during the period of this Agreement, only, Association shall be responsible for booking all events during the football season and will coordinate their scheduling with the City.

Signed and entered this, the 13th day of March, 2018

CITY OF FAIRFIELD

**EAGLE FLAG FOOTBALL
ASSOCIATION**

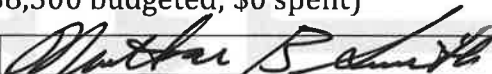
BY: _____

BY: _____

TITLE: _____

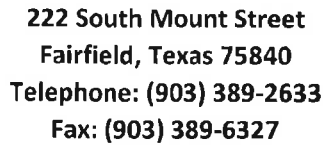
TITLE: _____

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	August 25, 2020	AGENDA ITEM	Purchase Request for Dump Trailer
AGENDA SUBJECT:	Discussion and possible action on purchase request for a dump trailer		
PREPARED BY:	Nate Smith	Date Submitted:	August 19, 2020
EXHIBITS:	Purchase request, quotes		
BUDGETARY IMPACT			
Will use 01-5-18-6103 for purchase (\$8,500 budgeted; \$0 spent)			
CITYADMINISTRATOR APPROVAL:			

SUMMARY:
This dump trailer will fit the new F350 purchased by the city. The current dump beds do not fit the F350.

RECOMMENDED ACTION:
Recommend approval



Quantity	Description	Unit Price	Total
1	Truck Bed with dump hoist	\$ 7,225.00	\$ 7,225.00
		Subtotal	\$7,225.00
		Shipping	
		Total	\$ 7,225.00

PROJECT INFORMATION

Project Number	
Project Department Code	
Project Description	

VENDOR INFORMATION

Vendor Name	3W Service Center
Vendor Address	896 US Hwy 84 W P.O. Box 414 Teague Texas 75860
Vendor Rep. and Contact Info.	

AUTHORIZATIONS

DEPARTMENT HEAD	Clyde Wods	DATE	08/10/2020
PURCHASING	ERIN HARRUP	DATE	
ADMINISTRATOR	NATE SMITH	DATE	
CITY COUNCIL	KENNY HUGHES	DATE	

Order Number	Om. Order #	Sales Rep.	Ship Via.	Shipping Date
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3W Service Center

896 U.S. Hwy 84 W.

P.O. Box 414

Teague, TX 75860

Estimate

Date	Estimate #
8/7/2020	494

Name / Address
City of Fairfield

				Project
Description	Qty	Rate	Total	
CM PL Bed 12' - includes dump hoist, ICC bumper w/receiver hitch & installation	1	7,225.00	7,225.00	
			Subtotal	\$7,225.00
			Sales Tax (8.25%)	\$0.00
			Total	\$7,225.00

Caney Creek Traller

903-388-1188

QUOTE

To:

City of Fairfield – Public Works

Attn: Clyde Woods

Fabrication and installation of new dump bed for new Ford pickup

New hydraulic lift system

**New bed (fabricated & Painted), crossmembers on 12" centers to assist with plate warping & wear,
Sideboard stake holders, LED Lighting & headache rack.**


Manufacturer warranty on hydraulic system

Bed- 1-year warranty from manufacturer defects

Total Price - \$10,120.00

Price good for 30 days

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	August 25, 2020	AGENDA ITEM	Emergency Expenditure for Mims Creek Plant
AGENDA SUBJECT: Discussion and possible action on emergency purchase for Mims Creek Wastewater Plant.			
PREPARED BY:	Nate Smith	Date Submitted:	August 19, 2020
EXHIBITS:	Purchase request, quote, documentation of emergency purchase		
BUDGETARY IMPACT			
CITYADMINISTRATOR APPROVAL: 			
SUMMARY: As per the city purchasing policy, city staff is required to notify council of emergency purchases over \$3,000. On August 10, the aerator motor at Mims Creek failed and was beyond repair. I, and then Mayor Hughes, authorized the purchase for regulatory purposes.			
RECOMMENDED ACTION: No action required			



City of Fairfield

222 South Mount Street
Fairfield, Texas 75840
Telephone: (903) 389-2633
Fax: (903) 389-6327

VENDOR NAME: ELECTRICO, INC

ADDRESS P.O. BOX 3097 CORSICANA, TEXAS 75151

TELEPHONE: 903-872-6567 **FAX:** _____

VENDOR REP: MARK NOBLETT **DATE:** 8.12.2020

QUOTED PRICE IS VALID THROUGH DATE: _____

FUND/DEPT CODE: (02)5-08-2061 **BALANCE:** _____

<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
1	40 HP MOTOR	\$ 7,689.00	\$ 7,689.00
1	40 HP PROPELLER	\$ 1,275.00	\$ 1,275.00
1	TEFLON BUSHING	\$ 450.00	\$ 450.00
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
		Subtotal	\$ 9,414.00
		Shipping	\$ 2,160.00
		Total	\$ 11,574.00

REQUEST BY: BECKY BOYD **DATE:** 8.12.2020

DIRECTOR: CLYDE WOODS **DATE:** 8.12.2020

PURCHASING: ERIN HARRUP **DATE:** 8.13.2020

NBS



P. O. Box 3097, Corsicana, Texas 75151
2500 S. Business 45, Corsicana, Texas 75110
Phone: (903) 872-6567 • Fax: (903) 872-6585

August 11, 2020

Hello Becky,

Below is our quote on a new 40 HP Aerator motor and new 40 HP Propeller. I also listed pricing on the new Teflon Bushing we have to make for your aerator flange. Let us know if we can get this going for you.

Thank you,

A handwritten signature in black ink, appearing to read 'Mark A. Noblett', is written over a horizontal line.

**Mark A. Noblett
Electrico Inc.
800-723-0743
903-872-6567**

**One (1) New Baldor Reliance Long Shaft Premium Efficient
Aerator Motor**

**40 HP - 1180 RPM - 460 Volt
3 Phase - TEFC - 364LPZ Frame
Order # 62406M - Motor**

\$ 7,689.00 + Freight - Tax Exempt

Delivery is 3 to 4 Business Days

One (1) New 40 HP Propeller

Order # 62406M – Propeller

\$ 1,275.00 + Freight - Tax Exempt

Delivery is 3 to 4 Business Days

Fabricate One (1) New Teflon Bushing For Aerator Flange

\$ 450.00 - Tax Exempt

From: khughes@gadco.us
To: nate.smith@fairfieldtexas.net
Subject: RE: ELECTRICO QUOTE AND PURCHASE REQUEST
Date: Thursday, August 13, 2020 2:16:21 PM
Attachments: [image001.png](#)

This is ok due to emergency situation.

Thanks
Kenneth D. Hughes
903-389-4695 X106

If you can dream it, you can do it.
Walt Disney



Please don't print this e-mail unless absolutely necessary.

From: nate.smith@fairfieldtexas.net <nate.smith@fairfieldtexas.net>
Sent: Thursday, August 13, 2020 1:50 PM
To: Kenneth Hughes <khughes@gadco.us>
Subject: FW: ELECTRICO QUOTE AND PURCHASE REQUEST
Importance: High

Sir, I need emergency approval for this purchase. Once granted, I will inform council at the next meeting.

Thank you,

Nate

Nathaniel B. Smith, MPA
City Administrator
City of Fairfield, Texas
O: 903-389-2633
C: 903-390-5723
nate.smith@fairfieldtexas.net

Please note that any correspondence, such as e-mail or letters, sent to City Staff or City officials may become a public record and made available for public/media review.



From: erin.harrup@fairfieldtexas.net <erin.harrup@fairfieldtexas.net>

Sent: Thursday, August 13, 2020 1:34 PM

To: nate.smith@fairfieldtexas.net

Subject: ELECTRICO QUOTE AND PURCHASE REQUEST

Nate,

Attached is the quote and purchase request for the digester motor per Clydes request.

*Erin Harrup
Administrative Assistant
City of Fairfield
425 W. Commerce St.
Fairfield, TX 75840
(903)389-2633*