

CITY OF FAIRFIELD  
CITY COUNCIL MEETING  
OCTOBER 27, 2020

THE CITY COUNCIL OF THE CITY OF FAIRFIELD, TEXAS WILL CONVENE INTO A REGULAR SCHEDULED MEETING AT 6:00PM ON TUESDAY, OCTOBER 17, 2020. DUE TO EARLY VOTING MEETING HAS BEEN MOVED TO THE FREESTONE COUNTY COURTHOUSE, 118 E. COMMERCE ST. 3<sup>rd</sup> FLOOR, FAIRFIELD, TEXAS. IN COMPLIANCE WITH THE TEXAS OPEN MEETINGS ACT, CHAPTER 551 TEXAS GOVERNMENT CODE., AND IN CONJUNCTION WITH THE GUIDANCE AND PROVISIONS PROVIDED BY THE GOVERNOR OF TEXAS IN THE DECLARATION OF DISASTER ENACTED MARCH 13, 2020, MEMBERS OF THE CITY COUNCIL MAY BE PARTICIPATING REMOTELY IN COMPLIANCE WITH THE TEXAS OPEN MEETINGS ACT, AS TEMPORARILY MODIFIED BY THE GOVERNOR, AND COUNCIL RULES OF PROCEDURE. MEMBERS OF THE PUBLIC MAY PARTICIPATE BY JOINING AT **(844) 854-2222 AND ENTER CODE 693979**.

*NOTICE: AT ANY TIME DURING THE CITY COUNCIL MEETING, THE CITY COUNCIL MAY ADJOURN INTO EXECUTIVE SESSION FOR ANY REASON LISTED ON THIS AGENDA PURSUANT TO ANY APPLICABLE SECTION OF THE TEXAS GOVERNMENT CODE, CONSULTATION WITH ATTORNEY – SECTION 551.071, REAL PROPERTY DELIBERATION – SECTION 551.072, DELIBERATION ON GIFTS – SECTION 551.073, PERSONNEL MATTERS – SECTION 551.074, DISCUSSION OF SECURITY MEASURES – SECTION 551.076 AND ECONOMIC DEVELOPMENT – SECTION 551.087.*

*H.B. NO.2840 – Section 551.001(3) (b) and (c). A governmental body shall allow each member of the public who desires to address the body regarding an item on an agenda for an open meeting of the body to address the body regarding the item at the meeting before or during the body's consideration of the item. A governmental body may adopt reasonable rules regarding the public's right to address the body under this section, including rules that limit the total amount of time that a member of the public may address the body on a given item. **CITIZENS WISHING TO SPEAK DURING CITIZEN COMMENTS OR ON A PARTICULAR AGENDA ITEM NEED TO NOTIFY THE CITY SECRETARY AT: (903) 389-2633 BY 9:00 A.M. MONDAY, OCTOBER 26, 2020.***

1. ROLL CALL
2. CALL TO ORDER; PRAYER AND PLEDGE
3. **VISITORS AND CITIZENS FORUM: AT THIS TIME ANY PERSON WITH BUSINESS BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS TIME.**
4. **DISCUSSION AND POSSIBLE ACTION ON APPROVING THE PURCHASE OF NONBUDGETED PERSONAL PROTECTIVE EQUIPMENT, TWO O-TWO MEDICAL TECHNOLOGIES E 700 ELECTRONIC TRANSPORT VENTILATORS, TO BE UTILIZED BY FAIRFIELD EMS TO HELP PREVENT THE SPREAD OF COVID-19 AND PROTECT LIFE AND SAFETY WHEN RESPONDING TO CALLS THAT HAVE HIGH PATIENT CONTACT, IN THE AMOUNT OF \$13,539.88; AND TO BE EXPENDED FROM THE CITY'S CORONAVIRUS RELIEF FUND.**
5. **DISCUSSION AND POSSIBLE ACTION ON APPROVING THE PURCHASE OF NONBUDGETED PERSONAL PROTECTIVE EQUIPMENT, THREE CLORDISYS SOLUTIONS LANTERN UV DISINFECTION SYSTEMS, TO BE UTILIZED BY FAIRFIELD EMS TO HELP PREVENT THE SPREAD OF COVID-19 AND PROTECT LIFE AND SAFETY WHEN RESPONDING TO CALLS THAT HAVE HIGH PATIENT CONTACT, IN THE AMOUNT OF \$11,700.00; AND BE EXPENDED FROM THE CITY'S CORONAVIRUS RELIEF FUND.**
6. **DISCUSSION AND POSSIBLE ACTION ON APPROVING THE PURCHASE OF NONBUDGETED PERSONAL PROTECTIVE EQUIPMENT, 6 VERSAFLO EASY CLEAN PAPR KITS, TO BE UTILIZED BY FAIRFIELD EMS TO HELP PREVENT THE SPREAD OF COVID-19 AND PROTECT LIFE AND SAFETY WHEN RESPONDING TO CALLS THAT HAVE HIGH PATIENT CONTACT, IN THE AMOUNT OF \$5,480.94; AND TO BE EXPENDED FROM THE CITY'S CORONAVIRUS RELIEF FUND.**
7. **DISCUSSION AND POSSIBLE ACTION ON RESOLUTION 10-24-2020 RESERVE, A RESOLUTION TO CREATE A RESERVE PROGRAM IN THE FAIRFIELD POLICE DEPARTMENT.**
8. **DISCUSSION AND POSSIBLE ACTION ON A THREE-YEAR AGREEMENT WITH IamGIS MAPPING SOFTWARE.**
9. **DISCUSSION AND POSSIBLE ACTION ON A PURCHASE REQUEST FOR PREVENTATIVE MAINTENANCE FOR ENGINE 82 BY THE FAIRFIELD VOLUNTEER FIRE DEPARTMENT IN AMOUNT OF \$5,614.77 WITH METRO FIRE**

10. DISCUSSION AND POSSIBLE ACTION ON, RESOLUTION 10-27-2020 GRANT ADMINISTRATOR, DESIGNATING AN ADMINISTRATION SERVICE PROVIDER FOR THE 2021-2022 TXCDBG COMMUNITY DEVELOPMENT FUND APPLICATION AND PROJECT IMPLEMENTATION, ADMINISTERED BY THE TEXAS DEPARTMENT OF AGRICULTURE.


11. ADJOURN

I CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED BY OCTOBER 22, 2020 At 6:00 P.M. ON THE WINDOW AT THE ADMINISTRATION AND UTILITY BILLING OFFICES LOCATED AT 425 W. COMMERCE ST, FAIRFIELD TEXAS, AND WILL REMAIN POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING SCHEDULED TIME OF THE MEETING, I FURTHER CERTIFY THAT THE FOLLOWING NEWS MEDIA AND WEBSITE HOSTING WAS PROPERLY NOTIFIED OF THIS MEETING AS STATED ABOVE: FAIRFIELD RECORDER AND FREESTONE COUNTY TIMES, FAIRFIELD, TX.

  
MISTY RICHARDSON, CITY SECRETARY

***THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS SHOULD BE MADE FORTY-EIGHT (48) HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (903)389-2633 FOR FURTHER INFORMATION***

**City Council  
City of Fairfield, Texas  
Agenda Action Form**

<b>AGENDA DATE:</b>	October 27, 2020	<b>AGENDA ITEM</b>	PM Request for the Fire Department
<b>AGENDA SUBJECT:</b>	Discussion and possible action on a purchase request for preventative maintenance for Engine 82 by the Fairfield Volunteer Fire Department.		
<b>PREPARED BY:</b>	Nate Smith	<b>Date Submitted:</b>	October 19, 2020
<b>EXHIBITS:</b>	Purchase request form, estimate		
<b>BUDGETARY IMPACT</b>			
Budgeted for PM			
<b>CITYADMINISTRATOR APPROVAL:</b> 			
<b>SUMMARY:</b>			
Engine 82, the pumper, is scheduled for preventative maintenance.			
<b>RECOMMENDED ACTION:</b>			
Recommend approval.			



## City of Fairfield

222 South Mount Street  
Fairfield, Texas 75840  
Telephone: (903) 389-2633  
Fax: (903) 389-6327

**VENDOR NAME:** METRO FIRE

**ADDRESS** 625 S WISTERIA ST SUITE 121 MANSFIELD, TX 75840

**TELEPHONE:** 817-467-0911 **FAX:** \_\_\_\_\_

**VENDOR REP:** \_\_\_\_\_ **DATE:** 09.18.2020

**QUOTED PRICE IS VALID THROUGH DATE:** \_\_\_\_\_

**FUND/DEPT CODE:** (01) 5-08-2072 **BALANCE:** \$7,500.00

<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
	SEE ATTACHED QUOTE FOR PREVENTATIVE	\$	-
	MAINTENANCE for engine 82	\$	5,614.77
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		<b>Subtotal</b>	\$ 5,614.77
		<b>Shipping</b>	
		<b>Total</b>	\$ 5,614.77

**REQUEST BY:** CHANDLER BAGGERLY **DATE:** 10.14.2020

**DIRECTOR:** NATE SMITH *[Signature]* **DATE:** 10/14/2020 *[Signature]*

**PURCHASING:** ERIN HARRUP **DATE:** 10.14.2020

**METRO FIRE 03**  
 625 S WISTERIA ST  
 SUITE 121  
 MANSFIELD, TX 76063  
 817-467-0911



Estimate **SO-03-5926**  
 Date: **9/18/2020**

**Bill To**  
**FAIRFIELD FIRE DEPARTMENT**  
 221 SOUTH KEECHI  
 FAIRFIELD, TX 75840  
 P: 903-879-2413

**Remit Payment To**  
**REMIT TO ADDRESS**  
 1745 PARANA  
 HOUSTON, TX 77080

Service Order		Purchase Order	Authorizer	
SO-03-5926			Not provided	
Item	Description	Quantity	Rate	Amount
<b>Complaint: PM-B</b>				
<b>Cause: SCHEDULED SERVICE Type: CUSTOMER PAY</b>				
Labor	<b>Recommended Correction:</b>			
	Chassis / CHASSIS / PERFORM PM-B	10.00000	\$138.00	\$1,380.00
Parts	FILTER, AIR - SMC-0420-HH2 - A	1.00000	\$114.40	\$114.40
Parts	FILTER, FUEL WATER SEPERATOR - CSP-FS1065 - A	1.00000	\$38.02	\$38.02
Parts	DESICCANT CARTRIDGE, AIR DRIER 1200 WABCO - MER-R950011 - A	1.00000	\$84.18	\$84.18
Parts	FILTER, OIL - CSP-LF9009 - A	1.00000	\$35.51	\$35.51
Parts	FILTER, FUEL - CSP-FF5636 - A	1.00000	\$18.15	\$18.15
Parts	CRANKCASE BREATHER TUBE. - CSP-5255738 - O	1.00000	\$34.58	\$34.58
Parts	ELEMENT, CRANKCASE BREATHER - CSP-CV50628 - A	1.00000	\$118.54	\$118.54
Parts	ROTELLA OIL GAL - T15-40-1 - A	7.00000	\$17.26	\$120.82
Parts	FILTER, POWER STEERING - CSP-3937557-S - A	1.00000	\$22.50	\$22.50
Parts	GASKET, POWER STEERING COVER - CSP-Q59278 - A	1.00000	\$5.58	\$5.58
Parts	WASHER, SEALING FOR PWR STR COVER BOLT - CSP-Q66297 - A	1.00000	\$6.64	\$6.64
Parts	ATF FLUID GALLON - ORE-ORO-D-1 - A	1.00000	\$30.20	\$30.20
Parts	SILICONE SPRAY - JOH-4603 - A	1.00000	\$7.98	\$7.98
Parts	BRAKE CLEAN - ORE-72408 - A	1.00000	\$3.98	\$3.98
Parts	LUCAS GREASE - LUC 10005 - A	1.00000	\$8.05	\$8.05
Parts	GEAR OIL 85/140 - VAL-829 - A	1.00000	\$119.69	\$119.69
Parts	TRANSYND 1 GAL - ALL-27101-CTCS - A	2.00000	\$57.76	\$115.52
Parts	TRANSYND 5 GAL - ALL-127-27101-CTPL - A	1.00000	\$286.99	\$286.99
Parts	4" SUMP FILTER KIT - ALL-29558118 - A	1.00000	\$106.77	\$106.77
Parts	OIL SAMPLE KIT - CSP-CC2543 - A	4.00000	\$22.20	\$88.80
Parts	Non-Inventory (Freight) - FREIGHT - O	1.00000	\$26.60	\$26.60
Parts	FINAL CHARGE 50/50 COOLANT GAL - PEA-FXAB53 - A	2.00000	\$12.98	\$25.96
Parts	CAP, RADIATOR 15# - SMC-1526-FF1-801001 - A	1.00000	\$24.36	\$24.36
			<b>Sub Total</b>	<b>\$2,823.82</b>

Item	Description	Quantity	Rate	Amount
<b>Complaint:</b> I-AUDIT				
<b>Cause:</b> PRE SERVICE INSPECTION <b>Type:</b> CUSTOMER PAY				
Labor	<b>Recommended Correction:</b> Chassis / CHASSIS / INSPECT UNIT	6.00000	\$138.00	\$828.00
<b>Sub Total</b>				\$828.00
<b>Complaint:</b> DECK GUN SENSOR				
<b>Cause:</b> DECK GUN WARNING GOES OFF INTERMITTENTLY WHEN UNIT IS MOVING				
Labor	<b>Recommended Correction:</b> Chassis / CHASSIS / RAN DECK GUN AND USED PARK FEATURE ON CONTROLLER. TEST DROVE UNIT DOWN BUMPY ROADS AND DECK GUN NEVER ALARMED. WILL VERIFY WITH STEVE TO SEE IF ANY OTHER ISSUES WERE PRESENT	2.50000	\$138.00	\$345.00
<b>Sub Total</b>				\$345.00
<b>Complaint:</b> CITY HORNS DO NOT WORK				
<b>Cause:</b> HORNS ARE BAD WANT BLOW WHEN POWER IS APPLIED (Inspection)				
Labor	<b>Recommended Correction:</b> Chassis / CHASSIS / REPLACE CITY HORNS			
Parts	LOW PITCH HORN, 12V 125 DB - NAP-BK-7301054 - A			
Parts	HIGH PITCH HORN, 12V 125 DB - NAP-BK-7301055 - A			
<b>Complaint:</b> SEAT SENSORS HAVE BROKEN WIRES AND LOOSE CONNECTIONS				
<b>Cause:</b> SEAT SENSORS ARE OLD STYLE AND HAVE SOME BROKEN WIRES AND LOOSE CONNECTIONS (Inspection)				
Labor	<b>Recommended Correction:</b> CAB; SEAT / WIRING / REPLACE ALL SEAT SENSORS WITH NEW UPGRADE			
Parts	SENSOR, OCCUPANCY SEAT (NEW STYLE) - HOB-8902-116 - A			
<b>Complaint:</b> DRIVER AND REAR PASSENGER DOOR SWITCH INTERMITTENT				
<b>Cause:</b> DOOR SWITCHES DON'T ALWAYS WORK. CAN BE A SAFETY HAZARD SINCE DOORS DON'T ALARM WHEN OPEN (Inspection)				
Labor	<b>Recommended Correction:</b> Chassis / CHASSIS / REPLACE BOTH DOOR SWITCHES			
Parts	SWITCH, PLUNGER DOOR JAMB SWITCH - SMC-0134-GG3-035 - A			
<b>Complaint:</b> DRIVER REAR STEP LIGHT DOESNT WORK				
<b>Cause:</b> DRIVER REAR STEP LIGHT IS BURNT OUT (Inspection)				
Labor	<b>Recommended Correction:</b> ELECTRICAL; LOW VOLTAGE LIGHTING / COMPARTMENT / REPLACE DRIVER REAR STEP LIGHT			
Parts	4" DOME GROUND LIGHT, INCANDESCENT, TRUCK LITE - NAP-LIT-40203 - A			
<b>Complaint:</b> CANT READ FRONT HUBS AND OIL IS OLD				
<b>Cause:</b> FRONT HUB CAPS AND OIL ARE OLD AND SHOULD BE SERVICED <b>Type:</b> CUSTOMER PAY (Inspection)				
Labor	<b>Recommended Correction:</b> Chassis / CHASSIS / SERVICE FRONT HUB OIL AND REPLACE CAPS	2.00000	\$138.00	\$276.00
Parts	HUB CAP, OIL FRONT AXLE 5.5" CC DIAMETER, STEMCO - NAP-TWD-3434009 - A	2.00000	\$19.94	\$39.88
Parts	GEAR OIL, 85/140 QRT - VAL-825 - A	1.00000	\$9.11	\$9.11
<b>Sub Total</b>				\$324.99

NOT  
AUTHORIZED

NOT  
AUTHORIZED

NOT  
AUTHORIZED

NOT  
AUTHORIZED

Item	Description	Quantity	Rate	Amount
<b>Complaint:</b> CLASS 1 LEAK ON P/S RESERVOIR				
<b>Cause:</b> CLASS 1 LEAK ON P/S RESERVOIR RETURN HOSE <b>Type:</b> CUSTOMER PAY (Inspection)				
Labor	<b>Recommended Correction:</b> CHASSIS; STEERING / TANK / DRAIN P/S RESERVOIR AND RESEAL FITTING ON RETURN HOSE. RUN TRUCK TO VERIFY NO LEAK. P/S FLUID, GASKETS AND FILTER IS ON PM, IF PM NOT APPROVED THIS WILL REQUIRE MORE PARTS	3.00000	\$138.00	\$414.00
Parts	BRAKE CLEAN - ORE-72408 - A	2.00000	\$3.98	\$7.96
			<b>Sub Total</b>	<b>\$421.96</b>
<b>Complaint:</b> SLACK ADJUSTER JAM NUT IS LOOSE				
<b>Cause:</b> JAM NUT ON SLACK ADJUSTER HAS COME LOOSE. THIS CAN CAUSE THE ADJUSTER TO NOT WORK PROPERLY RESULTING IN UNEVEN BRAKE WEAR AND PULLING TO ONE SIDE. <b>Type:</b> CUSTOMER PAY (Inspection)				
Labor	<b>Recommended Correction:</b> CHASSIS; BRAKES DRUM / SLACK ADJUSTER / TAKE BOTH ADJUSTERS OFF GREASE THEM AND WORK THEM TO VERIFY PROPER OPERATION, IF THEY BOTH WORK PROPERLY REINSTALL AND TIGHTEN JAM NUTS. IF ADJUSTERS DO NOT WORK PROPERLY ANOTHER QUOTE IS NECESSARY FOR REPLACEMENT	4.00000	\$138.00	\$552.00
			<b>Sub Total</b>	<b>\$552.00</b>
<b>Complaint:</b> L3 COMPARTMENT LIGHT DOESN'T COME ON				
<b>Cause:</b> L3 compartment light did not come on with open door. Put power directly to light and light works. Put new crimps on wires and now light works properly. (Inspection)				
Labor	<b>Recommended Correction:</b> Chassis / CHASSIS / No action needed fixed during diagnosis. Bad wire crimps	0.50000	\$138.00	\$69.00
			<b>Sub Total</b>	<b>\$69.00</b>
<b>Complaint:</b> MASTER DISCHARGE LEAKS BY				
<b>Cause:</b> MASTER DISCHARGE BALL VALVE LEAKS BY (Inspection)				
Labor	<b>Recommended Correction:</b> FIRE PUMP & EQUIPMENT; STAND ALONE / VALVE / REBUILD BALL VALVE			
Parts	AKRON FIELD SERVICE KIT 3"-3.5" W/SS BALL - AKR-9147 - A			
				<b>NOT AUTHORIZED</b>
<b>Complaint:</b> UPGRADE TO TRIDENT AIR PRIMER				
<b>Cause:</b> UNIT HAS ELECTRIC PRIMER. CUSTOMER REQUESTED UPGRADE TO TRIDENT AIR PRIMER (Inspection)				
Labor	<b>Recommended Correction:</b> FIRE PUMP & EQUIPMENT; MIDSHIP / PRIMER / INSTALL TRIDENT AIR PRIMER AND VERIFY OPERATION			
Parts	MANUAL AIR PRIMER, 3 BARREL - TRI-31.001.7 - A			
Parts	MISC AIR HOSES AND FITTINGS - HOSE-FTTNG ALLOWANCE - A			
				<b>NOT AUTHORIZED</b>
<b>Complaint:</b> ALL TIRES ARE OUT OF DOT AGE LIMIT				
<b>Cause:</b> Tires are out of their DOT age limit and should be replaced (Inspection)				
Labor	<b>Recommended Correction:</b> Chassis / CHASSIS / Replace all tires on truck			
Labor	TIRE replacement - A			
Shop Supplies				\$250.00


Item	Description	Quantity	Rate	Amount
<b>Unit:</b> 211021-01 (E-82) <b>VIN:</b> 4S7CT2D91BC072852				
2011 SPARTAN METRO STAR MFD				
<b>In Service Date:</b> 12/28/2012				
<b>Chassis:</b> 11,550 Miles				
<b>Subtotal</b>				\$5,614.77
<b>EXEMPT (0.0000% of \$0.00)</b>				\$0.00
<b>Total</b>				\$5,614.77

\*: Core charges not included in total. You will be charged for any core that is not in returnable condition. This charge may be applied on a separate invoice.





**City Council  
City of Fairfield, Texas  
Agenda Action Form**

<b>AGENDA DATE:</b>	October 27, 2020	<b>AGENDA ITEM</b>	CDBG Grant Administrators
<b>AGENDA SUBJECT:</b>	Discussion and possible action on a resolution designating an administration service provider for the 2021-2022 TxCDBG Community Development Fund application and project implementation, administered by the Texas Department of Agriculture.		
<b>PREPARED BY:</b>	Nate Smith	<b>Date Submitted:</b>	October 21, 2020
<b>EXHIBITS:</b>	Resolution; A508 Summary		
<b>BUDGETARY IMPACT</b>			
<b>CITYADMINISTRATOR APPROVAL:</b> 			
<b>SUMMARY:</b> The city received two submissions for administrative service providers for the city's upcoming 2021-2022 TxCDBG Community Development Fund application. Those proposals were scored by the mayor and city staff, and GrantWorks has been recommended.			
<b>RECOMMENDED ACTION:</b> Recommend approval			

**RESOLUTION NO. 10-27-2020 GRANT ADMINISTRATOR**

**A RESOLUTION OF THE CITY COUNCIL OF FAIRFIELD, TEXAS,  
AUTHORIZING THE AWARD OF PROFESSIONAL SERVICE PROVIDER  
CONTRACT FOR THE 2021-2022 TEXAS COMMUNITY DEVELOPMENT  
BLOCK GRANT COMMUNITY DEVELOPMENT FUND.**

**WHEREAS**, the 2021-2022 TxCDBG Community Development Fund contract requires implementation by professionals experienced in the administration of federally-funded community development projects, and;

**WHEREAS**, in order to identify qualified and responsive providers for these services a Request for Proposals (RFP) process for administration services has been completed in accordance with Texas CDBG requirements, and;

**WHEREAS**, the proposals received by the due date have been reviewed to determine the most qualified and responsive providers for professional services;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRFIELD, TEXAS, THAT:**

**SECTION 1.** That GrantWorks, Inc. be awarded a contract to provide Texas CDBG application and project-related administration services for the 2021-2022 Texas Community Development Block Grant Community Development Fund project.

**SECTION 2.** That any and all contracts or commitments made with the above-named services providers are dependent on the successful negotiation of a contract with the service provider;

RESOLVED this the 27th day of October, 2020.

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Kenneth D. Hughes, Mayor

ATTEST:

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Misty Richardson  
City Secretary

**Texas Community Development Block Grant**  
**Phase Two Solicitation for Administrative/Planning Services**  
**Evaluation of Proposals**

<b>Applicant Community:</b>	City of Fairfield						
<b>Evaluation Team:</b> (at least three persons required, including one local official)	<b>Name of Evaluator</b>				<b>Title</b>		
	Kenneth Hughes				Mayor		
	Nathaniel Smith				City Administrator		
	Misty Richardson				City Secretary		
	Clyde Woods				Public Works Director		
<b>Program:</b>	2021-2022 Community Development Block Grant Fund						
<b>Description of Anticipated Project:</b>	Rehabilitate water tower in center of city						
<b>Date Solicitation Sent:</b>	September 15, 2020						
<b>Responses received:</b>	<b>Name of Firm</b>				<b>Date Response Received</b>		
	Traylor and Associates				September 19, 2020		
	GrantWorks				September 18, 2020		
	Public Management				Not Returned		
<b>Evaluation of Proposals:</b> (revise/add/delete services in this section as appropriate)	<b>Enter for each criterion &amp; proposal:</b> (criteria listed on A506) <ul style="list-style-type: none"> <li>• Points awarded, or</li> <li>• Evaluation such as Highly Advantageous (H), Advantageous (A), Not Advantageous (N), or Unacceptable (U).</li> </ul>						
Name of Firm	Experience	Prior Work Performance	Capacity to Perform	Proposed Cost	Other	Other	Notes
Traylor and Associates	91	94	71	68.44			Total of 324.44 points
GrantWorks	119	120	80	80			Total of 399 points
<b>Firm Recommended:</b>	GrantWorks						
<b>Firm Selected:</b>							
	* If Firm Selected differs from Firm recommended by Evaluators, provide explanation						
<b>Conflict of Interest Evaluated by:</b> Nathaniel B. Smith, MPA	<input type="checkbox"/> Conflict exists, firm disqualified			<input type="checkbox"/> No conflict exists			
<b>Date Awarded by Governing Body:</b>	October 27, 2020						
<b>Signature of Lead Evaluator:</b>							



**City Council  
City of Fairfield, Texas  
Agenda Action Form**

<b>AGENDA DATE:</b>	October 27, 2020	<b>AGENDA ITEM</b>	IamGIS Service Quote
<b>AGENDA SUBJECT:</b>	Discussion and possible action on a three-year agreement with IamGIS mapping software.		
<b>PREPARED BY:</b>	Nate Smith	<b>Date Submitted:</b>	October 19, 2020
<b>EXHIBITS:</b>	Proposal, Information brochure		
<b>BUDGETARY IMPACT</b>			
Budgeted for purchase in General and Enterprise funds			
<b>CITYADMINISTRATOR APPROVAL:</b>			

<b>SUMMARY:</b>	Several years ago, the city received a grant from the Heart of Texas Council of Governments for GIS mapping capabilities. However, that grant was not renewed and we still have the data but no way to view it. After exploring several options, the IamGIS platform has the capabilities and ease that everyone in the organization can use. The cost is significantly lower than other GIS software programs.
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<b>RECOMMENDED ACTION:</b>	Recommend approval
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## GIS / Asset Management Software and Services

Proposal for:

### ***City of Fairfield (TX)***

Expires December 31, 2020

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#### Software

- Unlimited user licenses for a **three-year agreement**
- Unlimited data/digital media storage and back-up
- Unlimited maps and layers
- Unlimited customer support
- Built-in work orders for task management
- Built-in facility management
- Built-in text and email notifications
- All future enhancements/updates on existing functionality
- GPS/GNSS receiver Bluetooth capabilities: \$ 5,000.00

#### Implementation

- Upload all existing GIS & GPS data (including county layers)
- Creation of customized account maps, layers and attribute fields
- Video & web training: \$ 1,000.00

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**Total Up-front:** **\$ 6,000.00**

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#### Recurring expenses – years two and three

- Unlimited licenses & all above 'Software' options \$ 5,000.00 per year

Company:  
**iamGIS Group, LLC**

Client:  
**City of Fairfield (TX)**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: Tony Shriner

Name: \_\_\_\_\_

Title: President/COO

Title: \_\_\_\_\_

Date: 09/02/2020

Date: \_\_\_\_\_



**Maps. Data. Documents. All in One Place.**

*The most user-friendly & affordable Asset Management Solution on the planet.*

# **Built for District, Municipal and Utility Use**

**PERFECT FOR  
USE IN THE FIELD  
ON A *PHONE* OR *TABLET***





# Still Using Paper Maps?

Our team of GIS technicians will digitize your paper maps and have you up & running in about a month



## Have ESRI ArcGIS or other GIS software?

*I've accomplished more in one hour with iamGIS than in one week with ArcGIS.*

- Boyd Snowden, P.E.

**Stop wasting time and money with technical software that's too difficult to use.**

Our team will import all your GIS files from ArcGIS or any other solution into iamGIS.



"Before iamGIS we sorted through stacks of paper maps to find information. Now our entire team can pull up anything in seconds no matter where they are in town. Our maps, documents, pictures, data...it's all in one place."

- Jacob Blasdel - Town Manager (Indiana)



"Being out in the community, I can pull up iamGIS on my tablet and show anyone our water lines, valves, hydrants - our entire system. They can see where their tax dollars are going and the cost-savings at work. I highly recommend iamGIS!"

- Harry Johnson, III - Water Commissioner (Ohio)



"What I like most about iamGIS is how easy it is to use. I can send folks out in the field and they're able to capture assets in real-time on their iPhone without a whole lot of training."

- Bud Murray, P.E. - Staff Engineer (Tennessee)



"iamGIS is great for both water distribution and wastewater collection management. The software is very user-friendly, and the support team has made our transition into GIS a breeze. Thank you!"

- Dwayne Davis - Superintendent (Colorado)



"We had GIS software before, but it was expensive and very difficult to use. iamGIS is so user-friendly that our people can start using it immediately as soon as they get access. It all comes down to usability. Every single member of our team can use iamGIS and that is such a positive thing for our community."

- Wendell Walters - Public Works Director (Indiana)

## Some of the Many Uses for iamGIS:

- Water / Sewer
- Stormwater
- Electric / Gas
- Streetlights
- Sign Inventory
- Project Planning
- Planning and Zoning
- Economic Development
- Code Enforcement
- Parks and Recreation
- Building Permits
- Snow Removal
- Road Maintenance
- Parcel / Properties
- Trash Collection
- Event Planning
- Schools
- Police / Fire / EMS

Track and manage **ANYTHING** above or underground in Real-Time!

## BUILT-IN ENHANCEMENTS



### Unlimited Storage & Maps

Data, Digital Media, Maps, Layers



### Work Orders

Maintenance Tracking & Incident Reporting



### Notifications

Real-Time or Scheduled Text & Email Notifications



### 100% Customizable

Easily Modify & Edit Dozens of Settings



### GPS

Bluetooth GPS receiver For Real-Time Capture



### Live Training

In-Person or Web-Based Training



### US-Based Customer Support

Prompt Responses from Our Dedicated Team



### Accessibility

Any Connected Device, Anytime, Anywhere



### Compatibility

Fully Compatible with ESRI ArcGIS



### Google Street- View

Integrated with Ability to Capture & Store Images



## Veedersburg, IN

### Small Town with Big Changes

#### The Challenges:

- Capturing critical information from their seasoned water & street superintendent before retirement
- Managing all of the town's assets and infrastructure data scattered in multiple places
- Finding a field-ready, user-friendly solution that doesn't require technical experience
- Budget constraints meant that the solution had to be very affordable

#### The Solution: iamGIS

- Tools simple enough for any skill-level but powerful enough to tackle all their projects
- Built-in work orders for maintenance tracking and integrated Google Street View for project management
- Add pictures, scans, videos and other digital files directly to an asset....in seconds
- Ability to quickly & easily customize at nearly all levels of functionality – without any additional expense
- Increased productivity, improved decision-making and job performance

When Dirk Garriott took over as Town Manager of Veedersburg they lacked an affordable GIS solution that could manage all of their assets and infrastructure. Engineers and consultants had recommended a variety of solutions but each one was expensive and difficult to use. Everything changed when Dirk met Tony and his team from **iamGIS**.

"When I first saw the software I couldn't believe how easy it was to use. You can literally add or update an asset in 5-10 seconds. We used the asset digitization services offered by **iamGIS** to take all of our engineering maps and get those assets into the software because it was so affordable and saved us valuable time. Since day one each department has added assets and information on their own. We went out in the field with our tablets, took pictures of all above ground assets and linked them right to each asset. I'd say all of our departments have digitized over 95% of their assets and captured thousands of notes and data. It doesn't take long to make a difference – just a few minutes a day adds up."

When Veedersburg first started their asset management project with **iamGIS**, Paul Keeling (Water & Street Superintendent, age 61) said he was glad they were moving forward but because he wasn't "good with computers" he would not be using the software. However, within a week Paul had started adding assets into the software that weren't on any of the engineering maps given to **iamGIS** to digitize. To date, Paul has added well over 1,000 assets into **iamGIS**: valves that no one knew existed, services lines and laterals that he helped dig years ago and condition assessment ratings on assets only he knows about. What made Paul change his mind? "It was so simple that after using it one time, I couldn't stop using it!"

**In only four months Veedersburg employees added:** water and sewer pipes, lift stations, valves, fire hydrants, electric poles, street lights, meters, manholes, storm drains, catch basins, culverts, street signs, mowing districts, snow plow zones, PASER road ratings, mosquito fogging areas, digitized buildings...**in total, over 6,000 individual assets!**

"It's so easy...  
if I can use it,  
then it's easy!"



**Paul Keeling**  
Water & Street Superintendent

"The Lat/Long is great for my  
documentation & the record keeping  
is perfect for future use."



**Connie Sichts**  
Sewer Superintendent


"Our productivity has increased  
tremendously...iamGIS has saved us  
thousands of dollars."



**Dirk Garriott**  
Town Manager



**City Council  
City of Fairfield, Texas  
Agenda Action Form**

<b>AGENDA DATE:</b>	October 27, 2020	<b>AGENDA ITEM</b>	Reserve Program
<b>AGENDA SUBJECT:</b>	Discussion and possible action on Resolution 10-27-2020 Reserve, a resolution to create a reserve program in the Fairfield Police Department		
<b>PREPARED BY:</b>	Nate Smith	<b>Date Submitted:</b>	October 19, 2020
<b>EXHIBITS:</b>	Resolution 10-27-2020 Reserve; Fairfield Police Department reserve policy.		
<b>BUDGETARY IMPACT</b>			
May use added equipment for reserve officers			
<b>CITYADMINISTRATOR APPROVAL:</b>			

<b>SUMMARY:</b>
This program will create a reserve program for both officers and dispatchers in the police department. Reserves will have to be licensed by the Texas Commission on Law Enforcement (TCOLE) before undertaking any police duties.
<b>RECOMMENDED ACTION:</b>
Recommend approval.

**RESOLUTION NO. 10-27-2020 RESERVE PROGRAM**

**A RESOLUTION OF THE CITY COUNCIL OF FAIRFIELD, TEXAS,  
ESTABLISHING THE CREATION OF A RESERVE PROGRAM FOR THE  
FAIRFIELD POLICE DEPARTMENT**

**WHEREAS**, Section 341.012 of the Texas Local Government Code allows a governing body of the municipality to provide for the establishment of a police reserve force; and

**WHEREAS**, the City Council of the City of Fairfield, Texas shall establish qualifications and standards of training for members of the reserve force; and

**WHEREAS**, reserve police officers and dispatchers may only act in a supplementary capacity to regular police officers and dispatchers; and

**WHEREAS**, the Fairfield Police Department has advised the City Council on standards for reserve officers, including requirements set forth by the Texas Commission on Law Enforcement Standards and Education; and

**WHEREAS**, the selection process for reserve officers and dispatchers is the same as regular officers and dispatchers;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIRFIELD, TEXAS, THAT:**

**SECTION 1.** The City Council consents to the creation of the Fairfield Police Department Reserve Program.

**SECTION 2.** The City Council hereby determines that the qualifications for a Reserve officer or dispatcher will be the qualifications set in Exhibit A, Police Reserve Program Qualifications (FPD-M).

RESOLVED this the 27th day of October, 2020.

\_\_\_\_\_  
Kenneth D. Hughes, Mayor

ATTEST:

\_\_\_\_\_  
Misty Richardson  
City Secretary

<b>FPD-M</b>	<b>FAIRFIELD POLICE DEPARTMENT</b>	
	<b>Policy: Reserve Officer/Dispatcher Program</b>	
	<b>Effective Date:</b>	
	<b>Approved:</b> _____ Chief of Police	

## I. POLICY

It is the policy of the Fairfield Police Department to maintain the highest standards of professional law enforcement services. Volunteers for reserve police officers/dispatchers must meet the same standards as other members of the organization. Reserve police officers/dispatchers should fulfill two primary functions. First, reserve officers/dispatchers serve as auxiliary manpower in situations as needed. Second, they provide an additional interactive link between the community and the police department. Reserve officers/dispatchers are subject to all the applicable rules and regulations that govern regular sworn personnel.

## II. PURPOSE

The purpose of this order is to describe the Fairfield Police Departments, Reserve Unit, and outline its objectives, responsibilities, and operation.

## III. RESERVE PROGRAM

### A. Requirements and certification

1. Requirements for age, education, and experience are the same as that for regular sworn personnel.
2. Applicants must meet all minimum requirements set forth by the Texas Commission on Law Enforcement Officer Standards and Education (TCOLE).
3. The selection process for reserve officer/dispatcher applicants is the same as for regular officers.

### B. Certification and reserve officer levels

1. Apprentice Reserve personnel. Active reserve police/dispatch personnel who have obtained required peace officer/dispatcher training but have not completed field training.

2. Reserve Personnel. Active reserve personnel who have successfully completed basic peace officer certification, have completed field training, and hold basic peace officer/dispatch license.
  - a. Reserve personnel will be assigned their duties on the reserve schedule by the reserve supervisor.
  - b. Reserve personnel shall report to the supervisor or ranking officer for assignment duties and/or training.
  - c. The on-duty patrol supervisor may, at his/her discretion, reassign the personnel when personnel are required to assist in other areas.
3. "Inactive reserve status" refers to reserve police officers/dispatchers who are temporarily unable to serve at the minimum required level. Inactive status may not extend beyond 60 days unless approved by the Chief of Police.

#### C. Training and Performance Standards

1. Reserve personnel serve at the discretion of the Chief of Police and may be called into service at any time the chief or his designee considers it necessary to have additional personnel.
2. Reserve personnel shall be considered "on duty" when they are
  - a. performing "assigned duty"
  - b. representing or identifying himself/herself as a peace officer/dispatcher for the purpose of taking enforcement action or discharging legal duties.
3. All reserve police officers/dispatcher must serve a minimum of 16 hours of duty per calendar month. Officers/dispatchers who are unable to meet this requirement must submit a written request through the chain of command to the Chief of Police for an approved leave of absence.
4. Depending on the level of training and experience, reserve personnel may perform the same duties as other full-time, sworn personnel or be assigned to work with a regular officer/dispatcher.
5. All reserve personnel are subject to the same rules, regulations, and orders as regular sworn personnel.
6. All reserve police officers/dispatchers must at minimum successfully complete the basic courses required by TCOLE and obtains their license as a peace officer/dispatcher.
7. All reserve personnel will be required to attend periodic department in-service training to complete the following:
  - a. The same training as required of regular sworn officers including courses mandated by TCOLE for certification requirements;
  - b. All departmentally required qualifications on firearms, less lethal tools, and any other equipment deemed necessary.

#### D. Chain-of-Command and Operations




1. The reserve unit functions as a unit of patrol/dispatch and reports to the on duty supervisor.
2. The reserve coordinator is appointed by the Chief of Police and shall be responsible for the overall administration and planning of the reserve unit.

E. Organizational Function

1. The primary function of reserve police officers/dispatchers will be to supplement patrol/dispatch operations personnel.
2. Additionally, reserve officers/dispatchers will be on call for assistance in emergency situations such as disasters, riots, etc., and to provide additional manpower for special enforcement assignments.
3. All reserve personnel assignments will be coordinated through the on duty patrol supervisor.
4. Reserve officers/dispatchers may, at the discretion of the Chief of Police, be assigned to other functions within the department depending on the skills and experience of each individual.



**City Council  
City of Fairfield, Texas  
Agenda Action Form**

<b>AGENDA DATE:</b>	October 27, 2020	<b>AGENDA ITEM</b>	Fairfield EMS PAPR purchase
<b>AGENDA SUBJECT:</b>	Discussion and possible action on approving the purchase of nonbudgeted personal protective equipment, 6 VersaFlo Easy Clean PAPR kits, to be utilized by Fairfield EMS to help prevent the spread of COVID-19 and protect life and safety when responding to calls that have high patient contact, in the amount of \$5,480.94; and to be expended from the city's Coronavirus Relief Fund.		
<b>PREPARED BY:</b>	Nate Smith	<b>Date Submitted:</b>	October 19, 2020
<b>EXHIBITS:</b>	Quote from Henry Schein; product information		
<b>BUDGETARY IMPACT</b>			
To be reimbursed by CRF funding			
<b>CITYADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
A PAPR, or powered air purifying respirator, is equipment that is worn by professionals in high-risk environments for COVID-19. Fairfield EMS paramedics will have added protection from COVID-19 with these kits.			
<b>RECOMMENDED ACTION:</b>			
Recommend approval			



Tools &amp; Home Improvement ▸ Safety &amp; Security ▸ Personal Protective Equipment ▸ Masks &amp; Respirators ▸ Respirator Parts



Roll over image to zoom in

## 3M Versaflo Easy Clean PAPR Kit TR-300-ECK

[Visit the 3M Store](#)

1 rating | 3 answered questions

Price: **\$1,400.00** & **FREE Shipping****Pay \$116.67/month for 12 months** (plus S&H, tax) with 0% interest equal monthly payments when you're approved for an Amazon Store Card

- Conveniently disposable - Save time cleaning with our maintenance-free disposable hood.
- Wider field of vision - Freedom to wear your own safety eyewear. | Contoured design - Slim device with smooth outer surfaces can help work in tight spaces.
- Connect quickly - Our innovative Quick Release Swivel (QRS) connects quickly and helps avoid kinks in the breathing tube.
- The 3M Versaflo TR-300-ECK is a complete, ready to use HE PAPR system that is easy to clean and maintain. Suggested industries include: Pharmaceutical, Healthcare and Food Safety.
- For use at elevations up to 2600 feet above sea level only

### Specifications for this item

Brand Name	3M
Ean	0051131173774
Global Trade Identification Number	00051131173774
Included Components	S-655 Hood. TR-307N PAPR with Easy Clean Belt. BT-30 Breathing Tube. Battery Charger. TR-3710N filter and Prefilter
Item Weight	1.00 pounds

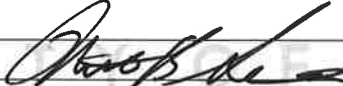
[See more](#)**\$1,400.00**& **FREE Shipping**Arrives: **Oct 23 - 29**Fastest delivery: **Thursday, Oct 22****Only 1 left in stock - order soon.**[Add to Cart](#)[Buy Now](#)**Secure transaction**Ships from ... **Pro-Safety, Inc**  
Sold by ... **Pro-Safety, Inc**[Deliver to Nate - Palestine 75801](#)[Add to List](#)[Share](#)

Have one to sell?

[Sell on Amazon](#)



**City Council  
City of Fairfield, Texas  
Agenda Action Form**

<b>AGENDA DATE:</b>	October 27, 2020	<b>AGENDA ITEM</b>	UV Disinfectant for Fairfield EMS
<b>AGENDA SUBJECT:</b>	Discussion and possible action on approving the purchase of nonbudgeted personal protective equipment, three ClorDiSys Solutions Lantern UV Disinfection Systems, to be utilized by Fairfield EMS to help prevent the spread of COVID-19 and protect life and safety when responding to calls that have high patient contact, in the amount of \$11,700; and to be expended from the city's Coronavirus Relief Fund.		
<b>PREPARED BY:</b>	Nate Smith	<b>Date Submitted:</b>	October 19, 2020
<b>EXHIBITS:</b>	Quote and information from ClorDiSys		
<b>BUDGETARY IMPACT</b>			
To be reimbursed from CRF			
<b>CITYADMINISTRATOR APPROVAL:</b>			
<b>SUMMARY:</b>			
After discussion with Billy Perez of Fairfield EMS, an immediate need for the service was UV disinfection of the ambulances. This product, when operating for 10 minutes, provides disinfection of any pathogen.			
<b>RECOMMENDED ACTION:</b>			
Recommend approval.			

ClorDiSys Solutions, Inc  
 50 Tannery Road, Suite 1  
 Branchburg, NJ 08876  
 Ph: 908-236-4100  
 Fax: 908-236-2222  
 Prepared by: Erika Stampoulos  
 Email: [erikastampoulos@ClorDiSys.com](mailto:erikastampoulos@ClorDiSys.com)

**Date**  
**Quote#**  
**Valid For**

<b>10/15/2020</b>
<b>ES101520-FASINC</b>
<b>60 Days</b>

## Customer

Ignacio Perez  
 Fairfield Ambulance Service Inc.  
 admin@fairfieldems.com  
 903-389-6511

<b>Payment Terms</b>	Net 30
<b>Availability</b>	In Stock
<b>F.O.B. Point</b>	Factory
<b>Freight Terms</b>	PP&A

Item #	Qty	Part	Unit Price	Extended Price
1	3	Lantern UV Disinfection System	\$3,900	\$11,700
<b>*Does not include shipping, taxes, or tariffs</b>			<b>TOTAL*</b>	<b>\$11,700</b>

## The purchase price includes:

- 1 year warranty on all parts and labor



**Terms and Conditions.....Effective January 1, 2006****Acceptance**

Acceptance of this quotation shall constitute the entire agreement between Seller and Buyer and may not be rescinded or modified in any way except in writing signed and accepted by both parties.

**Invoices**

ClorDiSys Solutions, Inc. welcomes Master Card, Visa, and corporate check as payment for services. All invoicing is subject to applicable state sales tax unless a valid sales tax exemption certificate is provided upon acceptance of quotation.

If customers are granted credit, payment is due in net 30 days from date of invoice.

Invoices not paid when due are subject to a service charge of 1.5% monthly on the unpaid balance or the maximum rate permitted by law and adjusted as necessary to reflect the cost of carrying past due receivables. Acceptance of this offer is conditioned on acceptance of the payment terms set forth in this quotation and any additional or different language regarding time of payment contained in a response to this offer is hereby deemed rejected by ClorDiSys Solutions, Inc. and will not become a part of this agreement. These payment terms are important to ClorDiSys Solutions, Inc. and will be a part of any final agreement.

A non-refundable payment for custom parts shall be made upon placement of order.

**Standard Interpretation**

Any agreement between Seller and Buyer shall be governed by and construed according to the laws of the State of Delaware.

**Confidentiality**

Buyer agrees that any pricing revealed by the Seller during the negotiation process shall remain the confidential property of the Seller.

**Force Majeure**

If the Seller suffers delay or interruptions in the performance and/or completion of its work due to any cause beyond its control such as an act of God, war, act of government, flood, fire, cyclone, earthquake, epidemic, or other calamity, by any strike, sabotage, riots, or insurrection then the delivery date of service specified in this purchase order or agreement shall be extended for a period of time equal to the period of delay and its consequences. Buyer shall give Seller notice in writing of the cause of any such delay within a reasonable time after Buyer has knowledge a delay will result.

**Labor Policy for Service, Upgrades and Calibrations**

1. Standard hourly labor rates contained in pricing quotations (options) shall include that labor which is performed at customer sites between the hours of 8:00 AM to 5:00 PM, Monday to Friday except holidays.
2. Overtime labor is defined as that labor which is performed before 8:00 AM or after 5:00 PM Monday to Friday and all day Saturday or Sunday or holidays.
3. Premium charges for overtime shall be as follows: Monday to Friday excluding holidays shall be charged at 1.5 times the applicable rate. Saturdays and Sundays shall be charged at 1.5 times the applicable rate. Holidays shall be charged at 2.5 times the applicable rate. Saturday, Sunday and holiday rates shall include travel time to and from Buyers site.
4. All Labor shall be charged in increments of one hour.
5. Holidays shall be defined as New Years Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving and the day after, Christmas Eve, Christmas, New Years Eve.
6. Service contracts are available. Please contact a ClorDiSys Solutions, Inc. sales representative for more information.

**Change Orders**

The prices quoted are based on stated quantities. Changes to equipment quantities may result in changes to unit pricing.

**Minimum Charge for Service**

Unless otherwise provided, the minimum daily labor charge for a service call shall be \$1000/day.

**Postponements and Cancellations**

Minimum charge of 20% of the PO value may be invoiced for services postponed or cancelled.



# Portable UV Disinfection System

The Lantern UV Disinfection System is an easily transportable UV-C generator with emphasis on use within emergency response vehicles. It is used to provide a rapid and highly effective method to disinfect surfaces and components to reduce the transfer of dangerous organisms.

The Lantern provides a chemical free method of disinfection, leaving vehicles safe to enter immediately after use.



## Time required for 99% reduction\*

Organism	Time
Bacillus anthracis	1 min
Escherichia coli	1 min
Klebsiella pneumoniae	2 min
Mycobacterium tuberculosis	2 min
Pseudomonas aeruginosa	2 min
Staphylococcus aureus	1 min
Hepatitis A	2 min
Influenza	1 min
Poliovirus 1	2 min

\*within 4 ft distance

UV Light is proven effective against viruses, bacteria, molds and spores. The Lantern produces an efficient UV-C output of  $150 \mu\text{w}/\text{cm}^2$  to get a calculated 99% reduction of MRSA in 1 minute and spores like Clostridium difficile in 6 minutes within a 4ft distance.

## Specs

**Size:** 10" W x 10" D x 14" H

**Weight:** 10 lbs

**Power:** 115-227 VAC, 4 Amps

**Bulbs:** 9000 hour lifespan

## Features

Lightweight, easily portable  
and easily storable

The Lantern can be  
used in both the  
upright and inverted  
positions such that it  
can be hung from  
railings or hooks.

Easily operated with  
minimal training

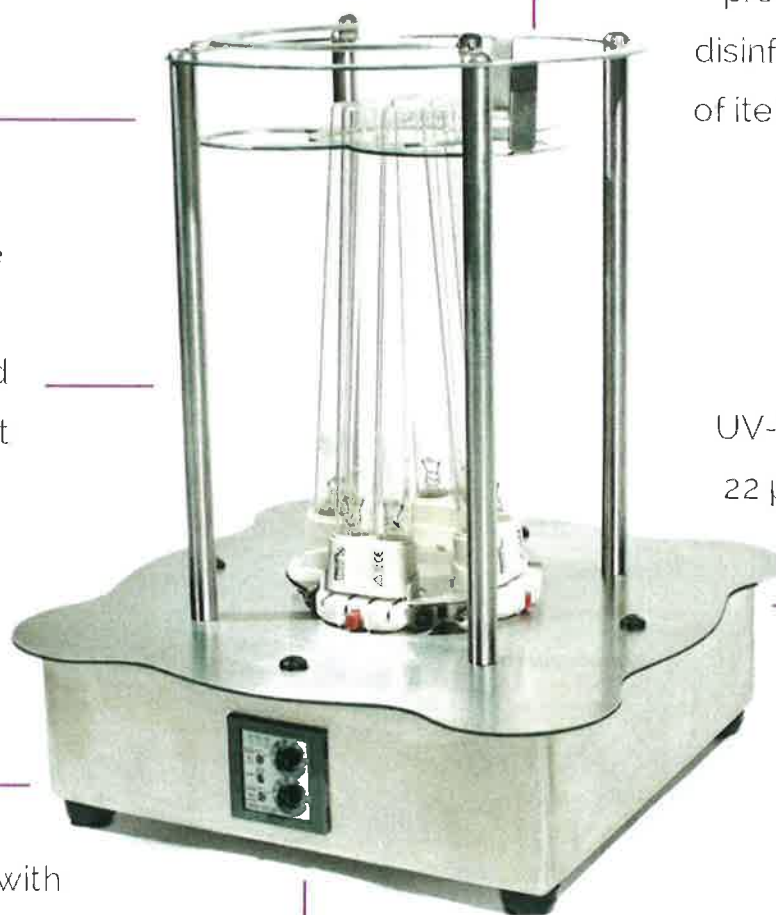
Programmable delay timer  
allows you to set the amount  
of time between when the  
start button is pressed and  
the UV-C bulbs are turned  
on for added safety.

Contains 4 protected  
UV-C bulbs to  
provide increased  
disinfection coverage  
of items and surfaces

UV-C output of over  
 $22 \mu\text{W}/\text{cm}^2$  at 10ft.


UV-C output of over  
 $150 \mu\text{W}/\text{cm}^2$  at 4ft.

Programmable  
exposure timer allows  
you to set the amount  
of time that the UV-C  
bulbs are kept on





**City Council  
City of Fairfield, Texas  
Agenda Action Form**

<b>AGENDA DATE:</b>	October 27, 2020	<b>AGENDA ITEM</b>	CRF Relief Fund Purchase of Fairfield EMS Ventilators
<b>AGENDA SUBJECT:</b>	Discussion and possible action on approving the purchase of nonbudgeted personal protective equipment, two O-Two Medical Technologies e700 Electronic Transport Ventilators, to be utilized by Fairfield EMS to help prevent the spread of COVID-19 and protect life and safety when responding to calls that have high patient contact, in the amount of \$13,539.88; and to be expended from the city's Coronavirus Relief Fund.		
<b>PREPARED BY:</b>	Nate Smith	<b>Date Submitted:</b>	October 19, 2020
<b>EXHIBITS:</b>	Henry Schein quote; letter to TDEM; explanation by Billy Perez of Fairfield EMS		
<b>BUDGETARY IMPACT</b>			
<b>CITYADMINISTRATOR APPROVAL:</b> 			
<b>SUMMARY:</b> This gear will be used by paramedics to provide life-saving support for possible and confirmed COVID-19 patients during transport. It is able to be reimbursed by the Coronavirus Relief Fund, according to the Texas Department of Emergency Management.			
<b>RECOMMENDED ACTION:</b> Recommend approval			



**Remittance Address:**  
**Henry Schein Inc.**  
**Dept. CH 10241**  
**Palatine, IL 60055-0241**

**Requested By:**      Fairfield EMS

**Date:**                      10/15/2020

Item Number	Item Description	UOM	Price	Quantity	Total
7001687	O-Two Medical Technologies e700 Electronic Automatic Transport Ventilator c/w Disposable Patient Circuit, Resuscitation Mask, 6 Foot Supply Hose, Calibrated Test Lung and Electrical Power Supply.	Ea	\$6,013.33	2	\$12,026.66
7001688	O-Two Medical E700 Mounting Bracket	Ea	\$326.63	2	\$653.26
7001689	O-Two Medical "e" Series Ventilator Replacement Intake Filter/Cover	10/Cs	\$32.11	1	\$32.11
7003833	O-Two Medical E700 Carrying Case	Ea	\$306.78	2	\$613.56
7002159	O-Two Medical Single-Use Electronic Transport Ventilator 6 Foot Circuit with Protective Sleeve	10/Cs	\$214.29	1	\$214.29

**Total      \$13,539.88**

# e700 AUTOMATIC TRANSPORT VENTILATOR

**o.two** controlled ventilation



## MULTIPLE MODES, COMPACT, LIGHTWEIGHT, EASY TO USE

The e700 ventilator ushers in a "new era" in controlled ventilation for resuscitation and patient transport! These electronically controlled, pneumatically powered ventilators provide a range of ventilation solutions for resuscitation and transport in the pre-hospital and in-hospital healthcare professionals.

**SIMPLICITY** - The ventilation solutions offered by the e700 cannot be compared to any other products of its type. The units are self-contained and only require attachment to a regulated oxygen supply and a transport ventilation circuit for immediate use. The easily replaceable, long lasting (18-24 hour) battery can be charged while inside the ventilator or can be removed for charging and quickly replaced by a fresh battery pack. The display lighting has adjustable brightness for easy visualization of the ventilator settings in any ambient light conditions. Designed for a range of patient sizes (from large adult to infant), the e700 comes in a very small and lightweight package.

**SAFETY** - The continuous monitoring of ventilation parameters ensures that the device is always fully functional and ready for immediate use. The wide range of both visual and audible alarms provides the healthcare professional with warnings of any changes in patient or device parameters.

Correction of any alarm is simple to achieve due to the compact and easy-to-operate control layout. The Intuitive Patient Apnea Backup (IPAB) mode provides additional security for the spontaneously breathing patient on CPAP by automatically commencing ventilations should their inspiratory efforts cease.

**FUNCTIONALITY** - The simplicity of operation of the e700 provides controlled ventilation for both resuscitation and transport with the minimum of control adjustments required for simple patient set-up. The range of Tidal Volumes and ventilation rates offered provide improved patient care for all resuscitation and transport situations in the pre-hospital and in-hospital setting. The inclusion of ventilation modes for mask or protected airway GPR with visual and audible prompts, adds another dimension to the application of these products not found on other ventilators.

**CONTROLLABILITY** - The e700 provides an "ease of use" concept that is second to none. These products are designed to speed up and simplify the initiation of ventilations by simply choosing the rate/volume. There are no multiple screens to scroll through to establish patient ventilation parameters. The units have an initial, pre-set start-up mode requiring only the selection of patient size to begin ventilation.

**ECONOMY** - In addition to the patient care benefits, the e700 ventilator provides excellent low gas consumption and an extremely long battery operating time. This assists in providing controlled ventilation to the patient over an extended period making the e700 ventilator ideal for long transports where both electrical and oxygen supplies are always a critical concern.





Start Screen



CPR Screen



Ventilation Screen



**LONG LASTING BATTERY**  
18-24h

**ECONOMICAL**  
Low gas consumption

## SPECIFICATIONS

### DEVICE CLASS PER MDD

#### CLASSIFICATION PER IEC60601-1

#### POWER SOURCE

#### CIRCUIT CONTROL SOURCE

#### VENTILATION MODES

#### SUPPORTING VENTILATION

#### VENTILATION RATE

#### MINUTE VOLUME (L)

#### TIDAL VOLUME (ML)

#### TIDAL VOLUME IN CPR MODE (ML)

#### MAXIMUM DELIVERED FLOW (L/MIN)

#### MANUALLY TRIGGERED VENTILATION

#### MAXIMUM INSPIRATORY HOLD TIME

#### IE RATIO

#### PEEP (CM H<sub>2</sub>O)

#### PSV

#### CPAP (CM H<sub>2</sub>O)

#### O<sub>2</sub> (%)

#### PMAX (CM H<sub>2</sub>O)

#### PMIN (CM H<sub>2</sub>O)

#### PCV (CM H<sub>2</sub>O)

#### TI (SEC)

#### TRIGGER SENSITIVITY (L/MIN)

#### INHALATION PRESSURE (CM H<sub>2</sub>O)

#### PRESSURE VENTILATION TERMINATION

#### APNEA BACK UP TIME (SEC)

#### BATTERY OPERATING TIME AT ROOM TEMPERATURE (HRS.)

#### ALTITUDE COMPENSATION

#### BATTERY HOT SWAP

#### BUILT-IN BATTERY CHARGER

#### AC/DC POWER SUPPLY

#### PATIENT CIRCUIT

#### MOUNTING BRACKET

#### DISPLAY

#### LIVE MONITORING

#### REAL TIME WAVEFORM

#### DAY/NIGHT DISPLAY MODE

#### PARAMETER SETTINGS

#### LOCK KEY FUNCTION

#### PAUSE FUNCTION

#### NOISE LEVEL IN NORMAL USE

#### ALARMS (VISUAL AND AUDIBLE)

#### AUDIBLE SILENCE

#### DIMENSIONS (MM)

### II b

#### Class II

#### Type BF

#### IP X4

#### Compressed Oxygen: 45 to 67 PSI (3-6 Bar)

#### Electric

#### A/C (V/CV/CV2) 31mV w/ PSV, BiV/L w/ PSV, CPAP w/ PSV, Mask CPR and Intubated CPR

#### PSV: 0, 4-35 cm H<sub>2</sub>O (±10% or ±2 cm H<sub>2</sub>O)

#### 5-60 (±10% or ±10PSI)

#### Calculated

#### 50-2000 (±4ml ±15%) BTPS\*

#### 50-1400 (±4ml ±15%) BTPS\*

#### 100-120

#### Yes, set flow rate or pressure will be delivered during 1

#### 6 sec

#### 1-4-3-1 (±20%)

#### 0.4-20 (±10% or ±2 cm H<sub>2</sub>O)

#### OFF, 4-35 (±10% or ±2 cm H<sub>2</sub>O)

#### 1-20 (±10% or ±2 cm H<sub>2</sub>O)

#### 60 or 100 (±15%)

#### 10-60 (±10% or ±2 cm H<sub>2</sub>O)

#### 0-20 (±10% or ±2 cm H<sub>2</sub>O)

#### 4-50 (±10% or ±2 cm H<sub>2</sub>O)

#### 0.2-0.9 (±20%)

#### 1-15, or 2 cm H<sub>2</sub>O below baseline in CPAP mode only

#### 4-50 (±10% or ±2 cm H<sub>2</sub>O)

#### 20%-30% of max Flow

#### 10-60 (±0.5%)

#### >18 hrs for default settings (Data obtained using fully

#### up to 4000m (13000 feet)

#### No

#### Yes

#### 100-240 VAC/ 19 VDC, 4.74 A

#### 0-Two Electronic Ventilator Circuit

#### Mounting Brackets for road ambulance and mobile

#### Setting

#### 4.3" Color TFT

#### MaxVt, Pavg, AV, PAVW, Peak, Rate (bpm), Battery

#### Level

#### Pressure or Flow

#### Yes

#### Control Selection Knob

#### Yes

#### Yes

#### Less than 65 dBA

#### Gas Supply Pressure, Airway Pressure Limits, Minute

#### Volume Limits, Battery status, APNFA, Breathing

#### Circuit Integrity, Low Gas and Blockage

#### Yes, 120 second max

#### 250 x 300 x 155

### WEIGHT (KG/LBS) WITH/WITHOUT BATTERY

#### INTERNAL VOLUME OF THE COMPLETE RESPIRATORY SYSTEM (REUSABLE AND DISPOSABLE)

#### DEAD SPACE OF PATIENT VALVE WITH ELBOW COMPLIANCE (DISPOSABLE) HOSE SYSTEM

#### RESISTANCE OF PATIENT HOSE SYSTEM (INHALATION AND EXHALATION):

#### Operating

#### Storage

#### Charge

#### Discharge

#### Storage

#### Operating

#### Storage

#### Operating

#### Storage

#### Operating

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## ORDERING INFORMATION

### 01EVE700

e700 - Electronic Automatic Transport Ventilator c/w Disposable Patient Circuit, Resuscitation Mask, 6 Foot Supply Hose\*, Calibrated Test Lung and Power Supply (Specify Country of Use)

Each

### 01CV8030-CS

0-Two Medical Single-Use Electronic Transport Ventilator 6 Foot Circuit with Protective Sleeve For e500, e600 and e700

Case/10

### 01CV7035

0-Two Medical "e" Series Ventilator "Smart Mount" Multi-configuration Mounting Bracket (Ambulance Cot, Hospital Stretcher, Bed, Roll Stand)

Each

### 01CV8040-CS

0-Two Medical "e" Series Ventilator Replacement Intake Filter/Cover

Case/10

### 01TA1852

0-Two Medical "e" Series Ventilator Replacement 1 Liter Test Lung with Compliance Restrictor

Each

### 01FV4303-DISS

0-Two 6 Foot (1.85 Meter) O2 Supply Hose with 9/16 DISS Nut and 9/16 DISS Nut Ventilator Connection

Each

### 01CV9100

0-Two Medical "e" Series Replacement Lithium Ion Replacement Battery

Each

### 01CV0105

Power Supply - eSeries

Each

### 01CV0106

Power supply cord for eSeries power supply

Each

### 01CV0102-EU

Power supply cord for eSeries power supply

Each

### 01CV7050

eSeries Automatic Transport Ventilator Carrying Case - With sling-style shoulder strap (specifically designed for eSeries)

Each

### 01TA7650

Leak test kit for eSeries

Each

THIS PRODUCT HAS A TWO YEAR WARRANTY AGAINST MANUFACTURERS DEFECTS

CE 1639



controlled  
ventilation

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**From:** [Ignacio Perez](#)  
**To:** [Nate Smith](#)  
**Subject:** Fairfield EMS  
**Date:** Thursday, October 15, 2020 3:00:18 PM  
**Attachments:** [ClorDiSys Lantern Quote - Fairfield Ambulance Service Inc. ES101520.pdf](#)  
[E700 Quote2020.pdf](#)

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Nate,

Thank you for meeting with me today. First and foremost, I would like to thank the City of Fairfield, the City Council, Mayor, and yourself for all the support the City of Fairfield has provided for Fairfield EMS.

As discussed, I have attached the requested information for you and the Council.

Number one on our list are ventilators. We have seen an increase in patient use and need for ventilators/CPAP/BiPAP this year more than past years. The one ventilator we currently use, has a unique capability of a full functioning ventilator as well as Continuous Positive Airway Pressure (CPAP), and Bilevel Positive Airway Pressure (BiPAP). These capabilities are not only beneficial to COVID related patients but are very useful in many respiratory emergencies we may respond to. We currently only have one of these ventilators and would like to add two more to our other units. The ability to have multiple ventilators would provide better coverage for our patients and community to have available if and when needed.

Second, on our list of needs will be three (3) UV disinfection units to assist us in the disinfection process of the ambulances. This process would add to our current disinfection process, to help protect the public and our employees.

Again, thank you for all your assistance.

--

Ignacio (Billy) W. Perez  
Fairfield EMS  
740 West Commerce Street  
Fairfield, Texas 75840  
903-389-6511 Office  
903-388-2448 Cell  
903-389-9731 Fax

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October 15, 2020

Albert Barber  
Texas Department of Emergency Management  
Sent electronically

Dear Sir:

On October 15, 2020, we engaged in a conversation about the purchase of ventilators being reimbursed by the Coronavirus Relief Fund (CRF).

I explained that after meeting with Fairfield EMS Director Ignacio "Billy" Perez, the ventilators needed have Cpap, Bipap, and conventional ventilation capabilities. Perez informed me that the Fairfield EMS has only one ventilator with this capability, and that the ambulance service has transported patients suspected of, or confirmed as, COVID-19 cases. Several of those cases needed bipap breathing support.

Perez explained to me that if he has to send a patient needing that one ventilator with bipap capability to another hospital, the bipap capability cannot be performed on other suspected COVID-19 cases.

The purchase of two additional ventilators is neither budgeted by the city, nor Fairfield EMS, a 501(c)3 nonprofit organization that is supported, in part, by the city to provide ambulance service inside the city limits of Fairfield.

Therefore, I believe the purchase of these ventilators is essential for the life and safety of residents inside the City of Fairfield.

Sincerely,

A handwritten signature in black ink, appearing to read "Nathaniel B. Smith".

Nathaniel B. Smith, MPA  
City Administrator