

**CITY OF FAIRFIELD
CITY COUNCIL MEETING
JUNE 8, 2021**

THE CITY COUNCIL OF THE CITY OF FAIRFIELD, TEXAS WILL CONVENE INTO A REGULAR SCHEDULED MEETING AT 6:00PM ON TUESDAY, JUNE 8, 2021 IN THE FAIRFIELD ISD CARRIER AND TECHNOLOGY EDUCATION COMPLEX, AT 960 E. COMMERCE ST, FAIRFIELD, TEXAS, 75840 IN COMPLIANCE WITH THE TEXAS OPEN MEETINGS ACT, CHAPTER 551 TEXAS. MEMBERS OF THE PUBLIC MAY PARTICIPATE BY JOINING AT **(844) 854-2222 AND ENTER CODE 693979.**

NOTICE: AT ANY TIME DURING THE CITY COUNCIL MEETING, THE CITY COUNCIL MAY ADJOURN INTO EXECUTIVE SESSION FOR ANY REASON LISTED ON THIS AGENDA PURSUANT TO ANY APPLICABLE SECTION OF THE TEXAS GOVERNMENT CODE, CONSULTATION WITH ATTORNEY – SECTION 551.071, REAL PROPERTY DELIBERATION – SECTION 551.072, DELIBERATION ON GIFTS – SECTION 551.073, PERSONNEL MATTERS – SECTION 551.074, DISCUSSION OF SECURITY MEASURES – SECTION 551.076 AND ECONOMIC DEVELOPMENT – SECTION 551.087.

*H.B. NO.2840 – Section 551.001(3) (b) and (c). A governmental body shall allow each member of the public who desires to address the body regarding an item on an agenda for an open meeting of the body to address the body regarding the item at the meeting before or during the body's consideration of the item. A governmental body may adopt reasonable rules regarding the public's right to address the body under this section, including rules that limit the total amount of time that a member of the public may address the body on a given item. **CITIZENS WISHING TO SPEAK DURING CITIZEN COMMENTS OR ON A PARTICULAR AGENDA ITEM NEED TO NOTIFY THE CITY SECRETARY AT: (903) 389-2633 BY 9:00 A.M. MONDAY, JUNE 7, 2021.***

1. CALL TO ORDER; PRAYER AND PLEDGE
2. VISITORS AND CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS TIME.
3. DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES FROM MAY 11TH 2021
4. DISCUSSION AND POSSIBLE ACTION TO APPROVE BILL REGISTER AS OF MAY 31, 2021.
5. MAYOR AND DEPARTMENT HEAD REPORTS
6. EXECUTIVE SESSION
 - CONSULTATION WITH ATTORNEY-SECTION 551.071
 1. FAIRFIELD VOLUNTEER FIRE DEPARTMENTS USE OF CITY PROPERTY IN THE COUNTY. REQUESTED BY RANDY JOHNSON
 - PERSONNEL MATTERS- SECTION 551.074 - DELIBERATION THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES DISCIPLINE OR DISMISSAL OF PUBLIC OFFICER OR EMPLOYEE:
 1. SHANE REVES
7. RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION, IF ANY, ON ITEM(S) DISCUSSED IN EXECUTIVE SESSION.
8. DISCUSSION AND POSSIBLE ACTION ON ACCEPTANCE OF THE CITY OF FAIRFIELD ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR END SEPTEMBER 30,2020.
9. DISCUSSION AND POSSIBLE ACTION ON AUTHORIZING THE CITY ADMINISTRATOR TO ISSUE REQUEST FOR PROPOSALS FOR APPLICATION AND PLAN WRITING SERVICES TO THE 2021 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PLANNING AND CAPACITY BUILDING FUND.

10. DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 06-08-2021 HOME GRANT, A RESOLUTION ALLOWING FOR THE APPLICATION TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS HOME GRANT PROGRAM.
11. DISCUSSION AND POSSIBLE ACTION ON ACCEPTANCE OF THE FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION AUDIT FOR THE FISCAL YEAR END AS OF SEPTEMBER 30, 2021.
12. DISCUSSION AND POSSIBLE ACTION ON ACCEPTING A PARTIAL RELEASE OF THE LAND USE AGREEMENT RECORDED IN VOLUME 1458, PAGE 139 TO ANTHONY PARTNERS, LLC, RELEASING TRACT 1A BEING 10.74 ACRES IN THE FAIRFIELD INDUSTRIAL PARK, PHASE II, RECORDED IN CABINET B, ENVELOPE 169 AND 170, PLAT RECORDS OF FREESTONE COUNTY, TEXAS.
13. DISCUSSION AND POSSIBLE ACTION ON THE APPOINTMENT OF RANDY JOHNSON TO THE FAIRFIELD AREA ECONOMIC DEVELOPMENT CORPORATION BOARD.
14. DISCUSSION AND POSSIBLE ACTION ON RESOLUTION HAZARD PLAN, A RESOLUTION TO ADOPT THE FREESTONE COUNTY MULTI-JURISDICTION HAZARD MITIGATION ACTION PLAN.
15. ADJOURN

I CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED BY **JUNE 5, 2021 At 6:00 P.M.** ON THE WINDOW AT THE ADMINISTRATION AND UTILITY BILLING OFFICES LOCATED AT 425 W. COMMERCE ST, FAIRFIELD TEXAS, AND WILL REMAIN POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING SCHEDULED TIME OF THE MEETING, I FURTHER CERTIFY THAT THE FOLLOWING NEWS MEDIA AND WEBSITE HOSTING WAS PROPERLY NOTIFIED OF THIS MEETING AS STATED ABOVE: FAIRFIELD RECORDER AND FREESTONE COUNTY TIMES, FAIRFIELD, TX.


MISTY L RICHARDSON, CITY SECRETARY

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS SHOULD BE MADE FORTY-EIGHT (48) HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (903)389-2633 FOR FURTHER INFORMATION

STATE OF TEXAS
CITY OF FAIRFIELD
CITY COUNCIL MEETING

Date: May 11, 2021

Time: 6:00 pm.

Adjourn: 6:50p.m.

Council Present: Angela Oglesbee, Landis Bayless, Bobby Nichols, Mayor Kenneth Hughes, Randy Johnson and Jeffrey Price.

New Councilman Stephen Daniel.

1. CALL TO ORDER; PRAYER AND PLEDGE
Mayor Hughes called meeting to order at 6:00 p.m.
2. *VISITORS AND CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS TIME.*
3. DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES FROM APRIL 13TH AND APRIL 27TH 2021
Randy Johnson made the motion to approve minutes from April 13th and April 27th 2021. Bobby Nichols seconded. Jeffrey Price, Randy Johnson, Bobby Nichols, Landis Bayless and Angela Oglesbee voted for.
4. DISCUSSION AND POSSIBLE ACTION TO APPROVE BILL REGISTER AS OF APRIL 30TH, 2021.
Bobby Nichols made the motion to approve bill register as of April 30th, 2021. Angela Oglesbee seconded. Jeffrey Price, Randy Johnson, Bobby Nichols, Landis Bayless and Angela Oglesbee voted for.
5. MAYOR AND DEPARTMENT HEAD REPORTS
Accepted as presented.
6. DISCUSSION AND POSSIBLE ACTION ON APPROVING RESOLUTION 2021-05-11 CANVASSING RETURNS AND DECLARING RESULTS OF THE GENERAL ELECTION FOR THE CITY COUNCIL OF THE CITY OF FAIRFIELD FOR, PLACE III, PLACE IV AND PLACE V.
Randy Johnson made the motion to approve Resolution 2021-05-11 Canvassing returns and declaring results of the General Election for the City Council of the City of Fairfield for Place III, Place IV and Place V. Jeffrey Price seconded. Jeffrey Price, Randy Johnson, Bobby Nichols, Landis Bayless and Angela Oglesbee voted for.

Place III

Bobby Nichols	received 156 total votes
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Place IV

Stephen Daniel	received 111 total votes
Landis Bayless	received 91 total votes

Place V

Angela Oglesbee

received 169 total votes

7. ISSUANCE OF CERTIFICATES OF ELECTION AND OATHES OF OFFICE TO ELECTED COUNCIL, PLACE III, PLACE IV AND PLACE V.
Mayor Kenneth Hughes issued Certificates of Election and Oathes of Office to Elected Council, Place III Bobby Nichols, Place IV Stephen Daniel and Place V Angela Oglesbee.
8. DISCUSSION AND POSSIBLE ACTION TO APPOINT A MAYOR PRO TEMPORE.
Mayor Hughes asked the council to appoint Bobby Nichols as Mayor Pro Tempore. Angela Oglesbee made the motion to appoint Bobby Nichols as Mayor Pro Tempore. Jeffrey Price seconded. Jeffrey Price, Randy Johnson, Stephen Daniel and Angela Oglesbee voted for. Bobby Nichols abstained.
9. DISCUSSION AND POSSIBLE ACTION ON RESOLUTION NO. 05-11-2021 HOME GRANT, A RESOLUTION ALLOWING FOR THE APPLICATION TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS HOME GRANT PROGRAM.
Bobby Nichols made the motion to approve Resolution No. 05-11-2021 Home Grant, A resolution allowing for the application to the Texas Department of Housing and Community Affairs Home Grant Program. Randy Johnson seconded. Jeffrey Price, Randy Johnson, Bobby Nichols, Stephen Daniel and Angela Oglesbee voted for.
10. DISCUSSION AND POSSIBLE ACTION ON ORDINANCE 05-11-2021 ONCOR, AN ORDINANCE DENYING THE PROPOSED CHANGE IN RATES OF ONCOR ELECTRIC DELIVERY COMPANY, LLC.
Randy Johnson made the motion to approve Ordinance 05-11-2021 Oncor, and Ordinance denying the proposed change in rates of Oncor Electric Delivery Company, LLC. Bobby Nichols seconded. Jeffrey Price, Randy Johnson, Bobby Nichols, Stephen Daniel and Angela Oglesbee voted for.
11. DISCUSSION AND POSSIBLE ACTION ON AUTHORIZATION FOR THE CITY OF FAIRFIELD TO ISSUE REQUESTS FOR PROPOSALS (RFP) FOR ADMINISTRATIVE SERVICES AND REQUESTS FOR QUALIFICATIONS (RFQS) FOR PROFESSIONAL SERVICES FOR THE AMERICAN RESCUE PLAN ACT OF 2021.
Bobby Nichols made the motion to authorize the City of Fairfield to issue requests for proposals (RFP) for Administrative Services and requests for qualifications (RFQS) for professional services for the American Rescue Plan Act of 2021. Angela Oglesbee seconded. Jeffrey Price, Randy Johnson, Bobby Nichols, Stephen Daniel and Angela Oglesbee voted for.
12. DISCUSSION AND POSSIBLE ACTION ON APPOINTMENT OF MATHEW GILLET AS FIRE MARSHAL.
Jeffrey Price made the motion to approve Mathew Gillet as Fire Marshal. Randy Johnson seconded. Jeffrey Price, Randy Johnson, Bobby Nichols, Stephen Daniel and Angela Oglesbee voted for.
13. DISCUSSION AND POSSIBLE ACTION ON THE CREATION OF A FAÇADE GRANT PROGRAM BY THE FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION.
Jeffrey Price made the motion on the creation of a Façade Grant Program by the Fairfield Economic Development Corporation. Bobby Nichols seconded. Jeffrey Price, Bobby Nichols, Stephen Daniel and Angela Oglesbee voted for. Randy Johnson abstained.
14. DISCUSSION AND POSSIBLE ACTION TO APPROVE PURCHASE OF THREE (3) ZERO TURN MOWERS.
Bobby Nichols made the motion to approve purchase of three (3) Toro zero turn mowers. Angela Oglesbee seconded. Jeffrey Price, Stephen Daniel voted No. Bobby Nichols and Angela Oglesbee voted Yes. Mayor Hughes voted to break the tie and motion passed.
15. DISCUSSION AND POSSIBLE ACTION TO APPROVE PAINTING OF THE RODEO ARENA FACILITIES.

Bobby made the motion to go with the lowest bid on painting the Rodeo Arena facilities. Stephen Daniel seconded. Jeffrey Price and Randy Johnson voted no. Bobby Nichols, Stephen Daniel and Angela Oglesbee voted yes.

16. ADJOURN – 6:50 p.m.

Randy Johnson made the motion to adjourn. Jeffrey Price seconded. Jeffrey Price, Randy Johnson, Bobby Nichols, Stephen Daniel and Angela Oglesbee voted for.

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT			
NON-DEPARTMENTAL	GENERAL FUND	AFLAC	OTHER INSURANCE	290.18			
			OTHER INSURANCE	290.18			
			OTHER INSURANCE	169.48			
			OTHER INSURANCE	169.48			
			TX CHILD SUPPORT SDU -		123.69		
					123.69		
			COMMUNITY NATIONAL BANK & TRUST OF TEX	FED WITHHOLDING TAX DEPOSIT	2,911.50		
				FED WITHHOLDING TAX DEPOSIT	2,761.67		
				FICA PAYROLL TAX DEPOSIT	2,581.18		
				FICA PAYROLL TAX DEPOSIT	2,505.33		
				MEDICARE TAX DEPOSIT	603.68		
				MEDICARE TAX DEPOSIT	585.93		
			HARTFORD LIFE INSURANCE COMPANY	457 RETIREMENT PLAN	160.00		
				457 RETIREMENT PLAN	160.00		
			TML EMPLOYEE BENEFITS POOL	MED DEPENDENT CHILD	111.78		
				MED DEPENDENT CHILD	111.78		
				DEPENDENT DENTAL	110.18		
				DEPENDENT DENTAL	110.06		
				DEPENDENT FAMILY MEDICAL	1,328.91		
				DEPENDENT FAMILY MEDICAL	1,326.51		
				DEPENDENT LIFE	1.60		
				DEPENDENT LIFE	1.60		
				DEPENDENT SPOUSE MEDICAL	404.00		
				DEPENDENT SPOUSE MEDICAL	404.00		
				LIFE INSURANCE	17.52		
				LIFE INSURANCE	17.52		
				FLEX SPENDING	685.02		
				FLEX SPENDING	680.62		
				VISION - DEPENDENT	118.13		
				VISION - DEPENDENT	117.97		
				VISION - EMPLOYEE	127.80		
				VISION - EMPLOYEE	127.72		
				TMRS	TMRS-PAYROLL	3,042.88	
					TMRS-PAYROLL	2,970.38	
				TX CHILD SUPPORT	001268997429619A	145.38	
					001268997429619A	145.38	
				TX CHILDSUPPORT-		198.00	
						198.00	
					TOTAL:	25,938.73	
		ADMINISTRATIVE	GENERAL FUND	MAS-D ENVIRONMENTAL & ASSCIATES, INC	ONSITE MANAGEMENT OF ABATE	2,233.00	
					FAIRFIELD 84 INVESTMENTS, LLC	5.2021 425 W COMMERCE	1,200.00
					GREG GIBSON	ELECTION DAY	202.50
					LINDA SANFORD	MAY ELECTION 2021	198.75
				BI-STONE PEST CONTROL	BI-STONE PEST CONTROL	65.00	
					FAIRFIELD AMBULANCE SERVICE INC. (EMS)	5.2021 PREMIUMS	238.50
				FAIRFIELD ECONOMIC DEVELOPMENT CORP.	5.21 25% SALES TAX	53,470.78	
				FLATT STATIONERS, INC.	OFFICE SUPPLIES	92.66	
					LAMINATING SHEETS	21.79	
					PAPER	147.96	
					INK	132.00	
	FREESTONE COUNTY TIMES			RECYCLE AD	35.00		
	J & H ELECTRIC			PD GEN CONTROLS	1,000.00		
	EAGLE INSURANCE SERVICES			CITY SECRETARY BOND	350.00		
	L & M TROPHIES			PLAQUE, WEDGE	121.45		
	AT&T MOBILITY			ADMIN AND PUBLIC WORKS	137.61		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		ABC CLIMATE CONTROL STORAGE	5.2021 PW AND ADMIN	137.61
		COMMUNITY NATIONAL BANK & TRUST OF TEX	UNITS 504, 523,510,519	625.00
			FICA PAYROLL TAX DEPOSIT	346.96
			FICA PAYROLL TAX DEPOSIT	347.34
			MEDICARE TAX DEPOSIT	81.15
			MEDICARE TAX DEPOSIT	81.24
		CANON FINANCIAL SERVICES, INC.	PD COPIER LEASE	93.60
		ES&S	ELECTION SUPPLIES	107.78
		TML EMPLOYEE BENEFITS POOL	MED DEPENDENT CHILD	86.95
			MED DEPENDENT CHILD	86.95
			DEPENDENT DENTAL	50.65
			DEPENDENT DENTAL	50.39
			DEPENDENT FAMILY MEDICAL	870.01
			DEPENDENT FAMILY MEDICAL	864.44
			HEALTH/LIFE INSURANCE-EMPL	800.79
			HEALTH/LIFE INSURANCE-EMPL	796.70
			EMPLOYEE DENTAL ONLY	46.11
			EMPLOYEE DENTAL ONLY	45.87
			HEALTH/LIFE INSURANCE-EMPL	2.87
			HEALTH/LIFE INSURANCE-EMPL	2.86
			FLEX SPENDING	3.61
			FLEX SPENDING	3.58
		TMRS	TMRS-PAYROLL	430.19
			TMRS-PAYROLL	430.13
		TXU ENERGY	4.21 USAGE	490.15
			4.21 USAGE	180.13
			4.21 USAGE	76.85
			GUARD LIGHTS 425 W COMMERC	78.06
		ANDERSON, MARX & BOHL, P.C.	AUDIT IN PROGRESS 9/30	8,000.00
		AIR EVAC	5.2021 PREMIUMS	297.00
		CALL 4 COMPUTERS	PRINTER, SECURITY, DOMAIN	249.92
		WORTHAM AIR CONDITIONING	REMOVE UNIT FROM CITY HALL	2,100.00
		ABC STORAGE	UNITS 149,148,150	186.66
		DATAMAX	ADMIN PRINTING	204.98
		OPAL OLIVER	EARLY VOTING 54 HOURS	756.00
		LIMESTONE COUNTY	ELECTION EQUIPMENT	469.20
		**PAYROLL EXPENSES	5/01/2021 - 5/31/2021	12,371.08
			TOTAL:	91,499.81
AMBULANCE/EMS	GENERAL FUND	FAIRFIELD AMBULANCE SERVICE INC. (EMS)	5.2021 PER BUDGET	12,500.00
			TOTAL:	12,500.00
CONFERENCE/CIVIC CENTE	GENERAL FUND	NORTHLAND CABLE	839 E COMMERCE	99.99
			CIVIC CENTER	99.99
			TOTAL:	199.98
FIRE DEPARTMENT	GENERAL FUND	GEARGRID CORP.	MOBILE HOSE, SHELF KIT	999.00
		CASCO INDUSTRIES, INC	GLOVES	354.00
		LYLE OIL CO.	Q81 FUEL	35.52
			E82 FUEL	22.80
		ATMOS ENERGY	4/10-5/6 2021 221 S KEECHI	57.60
		TXU ENERGY	4.21 USAGE	316.58
			TOTAL:	1,785.50
JUDICIAL	GENERAL FUND	COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	125.04
			FICA PAYROLL TAX DEPOSIT	125.04

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE TAX DEPOSIT	29.25
			MEDICARE TAX DEPOSIT	29.25
		TML EMPLOYEE BENEFITS POOL	DEPENDENT DENTAL	20.67
			DEPENDENT DENTAL	20.67
			DEPENDENT SPOUSE MEDICAL	235.66
			DEPENDENT SPOUSE MEDICAL	235.66
			HEALTH/LIFE INSURANCE-EMPL	653.70
			HEALTH/LIFE INSURANCE-EMPL	653.70
			EMPLOYEE DENTAL ONLY	37.64
			EMPLOYEE DENTAL ONLY	37.64
			HEALTH/LIFE INSURANCE-EMPL	1.17
			HEALTH/LIFE INSURANCE-EMPL	1.17
		TMRS	TMRS-PAYROLL	165.68
			TMRS-PAYROLL	165.68
		**PAYROLL EXPENSES	5/01/2021 - 5/31/2021	4,360.00
			TOTAL:	6,897.62
LIBRARY	GENERAL FUND	FAIRFIELD LIBRARY ASSOCIA	5.2021 CONTRACT	1,000.00
			TOTAL:	1,000.00
PARKS & RECREATION	GENERAL FUND	BAYLESS AUTO SUPPLY	TO WORK ON MOWERS	24.99
			SANDLOT LOCKS	20.28
		CAPPS TRUE VALUE HARDWARE	BOLTS FOR MOWERS	2.40
			FOR MOWERS	8.40
		ACE HARDWARE & LUMBER COMPANY	FOR MOWERS	17.82
			COW WASH RACK	11.12
			NO SPILL	70.16
			KEY FOR LOCK UP PARK	15.54
			KIDDIE PARK BATHROOMS	19.53
			IKE CARDEN	32.04
		ROBINSON HOME AND AUTO	FOR MOWERS	513.54
			BELTS AND SPINDLE ASSY SCA	581.96
		GOOD NEIGHBOR CLEANERS	UNIFORM CLEANING	106.72
		FAIRFIELD TRACTOR	PARTS FOR GRAVELY MOWER	198.77
		AT&T MOBILITY	ADMIN AND PUBLIC WORKS	45.87
			5.2021 PW AND ADMIN	45.87
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	168.77
			FICA PAYROLL TAX DEPOSIT	166.35
			MEDICARE TAX DEPOSIT	39.47
			MEDICARE TAX DEPOSIT	38.91
			TP AND TRASH BAGS	88.24
		TALLEY CHEMICAL & SUPPLY	HEALTH/LIFE INSURANCE-EMPL	653.70
		TML EMPLOYEE BENEFITS POOL	HEALTH/LIFE INSURANCE-EMPL	653.70
			EMPLOYEE DENTAL ONLY	37.64
			EMPLOYEE DENTAL ONLY	37.64
			HEALTH/LIFE INSURANCE-EMPL	2.34
			HEALTH/LIFE INSURANCE-EMPL	2.34
		TMRS	TMRS-PAYROLL	206.87
			TMRS-PAYROLL	203.91
		TXU ENERGY	4.21 USAGE	3,446.43
			4.21 USAGE	12.87

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		**PAYROLL EXPENSES	5/01/2021 - 5/31/2021	5,405.00
			TOTAL:	12,879.19
POLICE DEPARTMENT	GENERAL FUND	BI-STONE PEST CONTROL	PD PEST CONTROL	75.00
		CAPPS TRUE VALUE HARDWARE	AMMO	540.61
			ELECTRICAL SUPPLIES	60.76
		FLATT STATIONERS, INC.	DISPATCH WHITE BOARD	38.51
			PAPER	73.98
		J & H ELECTRIC	PD GEN CONTROLS	6,089.00
		ACE HARDWARE & LUMBER COMPANY	SANI STICKS FOR PD	11.99
			ELECTRICAL SUPPLIES	108.76
			CABLE TIES	15.98
		LAW ENFORCEMENT SYSTEM IN	LAW ENFORCEMENT SYSTEM IN	218.00
		LYLE OIL CO.	UNIT 8 TIRE PATCH	25.00
		AT&T MOBILITY	CELL PHONES PD	568.87
			5.2021 PD CELL PHONES	529.10
			5.2021 PW AND ADMIN	248.85
		MG AUTOMOTIVE	UNIT 6	586.93
			UNIT 8	929.03
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	1,364.38
			FICA PAYROLL TAX DEPOSIT	1,302.68
			MEDICARE TAX DEPOSIT	319.10
			MEDICARE TAX DEPOSIT	304.65
		TALLEY CHEMICAL & SUPPLY	TP AND TRASH BAGS	84.25
		TML EMPLOYEE BENEFITS POOL	MED DEPENDENT CHILD	173.89
			MED DEPENDENT CHILD	173.89
			DEPENDENT DENTAL	124.02
			DEPENDENT DENTAL	124.02
			DEPENDENT FAMILY MEDICAL	892.32
			DEPENDENT FAMILY MEDICAL	892.32
			DEPENDENT SPOUSE MEDICAL	706.98
			DEPENDENT SPOUSE MEDICAL	706.98
			HEALTH/LIFE INSURANCE-EMPL	4,575.90
			HEALTH/LIFE INSURANCE-EMPL	4,575.90
			EMPLOYEE DENTAL ONLY	263.48
			EMPLOYEE DENTAL ONLY	263.48
			HEALTH/LIFE INSURANCE-EMPL	16.38
			HEALTH/LIFE INSURANCE-EMPL	16.38
			FLEX SPENDING	9.25
			FLEX SPENDING	9.25
		TMRS	TMRS-PAYROLL	1,776.22
			TMRS-PAYROLL	1,700.56
		FAIRFIELD PAINT & BODY	TIRE REPLACEMENT	25.00
		WHOLESALE ELECTRIC SUPPLY	FOR GENERATOR AT PD	2,567.08
			FOR GENERATOR AT PD	17.00
		CALL 4 COMPUTERS	PRINTER, SECURITY, DOMAIN	410.00
			PRINTER, SECURITY, DOMAIN	187.50
		NORTHLAND CABLE	839 E COMMERCE PD	968.38
		DATAMAX	PD PRINTING	71.56
		**PAYROLL EXPENSES	5/01/2021 - 5/31/2021	45,747.10
			TOTAL:	80,490.27
STREETS AND DRAINAGE	GENERAL FUND	BAYLESS AUTO SUPPLY	GASKET E-8	11.67
		CAPPS TRUE VALUE HARDWARE	TOOLS	16.74
			960 S FAIRWAY SEWER	9.98
			TOOLS	14.23

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		EDDIE'S AUTOBODY & TIRE	OLD CITY HALL	78.70
		GOOD NEIGHBOR CLEANERS	TRACTOR TUBE AND MOUNT	148.97
		PARKER AUTO SUPPLY	UNIFORM CLEANING	106.72
			#147	14.19
			#147	30.57
			GREASE GUN HOSE	5.97
			OIL FOR BACKHOE	15.80
			GAS PUMP 147	34.86
			134 MAINTENANCE	1.82
		AT&T MOBILITY	ADMIN AND PUBLIC WORKS	45.87
			5.2021 PW AND ADMIN	45.87
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	352.72
			FICA PAYROLL TAX DEPOSIT	340.61
			MEDICARE TAX DEPOSIT	82.50
			MEDICARE TAX DEPOSIT	79.66
		TML EMPLOYEE BENEFITS POOL	DEPENDENT DENTAL	41.34
			DEPENDENT DENTAL	41.34
			DEPENDENT FAMILY MEDICAL	892.32
			DEPENDENT FAMILY MEDICAL	892.32
			HEALTH/LIFE INSURANCE-EMPL	1,307.40
			HEALTH/LIFE INSURANCE-EMPL	1,307.40
			EMPLOYEE DENTAL ONLY	75.28
			EMPLOYEE DENTAL ONLY	75.28
			HEALTH/LIFE INSURANCE-EMPL	4.68
			HEALTH/LIFE INSURANCE-EMPL	4.68
		TMRS	TMRS-PAYROLL	418.24
			TMRS-PAYROLL	418.24
		TXU ENERGY	4.21 USAGE	3,237.53
		O'REILLY AUTO PARTS	134 LIGHT HOOK UP	21.99
			FOR TAKING DOWN ANTENNA	15.99
		JESS ADKINS, DVM	4.2021 ANIMAL CONTROL	2,000.00
		**PAYROLL EXPENSES	5/01/2021 - 5/31/2021	11,982.74
			TOTAL:	24,174.22
FEDC	GENERAL FUND	COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	223.31
			FICA PAYROLL TAX DEPOSIT	223.31
			MEDICARE TAX DEPOSIT	52.23
			MEDICARE TAX DEPOSIT	52.23
		TML EMPLOYEE BENEFITS POOL	DEPENDENT DENTAL	20.67
			DEPENDENT DENTAL	20.67
			DEPENDENT FAMILY MEDICAL	446.16
			DEPENDENT FAMILY MEDICAL	446.16
			HEALTH/LIFE INSURANCE-EMPL	653.70
			HEALTH/LIFE INSURANCE-EMPL	653.70
			EMPLOYEE DENTAL ONLY	37.64
			EMPLOYEE DENTAL ONLY	37.64
			HEALTH/LIFE INSURANCE-EMPL	2.34
			HEALTH/LIFE INSURANCE-EMPL	2.34
			FLEX SPENDING	3.70
			FLEX SPENDING	3.70
		TMRS	TMRS-PAYROLL	306.51
			TMRS-PAYROLL	306.51

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		**PAYROLL EXPENSES	5/01/2021 - 5/31/2021	8,065.98
			TOTAL:	11,558.50
NON-DEPARTMENTAL	ENTERPRISE	AFLAC	OTHER INSURANCE	50.85
			OTHER INSURANCE	50.85
			OTHER INSURANCE	32.40
			OTHER INSURANCE	32.40
		TX CHILD SUPPORT SDU		174.63
				174.63
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FED WITHHOLDING TAX DEPOSIT	954.60
			FED WITHHOLDING TAX DEPOSIT	951.84
			FICA PAYROLL TAX DEPOSIT	757.81
			FICA PAYROLL TAX DEPOSIT	757.24
			MEDICARE TAX DEPOSIT	177.23
			MEDICARE TAX DEPOSIT	177.10
		TML EMPLOYEE BENEFITS POOL	MED DEPENDENT CHILD	186.30
			MED DEPENDENT CHILD	186.30
			DEPENDENT DENTAL	40.05
			DEPENDENT DENTAL	40.11
			DEPENDENT FAMILY MEDICAL	4.78
			DEPENDENT FAMILY MEDICAL	5.98
			DEPENDENT LIFE	1.60
			DEPENDENT LIFE	1.60
			DEPENDENT SPOUSE MEDICAL	202.00
			DEPENDENT SPOUSE MEDICAL	202.00
			LIFE INSURANCE	12.26
			LIFE INSURANCE	12.26
			FLEX SPENDING	111.67
			FLEX SPENDING	113.87
			VISION - DEPENDENT	56.56
			VISION - DEPENDENT	56.64
			VISION - EMPLOYEE	40.79
			VISION - EMPLOYEE	40.83
		TMRS	TMRS-PAYROLL	850.23
			TMRS-PAYROLL	849.84
			TOTAL:	7,307.25
SANITATION	ENTERPRISE	COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	13.02
			FICA PAYROLL TAX DEPOSIT	8.84
			MEDICARE TAX DEPOSIT	3.05
			MEDICARE TAX DEPOSIT	2.06
		TML EMPLOYEE BENEFITS POOL	HEALTH/LIFE INSURANCE-EMPL	49.74
			HEALTH/LIFE INSURANCE-EMPL	32.53
			EMPLOYEE DENTAL ONLY	2.87
			EMPLOYEE DENTAL ONLY	1.87
			HEALTH/LIFE INSURANCE-EMPL	0.18
			HEALTH/LIFE INSURANCE-EMPL	0.11
		TMRS	TMRS-PAYROLL	15.96
			TMRS-PAYROLL	10.83
		**PAYROLL EXPENSES	5/01/2021 - 5/31/2021	352.50
			TOTAL:	493.56
WATER OPERATIONS	ENTERPRISE	CAPPS TRUE VALUE HARDWARE	BALLAST	46.88
			THREADLOCKER	15.57
		ELECTRICO	BOOSTER PUMP	2,390.24
		FLATT STATIONERS, INC.	INK	445.29

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		ACE HARDWARE & LUMBER COMPANY	ELECTRICAL SUPPLIES	178.93
		JOHNSON LAB & SUPPLY	SUPPLIES	403.15
			DS SADDLE	706.40
			STOCK	1,368.96
			STOCK	3,381.14
			CAPS	208.14
			CLZ	948.00
		GOOD NEIGHBOR CLEANERS	UNIFORM CLEANING	106.72
		LONESTAR MAINTENANCE & SE	CLZ FF	710.68
			CLZ BOTTLE RENT FF	126.00
		LYLE OIL CO.	140 PATCH	25.00
		PARKER AUTO SUPPLY	AIR CHUCK	25.74
			BATTERIES	20.22
			SMALL TOOLS	27.43
			SMALL TOOLS	9.23
		AT&T MOBILITY	ADMIN AND PUBLIC WORKS	91.74
			5.2021 PW AND ADMIN	91.74
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	227.59
			FICA PAYROLL TAX DEPOSIT	243.77
			MEDICARE TAX DEPOSIT	53.24
			MEDICARE TAX DEPOSIT	57.02
		TALLEY CHEMICAL & SUPPLY	TRASH BAGS	82.36
		TML EMPLOYEE BENEFITS POOL	MED DEPENDENT CHILD	86.95
			MED DEPENDENT CHILD	86.95
			DEPENDENT DENTAL	21.20
			DEPENDENT DENTAL	20.68
			DEPENDENT FAMILY MEDICAL	11.15
			DEPENDENT SPOUSE MEDICAL	117.83
			DEPENDENT SPOUSE MEDICAL	117.83
			HEALTH/LIFE INSURANCE-EMPL	925.12
			HEALTH/LIFE INSURANCE-EMPL	926.91
			EMPLOYEE DENTAL ONLY	53.27
			EMPLOYEE DENTAL ONLY	53.37
			HEALTH/LIFE INSURANCE-EMPL	3.32
			HEALTH/LIFE INSURANCE-EMPL	3.33
			FLEX SPENDING	0.05
		ATMOS ENERGY	4/8-5/6 300 LOVE STREET	75.60
		TMRS	TMRS-PAYROLL	287.79
			TMRS-PAYROLL	307.14
		TXU ENERGY	4.21 USAGE	4,779.27
		ANDERSON, MARX & BOHL, P.C.	AUDIT IN PROGRESS 9/30	4,000.00
		NORTHLAND CABLE	300 LOVE STREET	99.86
		DUSTIN DUNCAN	TRAVEL REIMBURSEMENT	45.44
		**PAYROLL EXPENSES	5/01/2021 - 5/31/2021	7,828.12
			TOTAL:	31,842.36
WASTEWATER OPERATIONS	ENTERPRISE	CAPPS TRUE VALUE HARDWARE	MIMS	11.74
		EAGLE LABS, INC	POLYMER	1,663.00
		J & H ELECTRIC	PLANT MAINTENANCE	973.00
		ACE HARDWARE & LUMBER COMPANY	MIMS	57.98
			MIMS	16.99
			MIMS	23.57
			MIMS	31.92
			MIMS	26.55
			SMALL TOOLS	24.58
			MIMS FOAM DEFLECTOR	154.63

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			SUPPLIES	101.93
			MIMS DEFLECTOR	10.45
			MIMS	70.11
			MIMS	63.73
		MID-AMERICAN RESEARCH CHE	SUPPLIES	2,344.72
		GOOD NEIGHBOR CLEANERS	UNIFORM CLEANING	106.73
		AT&T MOBILITY	ADMIN AND PUBLIC WORKS	137.61
			5.2021 PW AND ADMIN	137.61
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	517.19
			FICA PAYROLL TAX DEPOSIT	504.62
			MEDICARE TAX DEPOSIT	120.93
			MEDICARE TAX DEPOSIT	118.01
		FAIRFIELD QUICK LUBE	#133	114.95
		TML EMPLOYEE BENEFITS POOL	MED DEPENDENT CHILD	347.77
			MED DEPENDENT CHILD	347.77
			DEPENDENT DENTAL	72.33
			DEPENDENT DENTAL	72.98
			DEPENDENT FAMILY MEDICAL	13.94
			DEPENDENT SPOUSE MEDICAL	353.49
			DEPENDENT SPOUSE MEDICAL	353.49
			HEALTH/LIFE INSURANCE-EMPL	1,811.53
			HEALTH/LIFE INSURANCE-EMPL	1,828.99
			EMPLOYEE DENTAL ONLY	104.30
			EMPLOYEE DENTAL ONLY	105.32
			HEALTH/LIFE INSURANCE-EMPL	5.30
			HEALTH/LIFE INSURANCE-EMPL	5.37
			FLEX SPENDING	1.85
			FLEX SPENDING	1.91
		TMRS	TMRS-PAYROLL	619.35
			TMRS-PAYROLL	604.70
		TXU ENERGY	4.21 USAGE	5,834.88
			4.21 USAGE	176.85
			4.21 USAGE	41.48
			4.21 USAGE	11.02
			4.21 USAGE	1,007.92
			4.21 USAGE	87.57
			4.21 USAGE	38.06
		ANDERSON, MARX & BOHL, P.C.	AUDIT IN PROGRESS 9/30	2,000.00
		WHOLESALE ELECTRIC SUPPLY	WALNUT CREEK REPAIRS	774.00
			THSND OAKS REPAIRS	59.50
			WASH DOWN PUMP REPAIRS	737.40
			STRIP LIGHTS	183.58
			MIMS PSR SOFTSTARTER	784.93
		BLUE RIVER TECHNOLOGIES	SLUDGE BAGS	3,388.27
		L & T WATERWORKS LLC	WATER BILL	135.00
		O'REILLY AUTO PARTS	PUMP REPAIR	36.98
			OLD #131	139.07
		CORE & MAIN LP	STOCK	637.50
		USABUEBOOK	LAB SUPPLIES	861.90
			LAB SUPPLIES	227.30
		**PAYROLL EXPENSES	5/01/2021 - 5/31/2021	17,478.04
			TOTAL:	48,624.19
NON-DEPARTMENTAL	TDCJ	COMMUNITY NATIONAL BANK & TRUST OF TEX	FED WITHHOLDING TAX DEPOSIT	280.61
			FED WITHHOLDING TAX DEPOSIT	265.25
			FICA PAYROLL TAX DEPOSIT	223.76

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			FICA PAYROLL TAX DEPOSIT	215.20
			MEDICARE TAX DEPOSIT	52.34
		TML EMPLOYEE BENEFITS POOL	MEDICARE TAX DEPOSIT	50.33
			DEPENDENT DENTAL	0.22
			DEPENDENT DENTAL	0.28
			DEPENDENT FAMILY MEDICAL	4.78
			DEPENDENT FAMILY MEDICAL	5.98
			FLEX SPENDING	1.25
			FLEX SPENDING	3.45
			VISION - DEPENDENT	0.31
			VISION - DEPENDENT	0.39
			VISION - EMPLOYEE	6.41
		TMRS	VISION - EMPLOYEE	6.45
			TMRS-PAYROLL	253.08
			TMRS-PAYROLL	243.66
			TOTAL:	1,613.75
OPERATIONS & MAINTENAN TDCJ		THE AL LAW GROUP	TDCJ ATTORNEY FEES	1,075.00
		ACE HARDWARE & LUMBER COMPANY	TDCJ HAMMER DRILL	154.98
		GOOD NEIGHBOR CLEANERS	UNIFORM CLEANING	106.72
		LONESTAR MAINTENANCE & SE	CLZ TDCJ	426.41
			CLZ BOTTLE RENT TDCJ	133.00
		AT&T MOBILITY	ADMIN AND PUBLIC WORKS	68.52
			5.2021 PW AND ADMIN	43.97
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	223.77
			FICA PAYROLL TAX DEPOSIT	215.21
			MEDICARE TAX DEPOSIT	52.33
		TML EMPLOYEE BENEFITS POOL	MEDICARE TAX DEPOSIT	50.33
			DEPENDENT DENTAL	0.51
			DEPENDENT DENTAL	0.64
			DEPENDENT FAMILY MEDICAL	11.16
			DEPENDENT FAMILY MEDICAL	13.94
			HEALTH/LIFE INSURANCE-EMPL	661.87
			HEALTH/LIFE INSURANCE-EMPL	663.92
			EMPLOYEE DENTAL ONLY	38.11
			EMPLOYEE DENTAL ONLY	38.23
			HEALTH/LIFE INSURANCE-EMPL	2.37
			HEALTH/LIFE INSURANCE-EMPL	2.37
			FLEX SPENDING	0.04
			FLEX SPENDING	0.06
		TMRS	TMRS-PAYROLL	274.76
			TMRS-PAYROLL	264.53
		TXU ENERGY	4.21 USAGE	4,550.40
		ANDERSON, MARX & BOHL, P.C.	AUDIT IN PROGRESS 9/30	750.00
		SHANE REVES	REIMBURSEMENT	13.99
			REIMBURSEMENT	298.94
			REIMBURSEMENT	80.00
			REIMBURSEMENT	815.00
			REIMBURSEMENT	113.96
		**PAYROLL EXPENSES	5/01/2021 - 5/31/2021	7,096.06
			TOTAL:	18,241.10
NON-DEPARTMENTAL	HOTEL/MOTEL FUND	COMMUNITY NATIONAL BANK & TRUST OF TEX	FED WITHHOLDING TAX DEPOSIT	90.95
			FED WITHHOLDING TAX DEPOSIT	90.95
			FICA PAYROLL TAX DEPOSIT	90.31
			FICA PAYROLL TAX DEPOSIT	90.31

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			MEDICARE TAX DEPOSIT	21.12
			MEDICARE TAX DEPOSIT	21.12
		TML EMPLOYEE BENEFITS POOL	VISION - EMPLOYEE	6.25
			VISION - EMPLOYEE	6.25
		TMRS	TMRS-PAYROLL	101.96
			TMRS-PAYROLL	101.96
			TOTAL:	621.18
HOTEL/MOTEL FUND	HOTEL/MOTEL FUND	H&H ECO- BLASTING	25% DEPOSIT FOR ARENA	3,750.00
		FAIRFIELD CHAMBER OF COMMERCE	5.2021 LEASE	5,000.00
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	90.31
			FICA PAYROLL TAX DEPOSIT	90.31
			MEDICARE TAX DEPOSIT	21.12
			MEDICARE TAX DEPOSIT	21.12
		TML EMPLOYEE BENEFITS POOL	HEALTH/LIFE INSURANCE-EMPL	326.85
			HEALTH/LIFE INSURANCE-EMPL	326.85
			EMPLOYEE DENTAL ONLY	18.82
			EMPLOYEE DENTAL ONLY	18.82
			HEALTH/LIFE INSURANCE-EMPL	1.17
			HEALTH/LIFE INSURANCE-EMPL	1.17
		TMRS	TMRS-PAYROLL	110.70
			TMRS-PAYROLL	110.70
		BRENDA PATE	POSTAGE FOR BROSHURES	320.60
		**PAYROLL EXPENSES	5/01/2021 - 5/31/2021	2,963.28
			TOTAL:	13,171.82
NON-DEPARTMENTAL	WESTWOOD WATER	COMMUNITY NATIONAL BANK & TRUST OF TEX	FED WITHHOLDING TAX DEPOSIT	113.42
			FED WITHHOLDING TAX DEPOSIT	105.90
			FICA PAYROLL TAX DEPOSIT	103.74
			FICA PAYROLL TAX DEPOSIT	99.56
			MEDICARE TAX DEPOSIT	24.26
			MEDICARE TAX DEPOSIT	23.29
		TML EMPLOYEE BENEFITS POOL	DEPENDENT DENTAL	8.85
			DEPENDENT DENTAL	8.85
			DEPENDENT FAMILY MEDICAL	191.21
			DEPENDENT FAMILY MEDICAL	191.21
			LIFE INSURANCE	2.41
			LIFE INSURANCE	2.41
			VISION - DEPENDENT	12.50
			VISION - DEPENDENT	12.50
			VISION - EMPLOYEE	6.25
			VISION - EMPLOYEE	6.25
		TMRS	TMRS-PAYROLL	131.30
			TMRS-PAYROLL	126.58
			TOTAL:	1,170.49
WATER OPERATIONS	WESTWOOD WATER	LONESTAR MAINTENANCE & SE	CLZ BOTTLE RENT	49.00
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	103.74
			FICA PAYROLL TAX DEPOSIT	99.56
			MEDICARE TAX DEPOSIT	24.26
			MEDICARE TAX DEPOSIT	23.29
		TML EMPLOYEE BENEFITS POOL	DEPENDENT DENTAL	20.67
			DEPENDENT DENTAL	20.67
			DEPENDENT FAMILY MEDICAL	446.16
			DEPENDENT FAMILY MEDICAL	446.16
			HEALTH/LIFE INSURANCE-EMPL	326.85

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			HEALTH/LIFE INSURANCE-EMPL	326.85
			EMPLOYEE DENTAL ONLY	18.82
			EMPLOYEE DENTAL ONLY	18.82
			HEALTH/LIFE INSURANCE-EMPL	1.17
			HEALTH/LIFE INSURANCE-EMPL	1.17
		TMRS	TMRS-PAYROLL	142.55
			TMRS-PAYROLL	137.43
		TXU ENERGY	4.21 USAGE	8.13
		ANDERSON, MARX & BOHL, P.C.	AUDIT IN PROGRESS 9/30	250.00
		NAVARRO COUNTY ELECTRIC COOPERATIVE, I	WW FCR 1171	852.55
		**PAYROLL EXPENSES	5/01/2021 - 5/31/2021	3,684.06
			TOTAL:	7,001.91

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===== FUND TOTALS =====
01  GENERAL FUND                268,923.82
02  ENTERPRISE                  88,267.36
06  TDCJ                       19,854.85
07  HOTEL/MOTEL FUND           13,793.00
23  WESTWOOD WATER              8,172.40
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      GRAND TOTAL:              399,011.43
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SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF FAIRFIELD
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 5/01/2021 THRU 5/31/2021
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 5/01/2021 THRU 5/31/2021
CHECK DATE: 0/00/0000 THRU 99/99/9999

PAYROLL SELECTION

PAYROLL EXPENSES: YES
EXPENSE TYPE: GROSS
CHECK DATE: 5/01/2021 THRU 5/31/2021

PRINT OPTIONS

PRINT DATE: None
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: COUNCIL REPORT 5/31/2021
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO



TO: Mayor, City Council

FROM: Nate Smith, City Administrator *NBS*

DATE: June 3, 2021

RE: City Administrator Report

Projects Update

Here is an overview of city projects.

1. Strategic Planning – As part of our budget preparation process this year, the staff is readying a five-year strategic plan draft for the council's review. Now that retreats are completed, we are working on details to present to the council.
2. Development Review Committee – This committee not only looks at housing, but overall development within the city, both residential and commercial. I would invite any council member to join us.
3. Downtown Committee – The Trinity Star Arts Council hosted a presentation from Norris Design on ideas for downtown improvements. Norris Design has offered to present to the council and county commissioners as well.
4. The reimbursements from the Coronavirus Relief Fund have been paid to the city.

Budget Report

Here is an update on the city's budget, ending May 31.

Revenue

- Property Tax – Property tax collection is counted at 48 percent, but we had found an issue with our accounting software that has since been resolved. Delinquent tax collection is above budget at 102.84 percent.
- Sales Tax – Sales tax for the month of May was 9.7 percent higher than the previous year, at \$213,883.09. For the fiscal year, the city is up 5.5 percent and up 4.4 percent for the calendar year. June's sales tax was not yet available as of this memo.
- Other General Fund Revenues –Municipal Court revenue is under budget projections. Building permit fees, is 145.46 percent of budget and more is expected to arrive this summer.
- Enterprise Fund – Revenues for the Enterprise Fund is at 63.26 percent of budgeted revenue.
- TDCJ Fund – Revenues for the Boyd Unit facility is at 51.02 percent of budgeted revenue.
- Hotel/Motel Fund – Revenues are at 47.01 percent collected.

Expenditures

- General Fund – General Fund expenditures are at 57.87 percent.
- Enterprise Fund – Enterprise Fund expenditures are at 53.84 percent.
- TDCJ Fund – Total expenditures are at 42.65 percent.
- Hotel/Motel Fund – Expenditures are at 46.67 percent.

From: David Fowler <dfowler@fairfieldtx.com>
Sent: Wednesday, June 2, 2021 4:59 PM
To: Nate Smith
Cc: Misty Richardson
Subject: Council Agenda Items FEDC

Nate,

A couple of things that I would like to request to be on the agenda.

- 1) Appoint Randy Johnson to the Fairfield Area Economic Development Corporation Type B Board. We forgot to appoint him to this board when you the council appointed him to the FEDC Type A board. The board members are all the same on both boards. (Housekeeping Item)
- 2) Partial release of Land Use Agreement for Fun Town RV and its affiliates. FEDC board approved a partial release for them.
- 3) Acceptance of the FEDC Audit for FY 2020 performed by Frank Campos and Associates.

The FEDC Board awarded two façade grant applications, \$1,000 each. One to Creations Flowers & Gifts and one to the Fairfield Lodge #103 (Mason's). How do you want to do this? According to our by-laws, the amount of money is less than required to get approval from the council on performance agreements. This could be in my President's Report?

Thanks,

David Fowler | President

Fairfield Economic Development Corporation

101 South Mount St.

Fairfield, Texas 75840

O: 903-389-7059

F: 903-389-3734

C: 903-388-2063

dfowler@fairfieldtx.com

www.fairfieldtx.com



DIRECTORS REPORT

June 2, 2021

Water and Wastewater Department:

1. City Wells in production are operating properly. Averaged 419 thousand gallons per day for the month of May. The water wells have produced 12 million gallons for the month of May.
2. Water Dept: A Monthly Report is attached for Mayor and Council review.
3. Water Dept: The City and Westwood meters were read on May 17. All went well.
4. The City turned off a total of 40 customers this month. 8 customers are still off.
5. City Employees had a total of 56 Work Orders for the month of May. 12 have not been completed or processed. A Service Order Report is attached.
6. Mims Creek WWTP: The WWTP is operating properly. A monthly Report is attached.
7. TDCJ Boyd Unit WWTP/ WTP: A complete TDCJ Monthly Report is attached.

Westwood Water Plants:

1. Westwood Wells in production are operating properly. Averaged 74 thousand gallons per day for the month of May. Westwood Wells have produced 2 million gallons for the month of May.
2. City turned off 23 customers in the Westwood Utility Area. 2 customers are still off.
3. Westwood had a total of 10 Work Orders issued for the month of May. 3 has not been completed or processed.

**Department Head Report
Cont.**

Street and Construction Department:

1. Street Dept.: A complete report is attached from the Street Department from both Lead Men.
2. Fuel Report for the month of March is attached for the Mayor and Councils review.

Parks Department:

1. Park Dept.: A complete Parks Dept. Monthly Report is attached.

Respectfully Submitted,


Clyde Woods
Director of Public Works

May Monthly Report 2021

- Water rounds for Fairfield and Westwood
- Lift station rounds
- All wells and water plants running good
- All lift stations running good
- Routine calls
- HB. – **14.1**
- HB. – **16.2**
- HB. – **19.1**
- HB. – **18.4**
- Shut off Watson and Clark wells to start draining ground storage tank to replace leaking valve.
- HB. – **18.0**
- Mow wells and lift stations
- HB. – **17.4**
- Replace 6" drain valve on Watson ground storage tank.
- HB. – **20.2**
- Mow and clean up at city barn.
- HB. – **30.0**
- HB. – **24.3**
- HB. – **15.9**
- HB. – **16.7**
- HB. – **17.1**
- 132 Virginia St – Program meter
- Line locate at museum on Hall St.
- HB. – **16.9**

May Monthly Report 2021

- HB. – **17.4**
- Retreat at country club
- Pick up and organize city barn
- HB. – **16.1**
- HB. – **20.6**
- HB. – **19.0**
- Replace cracked 90 on CI2 line going into Watson GST
- HB. – **16.7**
- Re-reads – Fairfield – **56** Westwood – **23**
- HB. – **16.4**
- Hb. – **16.2**
- HB. – **15.9**
- Check sewer main between Tallyho and Ferndale. Poured red hot down the line.
- Hb. – **16.4**
- HB. – **19.1**
- Hb. – **18.9**
- HB. – **15.3**
- Cut-off's Fairfield – **50**
- TBO's
- HB. – **18.8**
- Cut-off's Westwood
- TBO's
- HB. – **18.9**
- HB. – **17.1**
- HB. – **21.2**

May Monthly Report 2021

• HB. – **22.4**

• HB. – **20.1**

• Work orders

• **#023053** – 352 W HWY 84 – Set new 2" meters For Lott's –

Main meter # - **200 847 487** Endpoint # - **120 823 330** Read – **0**

Irr meter # - **200 847 493** Endpoint # - **120 826 097** Read - **0**

• **#023053** – Finish Lott's meter taps

• **#023049** – 417 Peachtree St – Turn off for repairs.

• **#023051** – 112 Live Oak St – Turn off for repairs.

• **#023047** – 901 S Bateman Rd – Bees in meter box. Taken care of.

• **#023063** – 610 Sunnyvale Ln – Check for leak. Got the cut-off to quit leaking.

• **#023065** – 116 CR 1230 – Low water pressure. Problem resolved.

• **#023066** – 414 Post Oak Rd – Final Billing. Read – **1950.0**

• **#023068** – 453 Mockingbird Ln – Get reading and leave on. Read from Beacon – **13012.80**

• **#023067** – 781 Robindale Ln – Check to make sure read is correct. Read – **51849.09**

• **#023070** – 1016 E Commerce St – Check for leak at meter. No leak detected.

• **#023071** – 598 E Reunion St – Get reading and leave on. Read from Beacon – **94044.70**

• **#023076** – 803 S Fairway - Get reading and leave on. Read – **199381**

• **#023079** – 700 Kelly St – Check for leak. No leak detected. Looks like water sprinkler is blowing.

• **#023069** – 1254 S Bateman Road – Meter swap.

Old meter # - **316 861 08** Read - **5640**

New meter # - **201 316 509** Endpoint # - **120 820 600** Read – **0**

• **#023073** – 132 Virginia St – Set meter.

New meter # - **201 316 508** Endpoint # - **120 823 356** Read – **0**

• **#023080** – 1254 S Bateman Rd – Turn service on. Replace meter and turned on.

May Monthly Report 2021

- **#023081** – 598 E Reunion St – Final billing. Read – **94044.76**
- **#023086** – 363 James St – Turn on water for house inspection.
- **#023022** – 438 W Main St – Final billing. Read – **30088.51**
- **#023087** – 414 Post Oak Rd - Get reading and leave on. Read – **195179.29**
- **#023088** – 806 S Fairway – Final billing. Read – **60384.04**
- **#023089** – 418 E Bradley – Final billing. Read – **119369.82**
- **#023091** – 313 Renee St – Final billing. Read – **105068.48**
- **#023092** – 108 PR 1202 – Get reading and leave on. Read – **32671.93**
- **#023093** – 313 Renee St – Turn on. Read – **105582.89**
- **#023098** – 414 Post Oak Rd – Final billing. Read – **195179.29**
- **#023097** – 418 E Bradley 1 – Turn on.
- **#023048** – 442 Anderson Ln – Get reading and leave on. Read from Beacon – **127639.60**
- **#023084** – 106 CR 1211 – Final billing. Read – **2688644.61**
- **#023100** – 467 Davis St – Sewer stoppage. Jetted main. Main flowing.
- **#023101** – 960 S Fairway – Sewer stoppage. Collapsed main. Dig up to get flowing. Unfinished.
- **#023103** – 414 Oak Ridge Dr – Turn on. Read – **79731.23**
- **#023101** – 960 S Fairway – Finish collapsed main. Install new main line clean out.
- **#023102** – Get reading and leave on. Read from beacon – **109858.60**
- **#023104** – 332 CR 1250 – Get reading and leave on. Read – **11025.21**
- **#023110** – 310 Barnes St – Sewer stoppage. Stoppage at the main. Unstopped.
- **023039** – 113 CR 1200 – Turn on. Read – **124799.50**
- **#023084** – 106 CR 1211 – Final billing. Read – **268644.6**
- **#023112** – 154 Oak St - Final Billing. Read – **14950.35**
- **#023113** – 434 Davis St - Final billing. Read – **47112.99**
- **#023115** – 201 N Keechi St - Final billing. Read – **157645.10**

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- **#023116** – 307 Barnes – Final billing. Read – **82755.75**
- **#023117** – 141 Oak St – Final billing. Read – **30114.15**
- **#023072** – 121 Virginia St – Set new meter and furnish meter numbers
Meter # - **201 316 502** Endpoint # - **120 826 131** Read – **0**
- **#023094** – 425 W Commerce St – Mark water and sewer lines.
- **#023123** – 317 S Harmon – Turn off for repairs.
- **#023121** - 411 S Bateman Rd – Sewer stoppage. No problem found.
- **#023124** – 325 Hall St – Get reading and leave on. Read – **50264.70**
- **#023126** – Turn service on. Read – **23387.27**

- Water production Fairfield – **12.755**
- Water production Westwood – **2.350**

James, Bubba, Vic, Ronnie, Dustin

**** TOTALS BY JOB CODE ****

JOB CODE	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
OFF - TURN SERVICE OFF	11	0	0	0	1
OC/CH - OCCUPANT CHANGE	7	0	0	0	0
DIG - DIG OUT DRAINAGE DITCH	0	6	0	0	0
MISC - VARIOUS	3	0	0	0	0
REPR - REPAIRS	2	0	0	0	0
MAIN - LEAK/PROBLEM W/MAIN	1	0	0	0	0
SVCHG - SET METER	3	0	0	0	1
SWAP - METER SWAP	3	1	0	0	1
LK@M - LEAK @ METER	3	1	0	0	0
RERED - REREAD	1	0	0	0	0
UN - UNSTOP SEWER	4	1	0	0	0
ON - TURN SERVICE ON	5	1	0	0	1
LIN - LINE LOCATE	1	0	0	0	0
CLEAR - CLEAR CULVERT	0	1	0	0	0
PRES - PRESSURE TEST	0	1	0	0	0
TOTAL ALL CODES	44	12	0	0	4

**** TOTALS BY JOB ACTION ****

JOB ACTION	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
X - MISCELLANEOUS	1	1	0	0	0
D - DISCONNECT	2	0	0	0	0
O - OCCUPANT CHANGE	3	0	0	0	0
I - METER INFORMATION	0	1	0	0	0
C - CONNECT	1	1	0	0	0
TOTAL ALL ACTIONS	7	3	0	0	0

MIMS CREEK WASTEWATER PLANT

MAY 2021

1. Pulled approximately 86,315 gallons of sludge from digester.

2. Average daily flow through plant was .435 MGD.

3. Average blanket at Mims Creek was 8.60 feet.

4. Treated 13.513 MG through Mims Creek for the month.

5. Submitted DMR to TCEQ

6. Gearing up for Spring work

City of Fairfield

Public Works – TDCJ Boyd Unit

Date: 6-1-2021 (May report)

WWTP

1. Pulled Appx. 42,000 gallons of sludge from Digester.
2. Average Daily Flow .152 MGD
3. Average Blanket 71.1 inches
4. Treated 4.717 MG through Boyd Unit for the month.
5. Submit DMR report to TCEQ
6. Bar Screen is down. Gearbox ordered and on the way (1-2 weeks)

WTP

1. Submit BacT samples
2. Average Daily Flow .219 MGD
3. Treated 6.804 MG

Clyde Woods

From: Claudis Measles [randymeasles@gmail.com]
Sent: Wednesday, June 02, 2021 2:10 PM
To: clyde.woods@fairfieldtexas.net

5-3-21 worked with Bubba in the water department at lotts. Put out barricades on wesley.
5-4-21 finished water taps on wesley for lotts.
5-5-21 taking down awnings at city hall.
5-6-21 taking down awnings at city hall. Mowed loton dunbar (susie's house)
5-7-21 finished taking down awnings at city hall. Took frig and storage box to the barn.

5-10-21 pulled up flag pole at city hall. Took down wall in front of city hall. Built pad for generator at the PD.
5-11-21 put out asphalt, Mark worked on lawnmower deck for the park, moved storage building from old city hall and hauled it to the barn and set it up.
5-12-21 cut limbs on church street. Demo asphalt machine.
5-13-21 put out asphalt, picked up old tin from the green barn and hauled to the barn. Picked up awnings from old city hall and hauled to the park.
5-14-21 cut limbs on church street, fix mud hole at the PD, had meeting at country club.

5-17-21 pulled truck out of the mud at the park, picked up ac units from old city hall, picked up tree on mockingbird, picked up tree on blanton, pulled 1 ton truck out of the mud at the park. Took doors out of city hall.

5-18-21 took motor out of well house at barn took motor to Corsicana for repairs Cooper and Kyle cut limbs

5-19-21 worked on retainer wall for generator at the pd. Helped bubba with droopys sewer. Took dirt to james Tyus Met Clyde at dump about fire Dept training facility

5-20-21 helped Bubba with sewer st droopys picked up metal table on s75 and hauled to dump worked on dump truck had to jump off

5-21-21 worked on the pd retaining wall for generator

5-24-21. Cutting limb on williford reunion picked up 8:00 blocks from city hall parking lot at old city hall

5-25-21 cut limbs load cinder blocks from city hall

5-26-21 cut limbs picked up motor from Corsicana mowed city barn put motor in well house at city barn

5-27-21 picked up tires on 2nd street mowed 2nd street took 55 tires to Eddies finished rocking generator at pd had brick hauled to city barn jerry Mark Cooper worked on white tractor

Sent from my iPhone

Clyde Woods

From: Mark Taylor [marktaylor7m@gmail.com]
Sent: Saturday, May 29, 2021 6:25 AM
To: Woods Clyde
Subject: May -monthly-5-3-21- packed dumpsters and pushed up brush pile. Mowed...

May -monthly-5-3-21- packed dumpsters and pushed up brush pile. Mowed elevated storages I 45 , and Watson well. Mowed around well heads at Ivy and Clark. Cut cement at Green Barn. 5-4-21- started taking car ports down at Old City Hall. 5-5-21-continued on Old City Hall removal. Moved private property on Dunbar. 5-6- 21 - continued removing Car ports. 5-7-21- finished Demolition of car ports and moving items out of old City Hall. 5-10-21 - moved flag poll off of old city hall and stone ledge and hauled of. Help remove items to police station. Packed dumpsters and pushed up brush pile. 5-11-21- packed dumpsters and pushed up brush pile. Mark worked on lawnmowers for park. Cooper and Kyle put out asphalt. 5-12-21- cut tree limbs on Church, also tried out asphalt machine. 5-13-21-Cooper And Kyle put out asphalt Moved tin to barn and some to dump 5-14-21-picked up Antenna Cooper and Kyle cut tree limbs on Church. 5-17-21- packed dumpsters and pushed up brush pile. Picked up down tree on Mockingbird. Moved AC units from lord city hall to barn. Pulled Contractor out by rodeo arena. 5-18-21- Removed Electrical pump at water well at barn,, removed tree at Walnut Creek 1004. continued cutting tree limbs on Church. 5-19-21- clean culverts and drainage around town. Helped Roger move cabinets and Trents into dry storage. Continued cutting limbs. Hauled dirt for a citizen per request. Worked with Roger at park. 5-21-21- put out asphalt around town. Mark on Vacation-24,25. Copper worked with Kyle cutting limbs on 24,25, 5-26-21-Mark mowed at Barn. Copper and Kyle cut tree limbs around town, and packed dumpsters and pushed up brush pile. 5-2-21- Picked up tires on 2nd street and trash. Made room at barn for Bricks. Cut limbs around town. Worked on White tractor with Jerry. Still not ready. 6-28-21-removed tree at kiddie park.

Sent from my iPhone

Monthly Report

Report Range: 05/01/2021 to 05/30/2021

DATA RANGE			
VEHICLE ID:	1	to	147
ACCT ID:	1	to	100

Transactions for Account: 1 W/WW

Date / Time	Seq #	Site	Island	Employee Name	Veh ID	Unq #	Class	Meter	Hours	Hose	Price	MPG	Quantity	Amount
05/01/2021 04:22:23	5301	1	1	Bubba Taylor	133		1	10041	0	1	\$1.000	0.0	17.300	\$17.30
05/01/2021 06:24:40	5303	1	1	Vic Rutherford	140		1	148204	0	1	\$1.000	0.0	19.200	\$19.20
05/04/2021 13:28:44	5315	1	1	Shane Reeves	138		1	87204	0	1	\$1.000	0.0	19.800	\$19.80
05/05/2021 05:57:58	5317	1	1	Clyde Woods	130		1	6531	0	1	\$1.000	0.0	14.000	\$14.00
05/05/2021 13:06:33	5321	1	1	Bubba Taylor	133		1	10216	0	1	\$1.000	0.0	18.900	\$18.90
05/06/2021 05:13:13	5323	1	1	Collin Puckett	132		1	1	0	1	\$1.000	0.0	19.800	\$19.80
05/06/2021 06:39:36	5324	1	1	Bubba Taylor	133		1	10238	0	1	\$1.000	0.0	10.500	\$10.50
05/06/2021 09:28:26	5325	1	1	Collin Puckett	140		1	132090	0	1	\$1.000	0.0	41.200	\$41.20
05/07/2021 12:51:13	5337	1	1	Bubba Taylor	133		1	10	0	1	\$1.000	0.0	12.700	\$12.70
05/08/2021 08:29:56	5341	1	1	Shane Reeves	138		1	87420	0	1	\$1.000	0.0	20.200	\$20.20
05/08/2021 08:32:07	5342	1	1	Shane Reeves	138		1	1	0	1	\$1.000	0.0	13.900	\$13.90
05/11/2021 05:08:33	5349	1	1	Collin Puckett	132		1	1	0	1	\$1.000	0.0	18.100	\$18.10
05/11/2021 05:11:14	5350	1	1	Clyde Woods	130		1	6655	0	1	\$1.000	0.0	13.700	\$13.70
05/12/2021 12:47:58	5357	1	1	Bubba Taylor	133		1	10466	0	1	\$1.000	0.0	19.200	\$19.20
05/13/2021 13:24:49	5359	1	1	Collin Puckett	140		1	132322	0	1	\$1.000	0.0	26.200	\$26.20
05/14/2021 04:45:50	5363	1	1	Shane Reeves	138		1	767	0	1	\$1.000	0.0	21.800	\$21.80
05/14/2021 12:47:33	5369	1	1	Bubba Taylor	133		1	10572	0	1	\$1.000	0.0	11.500	\$11.50
05/18/2021 04:54:36	5380	1	1	Clyde Woods	130		1	6740	0	1	\$1.000	0.0	15.000	\$15.00
05/18/2021 09:10:35	5384	1	1	Collin Puckett	132		1	1	0	1	\$1.000	0.0	19.600	\$19.60
05/18/2021 13:23:49	5386	1	1	Shane Reeves	138		1	87929	0	1	\$1.000	0.0	23.900	\$23.90
05/18/2021 13:26:04	5387	1	1	Shane Reeves	138		1	5	0	1	\$1.000	0.0	14.200	\$14.20
05/19/2021 11:35:07	5389	1	1	Bubba Taylor	133		1	10717	0	1	\$1.000	0.0	17.300	\$17.30
05/21/2021 04:58:24	5395	1	1	Shane Reeves	138		1	82128	0	1	\$1.000	0.0	19.000	\$19.00
05/22/2021 06:18:05	5401	1	1	Bubba Taylor	133		1	10819	0	1	\$1.000	0.0	12.900	\$12.90
05/22/2021 10:32:19	5403	1	1	Clyde Woods	130		1	6894	0	1	\$1.000	0.0	12.300	\$12.30
05/24/2021 07:26:16	5406	1	1	Juan Rodriguez	140		1	132580	0	1	\$1.000	0.0	30.800	\$30.80
05/25/2021 05:35:43	5408	1	1	Collin Puckett	132		1	1	0	1	\$1.000	0.0	20.600	\$20.60
05/26/2021 04:21:41	5410	1	1	Bubba Taylor	133		1	10	0	1	\$1.000	0.0	15.900	\$15.90
05/26/2021 08:28:07	5412	1	1	Shane Reeves	138		1	88239	0	1	\$1.000	0.0	19.000	\$19.00
05/29/2021 10:52:22	5426	1	1	Shane Reeves	138		1	88589	0	1	\$1.000	0.0	20.800	\$20.80
Subtotals for Acct: 1 W/WW												0.0	560.200	\$560.20

Transaction Count

30

PRODUCT SUBTOTALS	TOTAL QUANTITY	TOTAL AMOUNT
UNLEADED	560.20	\$560.20
TOTAL	560.20	\$560.20

539.60

Monthly Report

Report Range: 05/01/2021 to 05/30/2021

DATA RANGE			
VEHICLE ID:	1	to	147
ACCT ID:	1	to	100

Transactions for Account: 2 Streets

Date / Time	Seq #	Site	Island	Employee Name	Veh ID	Unq #	Class	Meter	Hours	Hose	Price	MPG	Quantity	Amount
05/04/2021 04:51:49	5310	1	1	Mark Taylor	134		1	71079	0	1	\$1.000	0.0	12.200	\$12.20
05/04/2021 06:20:08	5312	1	1	Randy Measles	146		1	4428	0	1	\$1.000	0.0	30.200	\$30.20
05/07/2021 04:44:35	5330	1	1	Mark Taylor	134		1	71134	0	1	\$1.000	0.0	10.400	\$10.40
05/07/2021 07:27:05	5331	1	1	Mark Taylor	134		1	1234	0	1	\$1.000	0.0	1.500	\$1.50
05/08/2021 06:18:03	5340	1	1	Mark Taylor	134		1	71143	0	1	\$1.000	0.0	10.100	\$10.10
05/08/2021 13:05:42	5344	1	1	Randy Measles	146		1	4550	0	1	\$1.000	0.0	30.600	\$30.60
05/12/2021 04:55:02	5355	1	1	Mark Taylor	134		1	71191	0	1	\$1.000	0.0	12.700	\$12.70
05/14/2021 05:06:03	5364	1	1	Mark Taylor	134		1	71244	0	1	\$1.000	0.0	9.700	\$9.70
05/18/2021 04:50:02	5379	1	1	Randy Measles	146		1	4723	0	1	\$1.000	0.0	32.800	\$32.80
05/18/2021 06:10:37	5381	1	1	Mark Taylor	131		1	166637	0	1	\$1.000	0.0	8.600	\$8.60
05/20/2021 06:38:27	5392	1	1	Mark Taylor	134		1	166674	0	1	\$1.000	0.0	27.700	\$27.70
05/22/2021 05:29:16	5400	1	1	Randy Measles	146		1	4932	0	1	\$1.000	0.0	32.800	\$32.80
05/26/2021 12:34:37	5414	1	1	Randy Measles	146		1	1	0	1	\$1.000	0.0	15.500	\$15.50
05/27/2021 12:18:58	5419	1	1	Mark Taylor	134		1	86054	0	1	\$1.000	0.0	22.800	\$22.80
05/28/2021 10:47:56	5423	1	1	Mark Taylor	134		1	166792	0	1	\$1.000	0.0	3.000	\$3.00
05/28/2021 11:00:57	5424	1	1	Mark Taylor	134		1	16672	0	1	\$1.000	0.0	27.000	\$27.00
Subtotals for Acct: 2 Streets												0.0	287.600	\$287.60

Transaction Count

16

PRODUCT SUBTOTALS	TOTAL QUANTITY	TOTAL AMOUNT
UNLEADED	287.60	\$287.60
TOTAL	287.60	\$287.60

Monthly Report

Report Range: 05/01/2021 to 05/30/2021

DATA RANGE			
VEHICLE ID:	1	to	147
ACCT ID:	1	to	100

Transactions for Account: 3 TDJC

Date / Time	Seq #	Site	Island	Employee Name	Veh ID	Unq #	Class	Meter	Hours	Hose	Price	MPG	Quantity	Amount
05/01/2021 06:18:31	5302	1	1	Vic Rutherford	141		1	46081	0	1	\$1.000	0.0	19.300	\$19.30
05/07/2021 11:56:35	5335	1	1	Vic Rutherford	141		1	46292	0	1	\$1.000	0.0	23.400	\$23.40
05/07/2021 12:00:30	5336	1	1	Vic Rutherford	141		1	123	0	1	\$1.000	0.0	2.200	\$2.20
05/11/2021 12:32:30	5351	1	1	Vic Rutherford	141		1	46456	0	1	\$1.000	0.0	18.600	\$18.60
05/14/2021 12:26:30	5368	1	1	Vic Rutherford	141		1	46677	0	1	\$1.000	0.0	21.400	\$21.40
05/18/2021 08:07:12	5382	1	1	Vic Rutherford	141		1	46824	0	1	\$1.000	0.0	19.800	\$19.80
05/22/2021 04:49:35	5399	1	1	Vic Rutherford	141		1	46995	0	1	\$1.000	0.0	24.000	\$24.00
05/27/2021 09:11:38	5418	1	1	Vic Rutherford	141		1	47207	0	1	\$1.000	0.0	24.200	\$24.20
Subtotals for Acct: 3 TDJC												0.0	152.900	\$152.90

Transaction Count

8

PRODUCT SUBTOTALS	TOTAL QUANTITY	TOTAL AMOUNT
UNLEADED	152.90	\$152.90
TOTAL	152.90	\$152.90

173.50

Monthly Report

Report Range: 05/01/2021 to 05/30/2021

DATA RANGE			
VEHICLE ID:	1	to	147
ACCT ID:	1	to	100

Transactions for Account: 4 Parks

Date / Time	Seq #	Site	Island	Employee Name	Veh ID	Unq #	Class	Meter	Hours	Hose	Price	MPG	Quantity	Amount
05/01/2021 08:28:17	5305	1	1	Jerry Hughes	137		1	24158	0	1	\$1.000	0.0	15.000	\$15.00
05/04/2021 04:48:04	5309	1	1	Juan Rodriquez	139		1	1234	0	1	\$1.000	0.0	4.900	\$4.90
05/04/2021 05:46:39	5311	1	1	Rodger Reeves	147		1	78744	0	1	\$1.000	0.0	15.400	\$15.40
05/04/2021 10:39:40	5313	1	1	Juan Rodriquez	139		1	12134	0	1	\$1.000	0.0	5.000	\$5.00
05/05/2021 11:46:00	5320	1	1	Jerry Hughes	137		1	1234	0	1	\$1.000	0.0	5.000	\$5.00
05/06/2021 04:42:30	5322	1	1	Juan Rodriquez	139		1	1234	0	1	\$1.000	0.0	4.900	\$4.90
05/06/2021 10:41:51	5326	1	1	Juan Rodriquez	139		1	1222466	0	1	\$1.000	999.9	24.400	\$24.40
05/07/2021 08:59:33	5332	1	1	Jerry Hughes	137		1	1234	0	1	\$1.000	0.0	13.400	\$13.40
05/07/2021 09:19:33	5333	1	1	Jerry Hughes	137		1	24336	0	1	\$1.000	0.0	18.400	\$18.40
05/07/2021 10:46:48	5334	1	1	Jerry Hughes	137		1	1234	0	1	\$1.000	0.0	0.200	\$0.20
05/13/2021 13:31:29	5360	1	1	Jerry Hughes	137		1	24504	0	1	\$1.000	0.0	16.900	\$16.90
05/14/2021 06:58:17	5366	1	1	Jerry Hughes	137		1	1234	0	1	\$1.000	0.0	12.500	\$12.50
05/14/2021 10:44:07	5367	1	1	Juan Rodriquez	139		1	122550	0	1	\$1.000	0.0	25.100	\$25.10
05/18/2021 13:20:23	5385	1	1	Jerry Hughes	137		1	24660	0	1	\$1.000	0.0	15.900	\$15.90
05/19/2021 12:30:42	5390	1	1	Jerry Hughes	137		1	1234	0	1	\$1.000	0.0	10.000	\$10.00
05/20/2021 09:30:47	5393	1	1	Jerry Hughes	137		1	1234	0	1	\$1.000	0.0	21.000	\$21.00
05/21/2021 13:07:42	5396	1	1	Jerry Hughes	137		1	24802	0	1	\$1.000	0.0	17.400	\$17.40
05/26/2021 06:46:27	5411	1	1	Juan Rodriquez	139		1	122630	0	1	\$1.000	0.0	22.200	\$22.20
05/28/2021 10:41:50	5422	1	1	Juan Rodriquez	139		1	1234	0	1	\$1.000	0.0	10.900	\$10.90
05/29/2021 12:46:55	5427	1	1	Jerry Hughes	137		1	24962	0	1	\$1.000	0.0	18.400	\$18.40
Subtotals for Acct: 4 Parks												50.0	276.900	\$276.90

Transaction Count

20

PRODUCT SUBTOTALS	TOTAL QUANTITY	TOTAL AMOUNT
UNLEADED	276.90	\$276.90
TOTAL	276.90	\$276.90

295.20

Monthly Report

Report Range: 05/01/2021 to 05/30/2021

DATA RANGE			
VEHICLE ID:	1	to	147
ACCT ID:	1	to	100

Transactions for Account: 100 Police

Date / Time	Seq #	Site	Island	Employee Name	Veh ID	Unq #	Class	Meter	Hours	Hose	Price	MPG	Quantity	Amount
05/01/2021 08:13:55	5304	1	1	Officer Weinmann	7		1	680001	0	1	\$1.000	999.9	12.000	\$12.00
05/02/2021 02:58:10	5306	1	1	Officer Markham	9		1	4092	0	1	\$1.000	0.0	12.100	\$12.10
05/02/2021 23:31:11	5307	1	1	Officer Palacios	8		1	75362	0	1	\$1.000	0.0	11.100	\$11.10
05/03/2021 14:38:44	5308	1	1	Officer Weinmann	7		1	68112	0	1	\$1.000	0.0	12.900	\$12.90
05/04/2021 11:53:00	5314	1	1	Officer Palacios	8		1	75410	0	1	\$1.000	0.0	7.200	\$7.20
05/05/2021 04:04:33	5316	1	1	Officer Frasier	5		1	56123	0	1	\$1.000	0.0	12.900	\$12.90
05/05/2021 06:27:04	5318	1	1	Officer Palacios	6		1	71587	0	1	\$1.000	0.0	14.400	\$14.40
05/05/2021 09:59:18	5319	1	1	Sgt. Utsey	2		1	40756	0	1	\$1.000	0.0	20.600	\$20.60
05/06/2021 14:18:30	5327	1	1	Officer Palacios	6		1	71697	0	1	\$1.000	0.0	8.700	\$8.70
05/06/2021 16:01:47	5328	1	1	Officer Markham	9		1	4180	0	1	\$1.000	0.0	13.600	\$13.60
05/07/2021 02:51:12	5329	1	1	Officer Palacios	6		1	71748	0	1	\$1.000	0.0	3.500	\$3.50
05/07/2021 14:06:00	5338	1	1	Officer Palacios	6		1	71819	0	1	\$1.000	0.0	5.600	\$5.60
05/08/2021 04:43:00	5339	1	1	Officer Orms	5		1	104295	0	1	\$1.000	0.0	12.000	\$12.00
05/08/2021 12:20:33	5343	1	1	Officer Frasier	5		1	56231	0	1	\$1.000	0.0	15.700	\$15.70
05/08/2021 16:49:29	5345	1	1	Officer Alexander	11		1	5372	0	1	\$1.000	0.0	17.200	\$17.20
05/09/2021 13:22:27	5346	1	1	Officer Palacios	6		1	71957	0	1	\$1.000	0.0	9.900	\$9.90
05/09/2021 14:01:00	5347	1	1	Officer Frasier	5		1	36306	0	1	\$1.000	0.0	9.800	\$9.80
05/09/2021 21:55:34	5348	1	1	Officer Palacios	10		1	6435	0	1	\$1.000	0.0	21.800	\$21.80
05/11/2021 14:06:04	5352	1	1	Officer Palacios	6		1	72062	0	1	\$1.000	0.0	10.600	\$10.60
05/11/2021 14:52:12	5353	1	1	Officer Markham	9		1	4420	0	1	\$1.000	0.0	17.400	\$17.40
05/11/2021 15:23:52	5354	1	1	Officer Weinmann	7		1	68211	0	1	\$1.000	0.0	13.300	\$13.30
05/12/2021 11:43:08	5356	1	1	Collin Paekett	1		1	1	0	1	\$1.000	0.0	18.300	\$18.30
05/12/2021 14:14:21	5358	1	1	Officer Palacios	6		1	72159	0	1	\$1.000	0.0	7.000	\$7.00
05/13/2021 14:20:47	5361	1	1	Officer Frasier	5		1	56398	0	1	\$1.000	0.0	13.000	\$13.00
05/13/2021 20:15:03	5362	1	1	Officer Alexander	11		1	5537	0	1	\$1.000	0.0	19.400	\$19.40
05/14/2021 05:26:45	5365	1	1	Sgt. Utsey	2		1	40881	0	1	\$1.000	0.0	11.700	\$11.70
05/15/2021 06:21:30	5370	1	1	Chief Bulger	1		1	4072	0	1	\$1.000	0.0	24.400	\$24.40
05/15/2021 14:06:28	5371	1	1	Officer Markham	8		1	75533	0	1	\$1.000	0.0	11.400	\$11.40
05/15/2021 19:29:54	5372	1	1	Officer Weinmann	7		1	68329	0	1	\$1.000	0.0	14.100	\$14.10
05/16/2021 13:33:27	5373	1	1	Officer Markham	9		1	4154	0	1	\$1.000	0.0	14.600	\$14.60
05/16/2021 14:26:37	5374	1	1	Officer Palacios	8		1	75688	0	1	\$1.000	0.0	11.900	\$11.90
05/17/2021 03:07:42	5375	1	1	Officer Palacios	8		1	75731	0	1	\$1.000	0.0	5.000	\$5.00
05/17/2021 14:14:11	5376	1	1	Officer Palacios	8		1	75811	0	1	\$1.000	0.0	5.600	\$5.60
05/18/2021 00:39:17	5377	1	1	Officer Weinmann	7		1	68424	0	1	\$1.000	0.0	13.200	\$13.20
05/18/2021 03:06:59	5378	1	1	Officer Weinmann	8		1	75847	0	1	\$1.000	0.0	4.900	\$4.90
05/18/2021 08:49:46	5383	1	1	Officer Palacios	6		1	72285	0	1	\$1.000	0.0	11.800	\$11.80
05/19/2021 03:45:23	5388	1	1	Officer Frasier	5		1	56515	0	1	\$1.000	0.0	14.300	\$14.30
05/19/2021 17:46:39	5391	1	1	Officer Alexander	11		1	5618	0	1	\$1.000	0.0	13.600	\$13.60
05/21/2021 03:14:38	5394	1	1	Officer Weinmann	8		1	75965	0	1	\$1.000	0.0	9.200	\$9.20
05/22/2021 00:04:12	5397	1	1	Officer Weinmann	7		1	68553	0	1	\$1.000	0.0	14.000	\$14.00
05/22/2021 03:12:48	5398	1	1	Officer Palacios	8		1	76054	0	1	\$1.000	0.0	8.000	\$8.00
05/22/2021 10:19:28	5402	1	1	Officer Frasier	5		1	56631	0	1	\$1.000	0.0	12.500	\$12.50
05/22/2021 21:18:43	5404	1	1	Officer Palacios	6		1	2438	0	1	\$1.000	0.0	11.600	\$11.60
05/23/2021 14:59:05	5405	1	1	Officer Frasier	5		1	56708	0	1	\$1.000	0.0	10.800	\$10.80
05/24/2021 23:17:57	5407	1	1	Officer Palacios	6		1	72573	0	1	\$1.000	0.0	12.600	\$12.60
05/25/2021 14:16:36	5409	1	1	Officer Palacios	8		1	76104	0	1	\$1.000	0.0	4.500	\$4.50
05/26/2021 11:23:20	5413	1	1	Sgt. Utsey	2		1	41175	0	1	\$1.000	0.0	20.500	\$20.50

Monthly Report

Report Range: 05/01/2021 to 05/30/2021

DATA RANGE			
VEHICLE ID:	1	to	147
ACCT ID:	1	to	100

05/26/2021 14:18:02	5415	1	1	Officer Palacios	8	1	76205	0	1	\$1.000	0.0	8.200	\$8.20
05/27/2021 02:44:44	5416	1	1	Officer Palacios	8	1	1	0	1	\$1.000	0.0	4.600	\$4.60
05/27/2021 03:04:06	5417	1	1	Officer Weinmann	7	1	68665	0	1	\$1.000	0.0	14.000	\$14.00
05/27/2021 14:28:10	5420	1	1	Officer Alexander	11	1	5743	0	1	\$1.000	0.0	18.800	\$18.80
05/27/2021 18:11:49	5421	1	1	Officer Alexander	10	1	6540	0	1	\$1.000	0.0	17.400	\$17.40
05/29/2021 06:17:06	5425	1	1	Officer Markham	9	1	4698	0	1	\$1.000	0.0	14.300	\$14.30
05/29/2021 22:21:15	5428	1	1	Officer Palacios	6	1	72674	0	1	\$1.000	0.0	10.300	\$10.30
05/30/2021 02:25:17	5429	1	1	Officer Palacios	8	1	76378	0	1	\$1.000	0.0	9.200	\$9.20
Subtotals for Acct: 100 Police											18.2	677.000	\$677.00

Transaction Count

55

PRODUCT SUBTOTALS	TOTAL QUANTITY	TOTAL AMOUNT
UNLEADED	677.00	\$677.00
TOTAL	677.00	\$677.00

658.70

Monthly Report

Report Range: 05/01/2021 to 05/30/2021

DATA RANGE			
VEHICLE ID:	1	to	147
ACCT ID:	1	to	100

Report Totals:	Total transactions	129	Average MPG	15.50
	Total Quantity	1,954.60	Total Amount	\$1,954.60

Called Mr. Lamb at extension office in Anderson county about all the trees that look dead and he has said to hold off on what we could until July 1st and if the tree hasn't budded out by then its dead, but we have some trees where it is a concern to me with the fair coming so we might consider removing them to be on the safe side.

Got with Rutherford tree service on a bid for some trees around the hippy huts and cattle barn and Ike Pav. to be removed. He will be getting g back with me on a price

Brought several loads of screening to the park by the cattle barn and the ike carden put some concrete to help from the water washing it away

Called and got a bid on more playground mulch, we usually get this every year before the end of may but it has been a couple years and we could really use it

Sprayed poison when we could

Cleaned out pens on south side of cattle barn and took a sledge hammer to all the stacks holding the wood down

Got chamber barnstop lions club and childs addition mowed and weedeated also

Cleaned up from event in ike carden over the past weeked

Brought tools to Dustin and bubba t out on north 75 to lift station

Ronnie and Dustin came and borrowed my whiz saw

Painters on rodeo arena have made some headway on this Monday but the rain has stopped them for now

Had help from everyone to get the big oak tree cleaned up and hauled off from kiddie park its now back open again

Set up for steer show for Saturday

Had to fix another leak on kiddie park bathroom and cow wash

Helped Brenda hang some things in the chamber so it was ready for the council to get together on Friday morning

Took trash from city hall

Grinded bolts off where a metal bench sat by randals barber shop and momma cakes, and moved a few around, will go back next week and get the rest of the benches that need to be moved off the square and bring them to the park

Oncor called and then erin got with them to set up account for the security lights that need to be replaced

Over all maintaining the park

Daily Routine, clean bathrooms twice daily, pick up trash throughout entire park, change trash cans as needed, & water plants as needed

Mowed park and everything across town

Sprayed poison where we could

Got with guys on the green barn that were removing the asbestos

Worked on mowers all week to try and keep them going waiting on new parts

Got with John and OnCOR rep on the lights that are there and they have them down to be fixed

John went through the RV park plugs to ensure they are all still working properly (yearly check-up)

Work on all 3 mowers got them all working just need one more belt for one of them but so far so good

Sprayed poison when and where we could considering the rain

Cleaned out all the mud and dirt out the cow wash and hog wash

Have the new lights ready to be replaced as soon as John can get to it

Have the lift he has requested waiting to be delivered when John is ready and weather permits

Went to Buffalo and picked up rest of parts that we needed for mowers

Got the other belt from Teague that I needed for the graveler

Worked on a couple leaking faucets on hog wash and cow wash

Was approved for new mower have it ordered just waiting for it to come in

Got projector for council meeting for Nate

Had a meeting at the country club

Got with Nadine Phillips on rodeo arena

H & H blasting is pressure washing and getting ready to paint the rodeo arena, Mrs. Phillips has gotten with Don Hall on the paint on what color will be what

Cleaned out cold storage building took the 3 big shelves outta another and moved to cold storage for misty and moved the big tent to another storage building also took all of the Halloween and put in another storage building at the city yard

Ordered some flea, fly, tick, ant ect. From J.R. (Poison to spray before and after the fair)

Filled up mowers and greased

Had a big oak tree fall in the Kiddie park, Shane Thorton came in and has talked to Clyde about cutting it up and hauling off when weather gets clearer and equipment can get in there. He has community service to do. Until this is done the Kiddie park is locked down and closed until tree is removed (per Nate)

**CITY OF FAIRFIELD - WATER SYSTEM
MAY 2021 DAILY LOG**

Date	Clark #5 Gal / Day Pumped	Park #6 Gal / Day Pumped	Watson #3 Gal / Day Pumped	Ivy #8 Gal / Day Pumped	Total Gallons Pumped	Total Combined Capability @100% Duty	Total Combined Capability @75% Duty	Total Combined Capability @50% Duty	Percent of Daily Capability Actually Pumped @100% Duty	Percent of Daily Capability Actually Pumped @75% Duty	Percent of Daily Capability Actually Pumped @50% Duty	INITIALS	TIME	CHLORINE RESIDUAL LOVE	CHLORINE RESIDUAL WATSON	CHLORINE RESIDUAL DISTRIBUTION
1	87	56	184	0	327,000	2,368,800	1,776,600	1,184,400	13.80%	18.41%	27.61%	WT	0850	1.19	0.79	1.09
2	82	0	225	47	354,000	2,368,800	1,776,600	1,184,400	14.94%	19.93%	29.89%	WT	0839	1.27	0.99	0.93
3	300	58	50	0	408,000	2,368,800	1,776,600	1,184,400	17.22%	22.97%	34.45%	WT	0805	1.19	1.18	1.66
4	159	0	264	50	473,000	2,368,800	1,776,600	1,184,400	19.97%	26.62%	39.94%	WT	0745	1.37	1.10	1.00
5	0	184	0	228	412,000	2,368,800	1,776,600	1,184,400	17.39%	23.19%	34.79%	WT	0720	0.77	0.86	0.86
6	0	83	0	80	163,000	2,368,800	1,776,600	1,184,400	6.88%	9.17%	13.76%	WT	0720	0.57	0.70	0.86
7	142	379	189	60	770,000	2,368,800	1,776,600	1,184,400	32.51%	43.34%	65.01%	WT	0725	0.55	0.78	0.70
8	150	214	128	102	594,000	2,368,800	1,776,600	1,184,400	25.08%	33.43%	50.15%	DD	1130	0.31	0.80	1.12
9	109	103	126	122	460,000	2,368,800	1,776,600	1,184,400	19.42%	25.89%	38.84%	DD	100	0.31	0.62	0.89
10	51	72	89	55	267,000	2,368,800	1,776,600	1,184,400	11.27%	15.03%	22.54%	WT	0806	0.57	0.73	0.82
11	100	87	144	95	426,000	2,368,800	1,776,600	1,184,400	17.98%	23.98%	35.97%	WT	0725	0.59	0.89	0.59
12	106	115	124	114	459,000	2,368,800	1,776,600	1,184,400	19.38%	25.84%	38.75%	WT	0816	0.64	0.91	0.54
13	150	127	91	60	428,000	2,368,800	1,776,600	1,184,400	18.07%	24.09%	36.14%	WT	0756	0.30	1.16	0.55
14	119	103	92	116	430,000	2,368,800	1,776,600	1,184,400	18.15%	24.20%	36.31%	WT	0719	0.32	1.16	0.58
15	219	39	130	55	443,000	2,368,800	1,776,600	1,184,400	18.70%	24.94%	37.40%	RF	0655	0.35	1.05	1.20
16	224	4	85	39	352,000	2,368,800	1,776,600	1,184,400	14.86%	19.81%	29.72%	RF	0748	0.35	0.76	0.75
17	149	46	260	0	455,000	2,368,800	1,776,600	1,184,400	19.21%	25.61%	38.42%	WT	0820	0.30	0.52	0.91
18	258	0	103	52	413,000	2,368,800	1,776,600	1,184,400	17.43%	23.25%	34.87%	WT	0800	0.24	0.86	0.68
19	216	49	115	0	380,000	2,368,800	1,776,600	1,184,400	16.04%	21.39%	32.08%	WT	0735	0.59	0.68	0.50
20	246	0	93	42	381,000	2,368,800	1,776,600	1,184,400	16.08%	21.45%	32.17%	WT	0750	0.36	0.84	0.55
21	241	48	147	0	436,000	2,368,800	1,776,600	1,184,400	18.41%	24.54%	36.81%	WT	0720	0.50	0.68	0.30
22	233	41	91	53	418,000	2,368,800	1,776,600	1,184,400	17.65%	23.53%	35.29%	WT	0817	0.34	0.74	1.04
23	219	0	80	0	299,000	2,368,800	1,776,600	1,184,400	12.62%	16.83%	25.24%	WT	0825	0.27	0.80	0.43
24	114	0	213	53	380,000	2,368,800	1,776,600	1,184,400	16.04%	21.39%	32.08%	WT	0750	0.37	0.98	0.59
25	153	73	171	41	438,000	2,368,800	1,776,600	1,184,400	18.49%	24.65%	36.98%	WT	0745	0.35	0.67	0.81
26	85	24	229	47	385,000	2,368,800	1,776,600	1,184,400	16.25%	21.67%	32.51%	WT	0815	0.24	0.29	1.05
27	89	22	280	49	440,000	2,368,800	1,776,600	1,184,400	18.57%	24.77%	37.15%	WT	0737	0.31	1.57	0.55
28	273	58	191	0	522,000	2,368,800	1,776,600	1,184,400	22.04%	29.38%	44.07%	WT	0744	0.23	0.76	0.67
29	169	7	94	65	335,000	2,368,800	1,776,600	1,184,400	14.14%	18.86%	28.28%	DD	0830	0.21	0.81	1.01
30	240	36	93	27	396,000	2,368,800	1,776,600	1,184,400	16.72%	22.29%	33.43%	DD	0700	0.30	0.77	0.85
31	214	0	84	13	311,000	2,368,800	1,776,600	1,184,400	13.13%	17.51%	26.26%	WT	0806	0.20	0.80	0.63
Sum	4,897	2,028	4,165	1,665	12,755,000	73,432,800	55,074,600	36,716,400	N/A	N/A	N/A					
Average	158	65	134	54	411,452	N/A	N/A	N/A	17.37%	23.16%	34.74%					
Average (3) Highs																
Average (3) Lows																
MAX DAY					770,000											

MONTHLY OPERATING REPORT

FOR GROUNDWATER TREATMENT PLANTS THAT ARE REQUIRED TO PROVIDE 4-LOG VIRAL INACTIVATION

WATER SYSTEM NAME: CITY OF FAIRFIELD PWS ID No.: 0810001
 PLANT NAME OR NUMBER: _____ Month: March
 Minimum Specified Residual: 0.2 mg/L Year: 2021

		WATER PRODUCTION				
	Total Daily Production (G/D)	Measured Residual	Hours (decimal)	Flow Rate (gpm)	pH	Temp (°C)
1	270,000	0.66				
2	462,000	2.10				
3	499,000	2.10				
4	436,000	2.10				
5	461,000	2.06				
6	418,000	1.84				
7	417,000	1.50				
8	421,000	0.49				
9	428,000	1.89				
10	466,000	0.28				
11	490,000	0.49				
12	426,000	1.42				
13	371,000	1.37				
14	369,000	0.68				
15	467,000	1.48				
16	455,000	0.96				
17	435,000	2.05				
18	423,000	1.27				
19	422,000	1.34				
20	500,000	1.21				
21	472,000	0.73				
22	228,000	1.08				
23	437,000	0.84				
24	442,000	0.68				
25	360,000	0.91				
26	484,000	1.14				
27	402,000	0.83				
28	373,000	0.58				
29	441,000	0.70				
30	473,000	0.64				
31	429,000	0.85				
TOTAL	13,177,000					
AVG		1.17				
MIN		0.28				
MAX		2.10				

Any additional information you wish to provide: _____ Information is not reported in MGD. It is reported as Actual gallons per day

I certify that I am familiar with the information contained in this report and						
Operator's						
Signature:				Date:		

CITY OF FAIRFIELD / WESTWOOD UTILITIES - WATER SYSTEM
MAY 2021 DAILY LOG

Date	Master 1		Master 2		Total Gallons Pumped	Total Combined Capability @100% Duty	Total Combined Capability @75% Duty	Total Combined Capability @50% Duty	Percent of Daily Capability Actually Pumped @100% Duty	Percent of Daily Capability Actually Pumped @75% Duty	Percent of Daily Capability Actually Pumped @50% Duty	Initial	Time	CHLORINE RESIDUAL Plant 1 HENRY BROWN	CHLORINE RESIDUAL Plant 2 INDUSTRIAL	CHLORINE RESIDUAL DISTRIBUTION			
	Gal / Day Pumped	Gal / Day Pumped	Gal / Day Pumped	Gal / Day Pumped															
1	0	61,000	61,000	712,800	534,600	356,400	8.56%	11.41%	17.12%	WT	0945			1.52		1.03			
2	0	66,000	66,000	712,800	534,600	356,400	9.26%	12.35%	18.52%	WT	0900			1.44		0.98			
3	0	80,000	80,000	712,800	534,600	356,400	11.22%	14.96%	22.45%	JJ	0756			1.37		1.20			
4	0	76,000	76,000	712,800	534,600	356,400	10.66%	14.22%	21.32%	JJ	0815			1.41		1.17			
5	0	76,000	76,000	712,800	534,600	356,400	10.66%	14.22%	21.32%	JJ	0843			0.65		0.96			
6	0	72,000	72,000	712,800	534,600	356,400	10.10%	13.47%	20.20%	JJ	0736			0.73		0.81			
7	0	84,000	84,000	712,800	534,600	356,400	11.78%	15.71%	23.57%	JJ	0741			1.07		0.92			
8	0	113,000	113,000	712,800	534,600	356,400	15.85%	21.14%	31.71%	DD	1241			1.17		1.10			
9	0	100,000	100,000	712,800	534,600	356,400	14.03%	18.71%	28.06%	DD	120			1.20		0.96			
10	0	66,000	66,000	712,800	534,600	356,400	9.26%	12.35%	18.52%	JJ	0807			1.16		1.16			
11	0	70,000	70,000	712,800	534,600	356,400	9.82%	13.09%	19.64%	JJ	0816			0.91		0.97			
12	0	72,000	72,000	712,800	534,600	356,400	10.10%	13.47%	20.20%	JJ	0734			0.58		0.72			
13	0	69,000	69,000	712,800	534,600	356,400	9.68%	12.91%	19.36%	DD	0900			0.63		0.34			
14	0	72,000	72,000	712,800	534,600	356,400	10.10%	13.47%	20.20%	DD	0930			0.93		0.93			
15	0	68,000	68,000	712,800	534,600	356,400	9.54%	12.72%	19.08%	RF	0830			0.95		0.89			
16	0	84,000	84,000	712,800	534,600	356,400	11.78%	15.71%	23.57%	RF	0809			0.98		0.85			
17	0	82,000	82,000	712,800	534,600	356,400	11.50%	15.34%	23.01%	JJ	0751			1.09		0.87			
18	0	68,000	68,000	712,800	534,600	356,400	9.54%	12.72%	19.08%	JJ	0807			1.13		0.91			
19	0	68,000	68,000	712,800	534,600	356,400	9.54%	12.72%	19.08%	JJ	0804			1.07		0.86			
20	0	68,000	68,000	712,800	534,600	356,400	9.54%	12.72%	19.08%	JJ	0757			0.98		0.92			
21	0	67,000	67,000	712,800	534,600	356,400	9.40%	12.53%	18.80%	JJ	0807			0.61		0.97			
22	0	64,000	64,000	712,800	534,600	356,400	8.98%	11.97%	17.96%	WT	0845			1.36		0.30			
23	0	80,000	80,000	712,800	534,600	356,400	11.22%	14.96%	22.45%	WT	0837			0.95		0.32			
24	0	72,000	72,000	712,800	534,600	356,400	10.10%	13.47%	20.20%	JJ	0803			1.07		0.47			
25	0	64,000	64,000	712,800	534,600	356,400	8.98%	11.97%	17.96%	WT	0810			0.95		0.80			
26	0	78,000	78,000	712,800	534,600	356,400	10.94%	14.59%	21.89%	JJ	0742			1.04		0.93			
27	0	79,000	79,000	712,800	534,600	356,400	11.08%	14.78%	22.17%	JJ	0753			0.97		0.91			
28	0	72,000	72,000	712,800	534,600	356,400	10.10%	13.47%	20.20%	WT	0830			0.98		0.62			
29	0	86,000	86,000	712,800	534,600	356,400	12.07%	16.09%	24.13%	DD	0900			0.96		0.42			
30	0	92,000	92,000	712,800	534,600	356,400	12.91%	17.21%	25.81%	DD	0640			1.00		1.01			
31	0	81,000	81,000	712,800	534,600	356,400	11.36%	15.15%	22.73%	WT	0826			1.10		1.02			
Sum	0	2,350,000	2,350,000	22,096,800	16,572,600	11,048,400	N/A	N/A	N/A										
Average	0	75,806	75,806	N/A	N/A	N/A	10.64%	14.18%	21.27%										
														Average (3) Highs					
														Average (3) Lows					
														CL2 AVERAGE			1.03	#DIV/0!	0.85
														MIN DAY			0.68	0.00	0.30
														MAX DAY			1.52	0.00	1.20
														MAX DAY			113,000		

MONTHLY OPERATING REPORT

FOR GROUNDWATER TREATMENT PLANTS THAT ARE REQUIRED TO PROVIDE 4-LOG VIRAL INACTIVATION

WATER SYSTEM NAME: CITY OF FAIRFIELD / WESTWOOD UTILITY PWS ID No.: 0810024
 PLANT NAME OR NUMBER: _____ Month: May
 Minimum Specified Residual: 0.2 mg/L Year: 2021

		WATER PRODUCTION				
	Total Daily Production (G/D)	Measured Residual	Hours (decimal)	Flow Rate (gpm)	pH	Temp (°C)
1	61,000	1.03				
2	66,000	0.98				
3	80,000	1.20				
4	76,000	1.17				
5	76,000	0.96				
6	72,000	0.81				
7	84,000	0.92				
8	113,000	1.10				
9	100,000	0.96				
10	66,000	1.16				
11	70,000	0.97				
12	72,000	0.72				
13	69,000	0.34				
14	72,000	0.93				
15	68,000	0.89				
16	84,000	0.85				
17	82,000	0.87				
18	68,000	0.91				
19	68,000	0.86				
20	68,000	0.92				
21	67,000	0.97				
22	64,000	0.30				
23	80,000	0.32				
24	72,000	0.47				
25	64,000	0.80				
26	78,000	0.93				
27	79,000	0.91				
28	72,000	0.62				
29	86,000	0.42				
30	92,000	1.01				
31	81,000	1.02				
TOTAL	2,350,000					
AVG		0.85				
MIN		0.30				
MAX		1.20				
Any additional information you wish to provide:		Information is not reported in MGD. It is reported as Actual gallons per day!				
I certify that I am familiar with the information contained in this report and						
Operator's						
Signature:		Date:				
Certificate No. and Class:		WO0028141 Class A				
TCEQ - ??? (07-??-09)		MSRMOR				

CRIMINAL ACTIVITY	
1. Criminal Homicide	0
(a) Murder & Non-Negligent Manslaughter	0
(b) Manslaughter by Negligence	0
2. Forcible Rape	0
3. Robbery	0
4. Aggravated Assault (4a-d)	0
5. Burglary-Breaking and Entering	1
6. Larceny-Theft	5
7. Motor Vehicle Theft	1
8a. Other Assaults	1
8b. Arson	0
9. Forgery-Counterfeiting	0
10. Fraud	3
11. Embezzlement	0
12. Stolen Property: Buy, Receive, Possess	0
13. Vandalism	1
14. Weapons: Carrying, Possessing, etc.	1
15. Prostitution & Commercialized Vice	0
16. Sex Offenses (Except 2 and 14)	0
17. Narcotic Drug Laws	2
18. Gambling	0
19. Offenses Against Family & Children	1
20. Driving While Intoxicated	1
21. Public Intoxication	0
22. Liquor Laws	0
23. Disorderly Conduct	1
24. Criminal Trespass	0
25. All Other Offenses (Except Traffic)	0
26. Gas Drive Offs	0
27. Warrant Arrest (Felony)	0
28. Warrant Arrest (Misdemeanor)	0
Chief of Police <i>David M. Jasey</i>	

NON-CRIMINAL ACTIVITY	
1. Abandoned Motor Vehicle	2
2. Alarm-Burglar	23
3. Alarm-Robbery	0
4. Ambulance Assist	6
5. Animal Calls	8
6. Assist Other Law Enforcement Dept	10
7. Assist-All Others	14
8. Safety Programs Completed	0
9. Attempt to Locate	9
10. Broken or Open Gate, Door, Window	1
11. Disturbance-In residence	10
11. Disturbance-All Other	4
12. Emergency Messages Delivered	0
13. Escorts	0
14. Fire Assist	0
15. Lost or Missing Person	0
16. Lost or Missing Property	2
17. Property Found	1
18. Prowler	1
19. Phone Harrassment	2
20. Suspicious Person	13
21. Suspicious Vehicle	5
22. Criminal Trespass Warning	5
23. Terroristic Threat	0
24. Civil Process Served	74
25. Public Contacts	200
ARREST ACTIVITY	
Felony	0
Misdemeanor	3
Traffic (custody)	1
Total Arrests	4

TRAFFIC ENFORCEMENT ACTIVITY	
Citations	13
Warnings	31
Total Violations	44
Minor in Possession of Tobacco	0
Minor in Possession of Alcohol	0
Making Alcohol Available to Minor	0
Minor Consuming Alcohol	0
ADMINISTRATIVE ACTIVITY	
Number of Reports Written	102
Number of Court Hours	0
Number of Safety Program Hours	0
Number Vehicles Inventoried	0
ACCIDENTS INVESTIGATED	
Fatal	0
Injury	2
Property Damage	4
Self Reporting (Blue Form)	3
Total Crash Reports Completed	9
VEHICLE DATA	
Miles Traveled	7684
Gallons of Fuel	0
Average Miles Per Gallon	###
Activity for the Month of:	
21-May	

**MONTHLY FUEL REPORT
MAY**

UNIT NUMBER		MILEAGE		GALLONS OF FUEL		MILES PER GALLON
1		294				#DIV/0!
2		499				#DIV/0!
4						#DIV/0!
5		708				#DIV/0!
6		1319				#DIV/0!
7		632				#DIV/0!
8		2354				#DIV/0!
9		705				#DIV/0!
10		571				#DIV/0!
11		602				#DIV/0!
TOTAL		7684		0		#DIV/0!

Month May, 2021

Unit #	Year	Make/Model	Driver/s	Ending Mileage	Traveled	MVI	License Plate
01	2010	Ford pickup	Utsey	40900	294	9/21	109-2054
02	2010	Ford Expedition	Gallegos	41232	499	9/21	109-2044
05	2008	Crown Vic	Price	56773	708	5/21	102-8194
06	2009	Ford/SUV	Hernandez/Scarrow	72855	1319	3/21	120-8181
07	2015	Ford/SUV	Markham	68667	632	9/21	114-9068
08	2015	Ford SUV	Ashley	72993	2354	3/21	132-0851
09	2020	Chev Tahoe	Bates	4795	705	3/22	135-8948
10	2020	Chev Tahoe	Cox	6775	571	3/22	143-1975
11	2020	Chev Tahoe	Alexander	5900	602	3/22	135-8945

2021 PD Monthly Call Volume Log

2019	911 Transfers	Direct Emergency Calls for Service	Direct Non-Emergency Calls for Service	911 Hang-up/Abandon calls	PD Calls Taken by SO	SO Calls Taken by PD	PD Calls to Assist Other Agencies	PD Direct Misc Calls	Animal Control	Public Works	Total Calls for the Month	Average Calls Per Day
January	30	24	65	8	2	31	5	289	15	9	478	47.80
February	44	37	94	8	4	63	4	346	10	167	777	77.7
March	35	36	76	1	8	35	11	312	10	3	527	52.7
April	40	37	104	1	7	20	8	361	17	10	605	60.5
May	36	18	98	1	7	30	11	294	12	2	509	50.9
June											0	#DIV/0!
July											0	#DIV/0!
August											0	#DIV/0!
September											0	#DIV/0!
October											0	#DIV/0!
November											0	#DIV/0!
December											0	#DIV/0!
Yearly Totals	185	152	437	19	28	179	39	1602	64	191	2896	289.6

FAIRFIELD POLICE DEPARTMENT

CALL VOLUME LOG 2020

May	Mnthly Ttls	Daily Avg
911 TRANSFER CALLS	36	1.161290323
PD DIRECT EMERGENCY CALLS	18	0.580645161
NON-EMERGENCY CALLS FOR SERVICE	98	3.161290323
911 HANGUP/ABANDON CALLS	1	0.032258065
PD CALLS TAKEN BY SO	7	0.225806452
SO CALLS TAKEN BY PD	30	0.967741935
PD CALLS TO ASSIST FCSO	11	0.35483871
MISC CALLS	294	9.483870968
ANIMAL CONTROL CALLS	12	0.387096774
PUBLIC WORKS CALLS	2	0.064516129

FAIRFIELD POLICE DEPARTMENT
End of Month Report
(Crash Reports, Offense Reports, Arrests)

May-21

CRASH REPORTS

REPORT #	Entry #	DATE	OFFICER/DISI	DRIVER #1	DRIVER #2	LOCATION	DATE FILED
C-2021-0039	210406	5/17/2021	304/317	BARLOW, AMY	N/A	LENA'S	
C-2021-0040	210441	5/22/2021	304/317	48512655	LINTON-DEFRANCE, MEAGAN	E 84 DEPOT X	
C-2021-0041	210445	5/23/2021	304/319	WILLIS, CATEECIA	KEEL, CHRYSTE	45ND	
C-2021-0042		5/27/2021	307/319	TISDALE, ALLAN	BONNER, RYNNA	BATEMAN/REUNION	
C-2021-0043	210491	5/29/2021	309/318	VANDERPOOL, JAMES	N/A	LOVES	
C-2021-0044	210496	5/29/2021	310/320	Leger, Steven	N/A	I-45 SVC RD	

OFFENSE REPORTS

OFFENSE #	Entry #	DATE	OFFENSE DESCRIPTION	SUBJECT/COMPLAINANT	LOCATION	REMOVED/CANCELED	OFFICER/DISPATCH	ARREST
2021-0071	210327	5/2/2021	THEFT	[REDACTED]	[REDACTED]		303/319	N
2021-0072	210331	5/2/2021	INFO REPORT	[REDACTED]	[REDACTED]		309/320	N
2021-0073	210333	5/2/2021	INFO REPORT	[REDACTED]	[REDACTED]		305/320	N
2021-0074	210349	5/6/2021	CT ARREST	[REDACTED]	[REDACTED]		303/319	Y
2021-0075	210350	5/7/2021	DWI	[REDACTED]	[REDACTED]		309/319	Y
2021-0076	210338	5/7/2021	THREATS	[REDACTED]	[REDACTED]		308/318	N
2021-0077	210351	5/7/2021	CT	[REDACTED]	[REDACTED]		308/318	N
2021-0078	210358	5/10/2021	RECOVERY OF DRUGS	[REDACTED]	[REDACTED]		307/319	N
2021-0079	210367	5/10/2021	CT	[REDACTED]	[REDACTED]		310/317	N
2021-0080	210364	5/13/2021	ASSAULT	[REDACTED]	[REDACTED]		306/319	N
2021-0081	210388	5/15/2021	THEFT	[REDACTED]	[REDACTED]		310/318	N
2021-0082		5/15/2021	THEFT	[REDACTED]	[REDACTED]		305/318	N
2021-0083	210389	5/15/2021	CC ABUSE	[REDACTED]	[REDACTED]		305/318	N
2021-0084	210391	5/15/2021	CT	[REDACTED]	[REDACTED]		309/320	N
2021-0085	210399	5/16/2021	CT	[REDACTED]	[REDACTED]		309/320	N
2021-0086	210403	5/17/2021	ASSAULT	[REDACTED]	[REDACTED]		309/320	N
2021-0087	210410	5/17/2021	THEFT	[REDACTED]	[REDACTED]		308/319	N
2021-0088	210417	19-May	LOST PROPERTY	[REDACTED]	[REDACTED]		310/317	N
2021-0089	210424	5/20/2021	ANIMAL BITE/INFO	[REDACTED]	[REDACTED]		305/317	N
2021-0090	210425	5/20/2021	CRIM MISCHIEF	[REDACTED]	[REDACTED]		310/317	N
2021-0091	210364	5/21/2021	INFO REPORT	[REDACTED]	[REDACTED]		305/318	N
2021-0092	210436	5/21/2021	PO VIOLATION	[REDACTED]	[REDACTED]		304/318	N
2021-0093	210440	5/21/2021	BUG OF VEHICLE	[REDACTED]	[REDACTED]		304/317	N
2021-0094	210444	5/22/2021	ASSAULT	[REDACTED]	[REDACTED]		308/320	Y
2021-0095	210453	5/23/2021	RECOVERY STOLEN VEHICLE	[REDACTED]	[REDACTED]		304/317	N
2021-0096	210456	5/24/2021	INFO REPORT	[REDACTED]	[REDACTED]		310/317	N
2021-0097	210457	5/24/2021	RECOVERY OF DRUGS	[REDACTED]	[REDACTED]		310/317	N
2021-0098		5/27/2021	CT	[REDACTED]	[REDACTED]		306/319	N
2021-0099	210509	5/30/2021	Poss. Of Marijuana	[REDACTED]	[REDACTED]		309/320	Y

ARREST REPORTS

ARREST #	OFFENSE #	DATE	CHARGES	NAME	TS - Y/N	RACE	SEX	DOB
MONTH: MAY								
1	2021-0074	5/6/2021	CT VIOLATION	[REDACTED]				
2	2021-0075	5/7/2021	DWI	[REDACTED]	N	W	F	[REDACTED]
3	2021-0094	5/22/2021	ASSAULT	[REDACTED]	Y	W	F	[REDACTED]
4	2021-0099	5/30/2021	Poss. Of Marijuana	[REDACTED]	N	B	M	[REDACTED]
5				[REDACTED]	Y	W	M	[REDACTED]

FAIRFIELD POLICE DEPARTMENT

End of Month Report - SUPPLEMENTAL (Animal Control & Agency Assist Report)

Animal Control & Agency Assist Report)

ANIMAL CONTROL CALLS									
Date	Disp/(Ofc # or AC)	Call Time Received	Ofc Dispatched (clr time will be Daily)	Call Time Mssge Left for AC	Animal Description	Address/Location	Contact Information	Action Taken	Detailed Summary
5/6	310/317	1122			LOOSE DOG	407 ANDERSON	WHITNEY		RP CALLED RE LOOSE DOG, NEIGHBORS (WHITNEY) THAT LETS HER DOG RUN LOOSE, TEARING UP NEIGHBORHOOD. RP CALLED BACK AND STATED THEY WOULD RESOLVE ISSUE WITH NEIGHBOR
5/10	310/317	1246			STRAY DOG	MOODY/BOND		TEXT ADKINS	BLACK LAB LOOKING DOG, LOOKS VERY SICKLY OR UNDERFED. ADKINS NOTIFIED VIA TEXT
5/14	310/318	1136			LOOSE DOG	756 ROBINDALE		TEXT ADKINS	NEIGHBORS DOGS RUNNING AT LARGE AND CHASES HER.
5/16	305/317	1117			DOGS NO SHELTER	222 S FAIRWAY	SHERONDA WOODS 903-390-7889	VERBAL WARNING	OFFICER NOTICED DOGS WITHOUT SHELTER. MADE CONTACT WITH HOME OWNER, PUTTING DOGS UP
5/20	305/317	923	923		CAT BITE/STRAY	429 N MOUNT	BRIANA VANDERGRIFF	OFFICER REPORT	ER CALLED RE WOMAN BITTEN BY STRA CAT IN AREA OF HOME. OFFICER DISPATCHED TO ER TO SPEAK TO VICTIM
5/20	310/317	1404			SNAKE	304 JAMES	DAPHANIE MITCHELL	REMOVED VIA OFFICER	SNAKE IN YARD. CAME IN AS A 911
5/23	308/320	45	50		PIT BULLS OR BULL DOGS	112 LOVE ST	LYNN BYROM/903-879-0169	SENT OFFICER	DOGS HAVE BEEN BARKING ALL NIGHT, STATES HE HAS MADE NUMEROUS COMPLAINTS; UNABLE TO MAKE CONTACT WITH HOMEOWNER

5/24	310/320	1648	1651		LOOSE BLACK LAB	MOODY AND MCDONALD	UNKNOWN	TEXT ADKINS	310 ADVISED OF STRAY BLACK LAB IN THE AREA OF MOODY AND MCDONALD; TEXT ADKINS
5/25	310/317	1159	1159		SNAKE	355 HEIL ST	JUAN DIAZ	OFFICER DESTROYED	SNAKE IN EYES OF HOME. OFFICER GOT IT DOWN AND WITH ASSISTANCE OF RP DESTROYED THE SNAKE
5/28	318	1523	1524		PITT BULL			TEXT ADKINS	BILL MARTIN 125 N STEWARD OFF WHITE PIT BULL IN HIS YARD. ADKINS CALLED BACK AT 1648 AND ADVISED HE IS ON HIS WAY; CALLED BACK AT 1716 AND ADVISED PIT WAS RUNNING WITH BLACK LAB, BUT BOTH GOT AWAY

AGENCY ASSIST REPORTS									
UNIT#	DATE	RECEIVED	DISP	ARRIVED	CLEARED	ACTIVITY	DETAILS: (TYPE, REPORTING PERSON, PHONE#, LOCATION, LP#, DL/ID#, ECT)		
310	5/20/1901	1029		1029	1040	ASSIST DPS	CRASH OUTSIDE CL ON N 75 AT COOPER FARMS		
303	5/16/2021		2152	2155	2158	ASSIST DPS	RESPONDING TO 10-50 @ 195MM TO MAKE SURE IT'S NOT INSIDE CITY LIMITS. ADVISED 18-WHEELER IS ON NORTH BOUND I-45 BY AIR EVAC. TRUCK ALREADY HAS WRECKER EN ROUTE AND OUT OF ROADWAY.		
303	5/16/2021		2158	2201	2207	TRAFFIC CONTR	TRAFFIC CONTROL FOR DPS JUST PAST 18-WHEELER FIRE. TROOPERS, AND EMS 10-22		
309/303	5/16/2021		2357	2358	230	ASSIST FCSO	1217 ADVISED VIA RADIO TRYING TO CATCH UP TO VEHICLE NMV4511. 1217 ADVISED ONE IN CUSTODY @ 0000. EMS REQUESTED AT 0000. ACROSS FROM FUELMAXX ON 84. REQUESTED TRANSLATOR FOR LANGUAGE BARRIER. EN ROUTE WITH 1217 TO 502 N. MOUNT. ACCIDENT AT LENA'S ON 84. WORKED ACCIDENT AS TROOPER WAS HAVING TO COME FROM LIMESTONE COUNTY. 300 GAVE PERMISSION		
304/317	5/17/2021	800	800	801		ASSIST DPS	310 EN ROUTE TO TRAILER PARK ON CR 926 TO ASSIST 1218 WITH ARRESTING WANTED SUBJECT. 4TH TRAILER ON RIGHT. NO CONTACT		
303/309/320	5/20/2021	2030	2030	2034	2047	ASSIST EMS	411 DAVIS ST. 23YOF TOOK UNKNOWN AMOUNT OF PILLS. NOT WAKING UP. EMS REQUESTED PD. FCSO CALLED TO ADVISED AT 2030. MEDIC 8 10-23 AT 2034. SUBJECT WILL BE CARE FLIGHTED FROM AIR BASE ON 45 309 BREATHING, BUT NOT CONSCIOUS. NMH8884 PEOPLES, SHIKITA 303 FOLLOWING MEDICS TO AIR BASE FOR CARE FLIGHT 564 TALLYHO. 77YOF UNRESPONSIVE. IS BREATHING. SUBJECT IS RESPONSIVE. EMS HAS HER		
304/318	5/21/2021			1138	1152	ASSIST EMS	MAN FELL OFF ROOF AT 312 IKE		
304/318	5/21/2021	1149	1152	1155		ASSIST EMS	FEMALE AT 411 DAVIS TOOK 5 OR 6 ANTIBIOTICS		
304/317	5/21/2021	953				ASSIST FCSO	INDIVIDUAL ARRESTED ACTING OUT AT ER POSSIBLY UNDER INFLUENCE OF PCP		
320	5/28/2021	1906				ASSIST FCSO	FCSO called to ask for female officer assistance, advised no female officers on duty at this time		

309/310/320	5/28/2021	224	225	232		ASSIST FCSO	FCSO advised via radio driver going North bound in South bound lane around 189MM. Both units will attempt to intercept. 310 will be at Church st. 309 will be by Jack in the Box; Trooper advised he drove to 185MM and UTL.
309/310	5/28/2021		2210		2216	ASSIST FCSO	FCSO advised via radio of possible shots fired east of Fairfield/Will respond to ATL/Sounds like fireworks.
309/320	5/30/2021		400	405	430	Assist FCSO	Abby at FCSO advised 1219 needs translator on CR1224/#210506
309/310/320	5/30/2021		1939	1942	2036	ASSIST EMS	Alex at FCSO advised Brittany Stevenson, 254-920-8747, called in regards to her aunt at 420 N. Mount, called her crying stating she needed EMS/Front door deadbolted/ made entry at 1949/Advised to notify niece house will not be secure, notified at 1957/Niece arrived at 2033/#210510 Assist 310/Advised to contact niece and get permission to breach door, gave permission as long as truck was in driveway/17045122 Calhoun, Ltna
309/320	5/31/2021	1818	1819	1819	1835	ASSIST FCSO	ALEX AT SO ADVISED OF WHITE CHEVY SUV WITH FL PLATES AND M/M DRIVER COMING INTO FREESTONE CO. THAT WAVED FIREARM AT RP/309 AT 197 TO ATTEMPT TO INTERCEPT VEHICLE/UTL#210519
307/320	6/1/2021		353			ASSIST FCSO	10-50 ROLLOVER/VEHICLE IN WATER HWY 84 E. BY CHILDREN'S HOME/WILL HEAD THAT WAY TO ASSIST/307 ADVISED TO 10-22. PLENTY OF UNITS EN ROUTE/OCCUPANTS STILL IN VEHICLE UNDERWATER/ADVISED BACK EN ROUTE AT 0400/#210536
309/320	6/1/2021	428	431	434	453	ASSIST FCSO	ALL DEPUTIES AT 10-50 ON 84 E./POSSIBLE 10-50 AT 201MM. 45 AND CR 1200/MITSUBISHI OUTLANDER/DROVE NORTH BOUND LN AND UTL, SAW CAR ON SOUTH BOUND SIDE. WILL GO TO TURN AROUND AND THEN CHECK/MADE CONTACT WITH SUBJECT AT LOVES/MI-S070145005 MAHAN, KERRI/#210538

OFFICE OF COURT ADMINISTRATION

TEXAS JUDICIAL COUNCIL



OFFICIAL MUNICIPAL COURT MONTHLY REPORT

Month May

Year 2021

Municipal Court for the City FAIRFIELD MUNICIPAL COURT

Presiding Judge

If new, date assumed office

Court Mailing Address 222 S MOUNT ST

City FAIRFIELD

, TX Zip 7-5840

Phone Number (903) 389-2337

Fax Number

Courts Public Email

Court's Website

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT

Prepared by

Date Jun 1, 2021

Phone Number (903) 389-2337

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION

P O BOX 12066

AUSTIN, TX

78711-2066

PHONE: (512) 463-1625

FAX: (512) 936-2423

CRIMINAL SECTION

City of FAIRFIELD MUNICIPAL COURT

Month May Year 2021

	Traffic Misdemeanors			Non-Traffic Misdemeanors		
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:	1,352	98	0	1	1,130	41
a. Active Cases	676	69	0	1	544	39
b. Inactive Cases	676	29	0	0	586	2
2. New Cases Filed	13	0	0	0	3	0
3. Cases Reactivated	7	0	0	0	5	0
4. All Other Cases Added	0	0	0	0	0	0
5. Total Cases on Docket	696	69	0	1	552	39
6. Dispositions Prior to Court Appearance or Trial						
a. Uncontested Dispositions	4	0	0	0	0	0
b. Dismissed by Prosecution	0	0	0	0	0	0
7. Dispositions at Trial:						
a: Convictions						
1) <i>Guilty Plea or Nolo Contendere</i>	0	0	0	0	0	0
2) <i>By the Court</i>	0	0	0	0	0	0
3) <i>By the Jury</i>	0	0	0	0	0	0
b: Acquittals:						
1) <i>By the Court</i>	0	0	0	0	0	0
2) <i>By the Jury</i>	0	0	0	0	0	0
c. Dismissed by Prosecution	0	0	0	0	0	0
8. Compliance Dismissals:						
a: After Driver Safety Course	2					
b: After Deferred Disposition	0	0	0	0	0	0
c: After Teen Court	0	0	0	0	0	0
d: After Tobacco Awareness Course					0	
e: After Treatment for Chemical Dependency				0	0	
f: After Proof of Financial Responsibility	0					
g: All Other Transportation Code Dismissals	0	0	0	0	0	0
9. All Other Dispositions	5	0	0	0	3	0
10. Total Cases Disposed	11	0	0	0	3	0
11. Cases Placed On Inactive Status	4	0	0	0	5	0
12. Total Cases Pending End of Month:	1,354	98	0	1	1,130	41
a: Active Cases	681	69	0	1	544	39
b: Inactive Cases	673	29	0	0	586	2
13. Show Cause Hearings Held	0	0	0	0	0	0
14. Cases Appealed:						
a: After Trial	0	0	0	0	0	0
b: Without Trial	0	0	0	0	0	0

JUVENILE / MINOR ACTIVITY

Court FAIRFIELD MUNICIPAL COURT	TOTAL
Month May Year 2021	
1. Transportation Code Cases Filed	1
2. Non-Driving Alcoholic Beverage Code Cases Filed	0
3. Driving Under the Influence of Alcohol Cases Filed	0
4. Drug Paraphernalia Cases Filed	0
5. Tobacco Cases Filed	0
6. Failure to Attend School Cases Filed	0
7. Education Code (Except Failure to Attend) Cases Filed	0
8. Violation of Local Daytime Curfew Ordinance Cases Filed	0
9. All Other Non-Traffic Fine-Only Filed	0
10. Transfer to Juvenile Court:	0
a. Mandatory Transfer	
b. Discretionary Transfer	0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct)	0
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges)	0
13. Juvenile Statement Magistrate Warning:	0
a. Warnings Administered	
b. Statements	0
14. Detention Hearings Held	0
15. Orders for Non-Secure Custody Issued	0
16. Parent Contributing to Nonattendance Cases Filed	0

ADDITIONAL ACTIVITY

Court FAIRFIELD MUNICIPAL COURT	Number Given	Number Requests For Counsel
Month May Year 2021		
1. Magistrate Warnings:	0	
a. Class C Misdemeanors		
b. Class A and B Misdemeanors		
c. Felonies	0	
		TOTAL
2. Arrest Warrants Issued:		9
a. Class C Misdemeanors		
b. Class A and B Misdemeanors		0
c. Felonies		0
3. Capiases Pro Fine Issued		0
4. Search Warrants Issued		0
5. Warrants for Fire, Health and Code Inspections Filed		0
6. Examining Trials Conducted		0
7. Emergency Mental Health Hearings Held		0
8. Magistrate's Orders for Emergency Protection Issued		0
9. Magistrate's Orders for Ignition Interlock Device Issued		0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond		0
11. Driver's License Denial, Revocation or Suspension Hearings Held		0
12. Disposition of Stolen Property Hearings Held		0
13. Peace Bond Hearings Held		0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:		0
a. Partial Satisfaction		
b. Full Satisfaction		0
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit		0
16. Cases in Which Fine and Court Costs Waived for Indigency		4
17. Amount of Fines and Court Costs Waived for Indigency		\$1,105.00
18. Fines, Court Costs and Other Amounts Collected:		\$1,791.24
a. Kept by City		
b. Remitted to State		\$904.51
c. Total		\$2,695.75

Payments received from May 1, 2021 through May 31, 2021

Totals By Cost

Cost Description	Amount
LTF	9.60
LTPF	16.14
MCBS	15.82
MCTF	12.90
SCF	0.34
SCF	199.94
ADMIN FEE	20.00
ARREST FEE	34.63
COLLECTION FEE	516.53
CCC-1123	276.66
TECH FUND	9.00
DPS FTA/PAY FEE	60.00
FINE - NT	539.40
FINE - TRAFFIC	557.80
IDF	13.83
JUDICIAL FUND	41.49
JURY FEE	27.66
State Moving	0.39
OMNIBASE	240.00
STATE TRAF FEE	117.49
STF 50	161.26
T1 - TP	25.00
TRUANCY PREVENT	5.83
TECH FUND	0.00
TP FEE - 0126-7	0.00
TFC	14.74
WARRANT FEE	295.83
Total Amount	\$3212.28

Totals By G/L Number

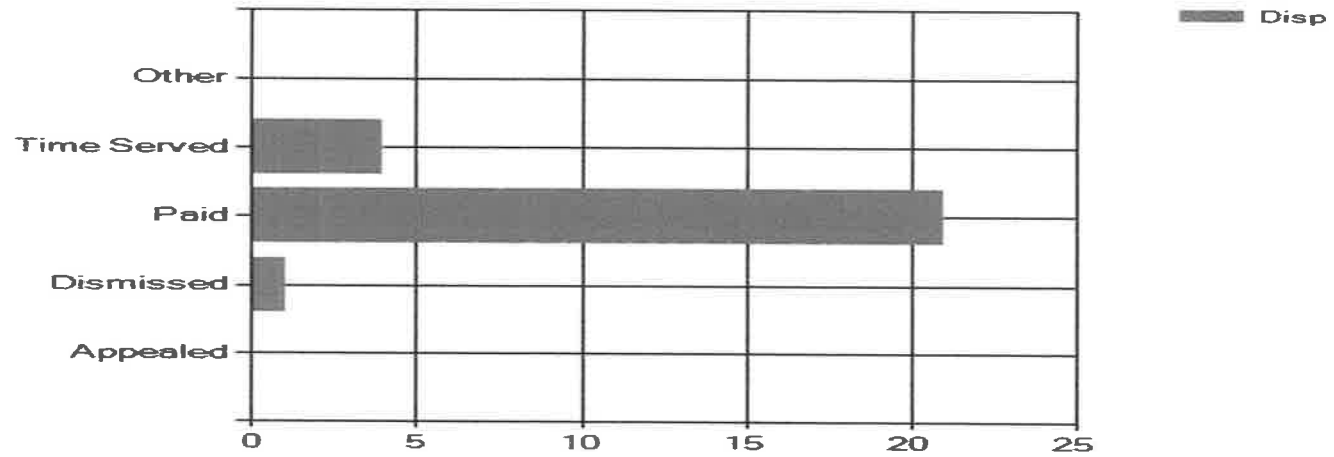
Account Number	Amount
00010141290000	274.74
111913073	1583.12
00000000000001	756.53
111313073	539.40
00010128120000	52.66
00004100000831	5.83
Total Amount	\$3212.28

Amount of Bond Transferred To Payment

Total Deposit

\$3,212.28

FAIRFIELD MUNICIPAL COURT
Cases Disposed From May 1, 2021 through May 31, 2021



Disposition Method	Number.
Appealed	0
Dismissed	6
Paid	8
Time Served	0
Other	1
Total Dispositions	15



May 2021 MVBA Collection Report

Defendant Amount Paid	Collections Fee	Total Kept by City
\$2,238.28	\$516.53	= \$1,721.75

4 Defendants Paid in Full

1 Defendant Partial Payment

Violations By Officer From May 1, 2021 through May 31, 2021

JARED SCARROW Number of Violations 2

Violation	Number
2247 SPEEDING 23-28	1
3002 LIABILITY INSURANCE - FMFR	1

HAROLD MARKHAM Number of Violations 1

Violation	Number
1201 DL - NO OPERATOR'S LICENSE	1

Markeisha Cox Number of Violations 1

Violation	Number
1201 DL - NO OPERATOR'S LICENSE	1

Aldo Hernandez Number of Violations 9

Violation	Number
2246 SPEEDING 17-22	2
1219 DRIVING WHILE LICENSE INVALID	2
2001 STOP SIGN	3
2201 CONTEST OF SPEED (RACING)	1
2247 SPEEDING 23-28	1

Number of Violations Written 13

Fairfield **TEXAS** ECONOMIC DEVELOPMENT



President's Report for the Fairfield City Council As of June 2, 2021

From
David Fowler, President
Fairfield Economic Development Corp.
101 S. Mount St., Fairfield, TX 75840-1531
W: (903) 389-7059
dfowler@fairfieldtx.com
www.FairfieldTX.com

President's Report

June 2, 2021

1. The FEDC completed an RFI (Request for Information) for a company project involving an ammunition storage warehouse. This company has a potential relationship with Bass Pro Shops and would receive imported ammunition and warehouse the product in the industrial park for distribution. More information to follow at a later date.
2. The FEDC completed an RFI (Request for Information) for a company project that is considering a business arrangement with the Service Truck Depot. This project would be granted land in the industrial park to build a manufacturing center that would produce truck beds and upfit accessories. Company representatives are coming to Fairfield in a couple of weeks for a meeting.
3. Virtual Spec Building Update: We had our kickoff meeting on May 14, 2021, with Tim Weston with JESCO Construction. I have provided all the necessary environmental, topographic, and geotechnical information and they will now produce a schematic as a concept. After the concept is approved, they will finalize a design, render the design, and develop a detailed budget. All of this will go into providing a virtual spec building design and budget that will be used for responding to RFI's and RFP's and be placed on the virtual spec building tool on the website.
4. There will be a meeting between representatives with Blacklidge Emulsions, City of Fairfield and the County of Freestone on Thursday, June 3 at the Chamber Board Room to discuss Blacklidge asphalt products and various ways to rehabilitate streets and roads in the city and the County.
5. The FEDC Board was given a report concerning the State of North American Manufacturing 2021 produced by Thomas Net, a leading industrial product sourcing and supplier discovery company. The key takeaway from the survey indicates there is significant interest in reshoring manufacturing in North America and the most significant barrier to reshoring is the cost. It also indicated that there is an increase in demand for steel, chemicals, paper, and other raw materials.
6. I have been contacted by Frontier Heavy Haul and asked to assist in creating a Foreign Trade Zone in Fairfield. They are currently expanding their yard with the purchase of additional acreage. Frontier has opportunities to bring Komatsu equipment, transformers, machine heads and wind tower parts from the Port of Houston to their facility in Fairfield and transport those items to their customers when needed. Although it differs monthly, Frontier is currently holding the spot of 5th highest remitter of sales tax in the City of Fairfield.
7. The FEDC received two applications for the new Façade Grant and is pleased to announce they have been awarded. Creations Flowers and Gifts submitted estimates for \$2,216 and will receive the \$1,000 maximum. The Fairfield Masonic Lodge #103 submitted estimates for \$7,300 and will receive the \$1,000 maximum. All funds are granted after the work is done and receipts submitted and is a dollar-for-dollar matching grant up to a maximum of \$1,000.
8. Next meeting date is July 7, 2021.

CITY/CHAMBER/TOURISM UPDATE

May - June

Marketing and Tourism

New Brochure have been mailed to all 11 Travel Centers in Texas. Certified Folders has delivered all the brochures up and down the I-45 Corridor.

May, promoted Small Business Week and shop local for Mother's Day.

Spoke with several potential small business owners to give them information on available buildings and other resources to start their business. Spoke with Whataburger about potential opening day (delay because of rain) also spoke with Tractor Supply (They are looking for local vendors to do some work on the property)

Worked to promote our local businesses as the Little Dribbler National Tournament was held in Fairfield June 2-5. Welcome packets were present to the teams. Discount coupon were offered by local retail stores. Information was handed out to LD coaches on things to do during their stay in Fairfield. The Little Dribblers hosted approximately 170 teams which brought in around 6000 visitors.

Ordered Peach Festival Banner, we will walk in the parade to promote our upcoming Fuzzy Peach Fest Event.

We have answered hundreds of calls and questions about the upcoming Freestone County Fair and Rodeo and Parade June 14-19

We have the Fair Banners up at all locations that have requested them.

Promoted all Community Events and activities.

Newsletter was sent out by email, Facebook and put in kiosk to promote job openings and upcoming events and summer activities.

Events and Activities

May 28 -Uplight Digital Marketing Social Media Series #2 was held. The 10 months program is held the last Friday of each month. A new social media platform will be introduced at each class. Classes are FREE. Next Class is set for June 25.

May 6 Business After Hours at Tri County Golf Club.

June 2-5 National Little Dribblers Tournament

June 12, Buckles and Boots Dance

In the works

July 4 Fireworks at the Fairgrounds

July 16 & 17 Fuzzy Peach Festival

September 10 & 11 Show of Wheels

September 11 City Wide Garage Sale

September 25 Santa in September

Chamber

June 10, Chamber Board meeting

Ribbon Cuttings- Farmers Insurance and Butchers Choice

New members- Taylor German & Ace Home Center

Member of the Month, Farmer State Bank

Working on New Teacher Orientation and Teacher Breakfast for Aug.

JUNE 2021 CHAMBER CHATTER

900 W Commerce St
Fairfield, Tx 75840
903-389-5792
chamber@fairfieldtx.com

The Fairfield Chamber of Commerce & Visitor Center



In this issue:

- What's happening...
- New Members
- Job Listings
- Chamber & Event Sponsors
- Summer Camps & Activities

What's Happening...

June 2nd-5th- National Little Dribblers Tournament
June 5th- Lemonade Day Fairfield
June 5th- 1 person Scramble @ Tri-County Golf Club 1pm
June 5th- Crawfish Boil & Pool Party at Tri-County Golf Club 6pm-7
June 12th- Buckles & Boots Dance 8pm-Midnight
June 14th- Freestone County Parade
June 14th-19th Freestone County Fair & Rodeo
June 20th- Happy Father's Day!
June 25th- Uplight Digital Marketing Class at noon @ The Chamber Office
July 1st- 4th of July Trooper Allen Family Picnic @ Enforcer Educational Services 12pm
July 4th- 4th of July Fireworks Show @ The Fairgrounds at DARK
July 10th- 19th Annual Kid Fish Derby hosted by KNES @ Fairfield Lake State Park
July 16 - 2021 Fuzzy Peach Festival Street Dance 8pm-11pm
July 17th- 2021 Fuzzy Peach Festival 9am-3pm



Photo taken by: Karen Leidy



Call today to
reserve your
VIP Table!

903-389-5792

Vacation Bible School
Antioch Fairfield
June 2th 10th 5:30pm-8:30pm
Calvary Baptist Church
June 7 th
First Baptist Church
June 28 July 2 5:30pm-8:30pm
Round Prairie Baptist Church
July 23th 20th

Support our local youth
entrepreneurs
on June 5th

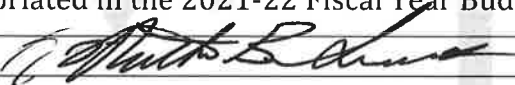
10am-2pm
SUCCESS IS SWEET!
Lemonade Day!



- The Peridot Beauty Lounge/
Tallulah Rey
- Chassey Petty
- Specialty Risk Insurance,
Tony Adkins
- Freestone Medical Center
- Casey Equipment, Brenda
Johnson
- Premier Realty, Courtney Neiman
- Taylor German Team, Premier
Realty
- MD Construction
- The Venue at G Bar Ranch
- Creations Flowers & Gifts
- Bayless NAPA Auto Supply/
Surkil, LLC
- Carolyn Newberry
- Garrett & Cara Manahan
- Fairfield Chamber of Commerce

Join us with a night of dancing fun to raise funds for the Chamber of Commerce to build a community resource!
THE FAIRFIELD CHAMBER OF COMMERCE PRESENTS
BUCKLES AND BOOTS EVENT
JUNE 12, 2021
8:00PM-MIDNIGHT
DOORS OPEN AT 7:30PM
FEATURING
Twisted Vines Event Center
1205 VW Lane Fairfield, Tx
JAMIE RICHARDS
TICKETS \$10 A PERSON
ADVANCE PURCHASE BY MAY 17TH (PAY AT THE DOOR \$20)
STAY/ VIP TABLE OF 8
ADVANCE PURCHASE ONLY!
VIP TABLES INCLUDE:
PREFERRED SEATING
CALL THE CHAMBER TODAY!
903-389-5792

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	June 8, 2021	AGENDA ITEM	Planning Grant Authorization
AGENDA SUBJECT:	Discussion and possible action on authorizing the city administrator to issue Request for Proposals for application and plan writing services to the 2021 Texas Community Development Block Grant Planning and Capacity Building Fund.		
PREPARED BY:	Nate Smith	Date Submitted:	June 4, 2021
EXHIBITS:	Brochure; explanation of planning studies		
BUDGETARY IMPACT			
Matching funds would need to be appropriated in the 2021-22 Fiscal Year Budget			
CITYADMINISTRATOR APPROVAL:			

SUMMARY:

The city's Comprehensive Plan, adopted in 2002, is reaching the end of its shelf life in 2022. The city is eligible for another Texas Community Development Block Grant for a new 10-year Comprehensive Plan. This grant is from a different fund, Planning and Capacity Building Fund, than the Water Tower project, the Community Development Fund. Like the Community Development Fund, the city has not received a grant from the Planning and Capacity Building Fund for quite some time. The application for the planning grant would not affect the water tower grant application, which is due to be awarded in the late summer or early fall, according to GrantWorks.

The city is eligible for a grant up to \$45,000 for this plan. The matching fund requirement for the grant would be 15 percent. GrantWorks, the firm who brought this grant opportunity to our attention, can do the studies that we need for \$62,195. With the matching funds of \$9,329 and the overage, the city would have to appropriate \$26,524 in its next budget should we receive the grant. Based on our recent survey work and the fact we have not received a grant in quite some time, we should rank high on the application scale.

The city's Comprehensive Plan can include the following studies:

1. Base Planning Activities (population, land use, housing)
2. Street Conditions
3. Water System
4. Wastewater System
5. Storm Drainage System
6. Capital Improvements Program
7. Thoroughfares (Stop signs, lights, etc.)
8. Central Business District (Downtown, the Square)
9. Parks and Recreation
10. Zoning Ordinance
11. Subdivision Ordinance (We have a subdivision ordinance on the books already)

--

RECOMMENDED ACTION:
Recommend approval





TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PLANNING AND CAPACITY BUILDING PROGRAM

2021 APPLICATION CYCLE



AUSTIN (HQ)
ABILENE
ALPINE
BEEVILLE
CORPUS CHRISTI
DALLAS
GALVESTON
HOUSTON
HUNTSVILLE
KIRBYVILLE
MCALLEN
NEW ULM
PALESTINE
ROCKPORT
SAN ANGELO
VICTORIA

What is the TxCDBG Planning Grant program?

Your city is eligible to receive a grant from the Texas Department Agriculture (TDA) to create a plan for the future of your community, funded with Texas Community Development Block Grant proceeds.

TDA's Planning/Capacity Building Fund provides up to \$75,000, depending on population, to produce reports and maps that pool citizen input to define a vision for the City and illustrate the existing and desired development for the next 10 years.

Grant amounts are based on the size of your city and the studies which you choose. Available studies include:

Housing	Land Use	Population
Economic Development	Water	Central Business District
Drainage	Wastewater	Capital Improvements Program
Parks/Open Space	Streets	Special Studies (Gas, Electric)
Zoning Ordinance	Subdivision Ordinance	Thoroughfares

Each city that participates in this program receives professionally researched and produced planning reports uniquely tailored to local conditions and needs. Each study is accompanied by full color mapping in both paper and digital formats. The maps provide up-to-date information about existing municipal conditions, including updates and digitization of water and sewer system maps. This grant is an invaluable tool that TDA provides at an extremely low cost compared to 100% locally funded Comprehensive Plans.



What is GrantWorks' Role in the application process?

GrantWorks will prepare your application for the competitive TxCDBG Planning & Capacity Building Fund at no charge. The only cost to the City is two brief public notices that must run in your local newspaper.

The grant application is expected to be due around August 2021 for the 2021 funding cycle. Each application is scored and ranked by the Texas Department of Agriculture (TDA) with the top applications receiving grant funding.

GrantWorks will help coordinate the public hearing and resolution required to submit the application. We will complete the more than 20-page application form, and submit all the required documentation to TDA on your behalf by the deadline. As part of the application, each applicant must submit a "Community Base Questionnaire" that includes information regarding revenues and expenditures, taxes, local employment base, existing codes and ordinances, audits and other details TDA uses in scoring your application. We will assist you in completing the Questionnaire. However, it does require some local input and data gathering (estimated 1 to 3 hours of staff time).

Once submitted, the scoring and approval of your Planning grant application can take up to 5 months. Funding should come in late 2021.

GrantWorks is Texas' most successful writer and administrator of Community Development Block Grant (CDBG) projects. Cities that work with us can be confident that applications we help assemble will maximize their chance of funding.

Our planning department is available to answer any questions. Please contact Carlos Beceiro at 512-420-0303, ext. 403 or at carlosb@grantworks.net.



SUMMARY OF COMPREHENSIVE PLANNING

The core of the GrantWorks Planning Department's work is the creation of Comprehensive Plans. We have written over 200 of these documents and so have extensive experience with them. A typical comprehensive plan will generally cover the "Base" studies which include the Population, Housing, and Land Use Studies, the infrastructure studies which include the Water, Sewer, Streets, and Drainage Studies, and also can include Thoroughfare, Central Business District, and Parks and Open Space Studies. Almost all plans also include a Capital Improvements Program.

The **Population Study** studies past population trends of the City, County, and other cities in the region in order to project population through the end of the planning period. Different projection methods are used including a linear regression analysis of Census data, a geometric extrapolation of recent Census data, an extrapolation of Texas State Data Center growth scenarios, and Texas Water Development Board Municipal Water User Group projections. We use the population projection throughout the rest of the comprehensive plan in order to determine whether current systems have the capacity to serve any future increase in population.

The **Housing Studies** begin with a detailed inventory of the housing in the City, which is accomplished through a parcel by parcel survey of the City. An outside visual inspection of every residential structure in the City and its ETJ is input into GIS mapping software during field work and each structure is mapped as either stick-frame or manufactured housing which is occupied or vacant in standard, deteriorated, or dilapidated condition. Multifamily structures are also recorded during this process. Community input is used to determine housing needs such as whether the City feels it needs more affordable rental housing. A population projection, combined with the data just described above, is then used to determine whether there will be a housing deficit or a housing surplus in the future. An estimate is made of how many new housing units the City will need to build, replace, or repair within the planning period.

The **Land Use Study** begins with a detailed inventory of existing land use. The existing land use inventory is accomplished through a detailed parcel-by-parcel inspection in the field. When available, land use is then verified through parcel data that is provided by County Appraisal Districts. Future Land Use is mapped by studying City Ordinances which affect land use such as Zoning Ordinances and Flood Damage Prevention Ordinances. Environmental constraints such as soil buildability and floodplains are also used to determine areas of cities that are more likely or less likely to grow. A Developable Lands Map is also produced which shows the areas where the City has the most potential to grow. We also host planning workshops in order to obtain the public's vision for how land use should or should not change in the City's future. Using mainly these techniques we map Land Use and Future Land Use for our clients.

The **Water and Sewer Studies** are written by a Professional Engineer with a Texas professional license. Compliance Investigations from the Texas Commission on Environmental Quality (TCEQ) are obtained and past TxCDBG project history details from the Texas Department of Agriculture (TDA) are obtained. Line and component data are generally collected from the City Engineers or from the City itself. The data is analyzed and determinations are made as to whether the systems meet standards and criteria from TCEQ and other organizations, problems with the systems are prioritized, and suggested system improvements are proposed. Capacity to accommodate future population growth is also studied. Input from the City is collected in the form of water and sewer questionnaires which are given to the City's Public Works Director to complete.

The **Drainage Studies** are also written by a Professional Engineer and begin with a very detailed inventory of culverts, drainage channels, bridges, underground drainage pipes, and drainage inlets in the City and its ETJ. This is done through physical inspection in the field where culvert materials, sizes, and conditions are collected and mapped using GIS. During a public workshop, residents and councilmembers delineate problem drainage areas in the City and these are also mapped. These problems are prioritized and a Professional Engineer then proposes solutions to mitigate these problem drainage areas.

The **Streets Study** begins with a detailed inventory of the conditions, width, and material of all City, County, and TxDOT roads in the City limits and in the City's ETJ. These are mapped in the field using GIS. Input from the City is collected via a questionnaire generally completed by the City's Public Works Director. Problems with the City's street network are prioritized and then all City-maintained streets in fair and poor condition are scheduled for seal-coating, overlaying, or reconstructing based on the streets' conditions. These improvements are always phased with water and/or sewer improvement phases in order to avoid the problem of rehabilitating a road only to have it torn up soon for water and/or sewer improvements.

The **Thoroughfares Study** begins with a detailed inventory of all traffic signals and signs that regulate traffic flow within the City and its ETJ. During a public workshop, input on dangerous intersections and traffic congestion is collected. An analysis of major thoroughfares is made to determine if traffic circulation needs to be improved or if improvements are needed in the City's bicycle and pedestrian infrastructure. Missing or faded signs are scheduled for replacement and recommendations for new signs, traffic signals, crosswalks, and other improvements are made.


The **Central Business District Study** begins with the City's determination of the boundaries of their Central Business District. Generally, these will be a historic shopping area in the center of a city. Most of these old downtowns in Texas were originally built for pedestrian access but have fallen into disuse over the years due to competing commercial developments along highways or in other parts of the cities. Many Texas cities attempt to revitalize these areas, and the Central Business District Study suggests ways to do this. First of all, an inventory of all buildings, amenities (benches, trash cans, planters, landscaping, ADA ramps, etc.), parking

spaces, traffic signs and lights, sidewalks, street lighting, and other information is mapped in GIS. Based on public and city input, improvements are suggested for the Central Business District. These are generally related to amenities in the Central Business District, although parking, sidewalks, lighting, and other improvements are also suggested.

The **Parks and Open Space Study** begins with an inventory of all the existing parks in a town, what equipment they contain, and whether any of that equipment is damaged. Damaged equipment is scheduled for repair or replacement. These studies analyze the City's recreational needs in two ways: the standards-based assessment and the needs-based assessment. For the standards-based assessment, we compare the existing inventory of recreational facilities to national standards from the National Recreation and Park Association and the State of Colorado's standards for small communities, noting any areas where the City is deficient in its inventory. For the needs-based assessment, we distribute a parks and recreation questionnaire in which we ask what needs and desires the City's residents have for recreational facilities. These are distributed to the ISD, the City, and other community groups and churches if possible. Improvement suggestions are then made and scheduled in phases, in order to meet both standards and the specific desires of the population.

The **Capital Improvements Program** collects all the capital improvement projects from the different studies in the plan and determines the City's financial capacity to implement them. Recommendations regarding the City's capacity to issue debt are detailed, and the first five years of such projects are scheduled.

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	June 8, 2021	AGENDA ITEM	HOME Grant Application
AGENDA SUBJECT:	Discussion and possible action on Resolution No. 06-08-2021 HOME Grant, a resolution allowing for the application to the Texas Department of Housing and Community Affairs HOME Grant Program		
PREPARED BY:	Nate Smith	Date Submitted:	June 2, 2021
EXHIBITS:	Resolution No. 06-08-2021 HOME Grant		
BUDGETARY IMPACT			
No matching requirement is necessary			
CITYADMINISTRATOR APPROVAL:			

SUMMARY:
The HOME Grant is a Federally-funded program that pays for the rehabilitation of affordable homes. The city has participated in this program in the past with the help of our employee, Opal Oliver. The city would work on the application to the program and administration would be done by a third party, such as GrantWorks.
RECOMMENDED ACTION:
Recommend approval

**RESOLUTION 06-08-2021
HOME GRANT**

WHEREAS, the Texas Department of Housing and Community Affairs (TDHCA) has notified the public of a funding availability to benefit low-income residents of the State of Texas communities through the Texas HOME Investment Partnerships Program; and

WHEREAS, the City of Fairfield has identified significant housing needs, particularly for the reconstruction of owner occupied housing, and the City of Fairfield desires to improve accessibility to services for persons with limited English proficiency; and

WHEREAS, the City of Fairfield wishes to assist low-income homeowners with safe, decent, sanitary and affordable housing, and at the same time enhance the health, economic, and aesthetic quality of the community:

NOW, THEREFORE, BE IT RESOLVED THAT

ONE, the City of Fairfield, acknowledges and approves that an application be completed and submitted to the TDHCA to participate in the HOME Investment Partnerships Program, Homeowner Reconstruction Assistance Program.

TWO, the City of Fairfield will utilize general funds up to the amount of \$40,000 as cash reserve to utilize during the agreement term for eligible program costs before reimbursements are received from the State of Texas HOME Program.

THREE, In accordance with 10 TAC 23, The HOME Program Match contribution requirement for the City of Fairfield is zero percent (0%).

FOUR, The City of Fairfield designates the City Administrator as the person authorized to represent the City of Fairfield in all matters related to the HOME Program and also with signature authority to sign all forms and documents related to the administration of the HOME Program, including loan documents, grant agreements and the Reservation System Participation Agreement and/or Contract.

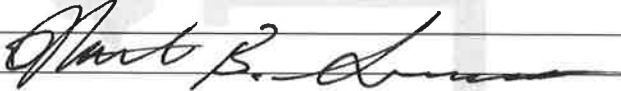
Adopted this the 8th day of June, 2021 by the City of Fairfield City Council.

By: _____
Kenneth Hughes, Mayor

Attest:

Misty Richardson, City Secretary

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	June 8, 2021	AGENDA ITEM	Phase III Water Loop Project
AGENDA SUBJECT:	Discussion and possible action on a proposal from Hayter Engineering to design and supervise bidding and construction of extending a 6" water line on County Road 606, or Phase III of the city's Water Loop project		
PREPARED BY:	Nate Smith	Date Submitted:	June 2, 2021
EXHIBITS:	Proposal of services		
BUDGETARY IMPACT			
This phase is to cost approximately \$220,000; It will be paid out of funds from the Water Loop Project fund.			
CITYADMINISTRATOR APPROVAL:			

SUMMARY:
Phase III of the city's Water Loop project is extending a 6" water line along County Road 606, and looping that end of the city's water system. The funds for the project come from the Water Loop fund.

RECOMMENDED ACTION:
Recommend approval



December 10, 2020

Mr. Kenneth Hughes, Mayor
City of Fairfield
425 W. Commerce Street
Fairfield, Texas 75480

Re: Exhibit C – Scope of Services
County Road 606 Waterline Extension

Mayor Hughes:

Thank you for giving Hayter Engineering the opportunity to provide this agreement to the City of Fairfield regarding the extension of the 6" waterline along County Road 606 west to US Hwy 84. It is my understanding that the City has selected Hayter Engineering based upon our ability and experience, as is required by the Texas Engineering Practice Act.

The goal of the project is to loop the dead-end 6" line along the west side of the IH 45 service road which currently ends approximately 700 feet north of the Church Street bridge.

Below you will find Hayter Engineering's understanding of the project as well as the proposed scope of services.

PROJECT UNDERSTANDING

A. General

In order to reduce water waste due to flushing and to have higher pressure in this area, the existing dead-end 6" line will be extended south along the IH 45 service road then west along the north side of CR 606 to tie into the proposed 12" water line on the east side of SH 84 planned to serve the Boyd Prison. The proposed water line is approximately 5,400 linear feet.

The improvements will be designed to Texas Commission on Environmental Quality (TCEQ) standards.

SCOPE

B. Design Engineering Phase Services

1. Design Engineering
 - a. Plan Preparation
 - Design of water line extension along the route described above. Design of isolation valve locations, connections to existing line, and flush valve locations will be included. Submission of a TxDOT right-of-way permit is not included in this task, but can be added as an additional service as described in Section F as well as in Exhibit B.
 - Coordination with system personnel on preferences of components and location of water line replacement route.
 - b. Contract Document Preparation
 - Hayter Engineering's typical front-end documents will be used.
 - Technical specifications will be prepared.
 - c. A final design opinion of probable construction cost (OPCC) will be developed for the project.

Practical Infrastructure Solutions

4445 SE Loop 286 | Paris, TX 75460 | haytereng.com

TxEng E-317 | TxSurv E-10027600 | OSBP/IS #603 | ASBP #2521 | EA #116525
Texas | Oklahoma | Arkansas | Louisiana



- d. An internal QA/QC will be performed by another Professional Engineer not involved with this project.
- e. The plans and specifications will be sent to TCEQ for review and approval.

C. Bid & Award Phase Services

1. Assist the City of Fairfield in advertising for bids for a single prime contractor to perform the work.
 - a. An advertisement for bids will be posted on CivCast.
 - b. Provide contract documents and drawings to contractor and suppliers as requested. Both electronic and hard copies will be available.
 - c. Respond to up to 2 contractor and supplier questions & RFI's
 - d. Prepare up to 2 addenda as appropriate to interpret, clarify, or expand the bidding documents.
2. Conduct 1 bid opening at the Hayter Engineering (via Zoom) and prepare bid tabulation.
3. Review low bidder qualifications, bid bond, prepare award recommendation, and issue Notice of Award.
 - a. This task will include a presentation to the City Council for the recommendation of award (if requested)
4. Prepare contract documents for execution and review for completion.
 - a. Submit executed contract documents for approval and permission to issue Notice to Proceed.

D. Construction Review Phase Services

1. Conduct 1 preconstruction conference (via Zoom) and issue preconstruction conference notes.
2. Issue Notice to Proceed.
3. Review submittals and shop drawings for conformance to specifications.
4. 1 site visit will occur per month (for 4 months) to verify quantities on pay applications and to observe the general conformance of construction to the plans and specifications.
5. Respond to up to 2 requests for information (RFI's) from the contractor.
6. Prepare and execute up to 2 change orders.
7. Review up to 4 monthly pay applications for accuracy and prepare recommendation for payment.
8. Conduct one Prefinal Inspection, create Prefinal Inspection Punchlist, and distribute to City and Contractor.
9. Coordinate with City personnel on punchlist progress, completion, and scheduling of project closeout.
10. Project closeout documentation. This task will include a presentation to the City Council for the recommendation of the final pay request and the final change order (if requested).

E. Project Management and Coordination

These activities shall include the time required for task leadership and direction, telephone and written communication, project status updates, personnel and data management, general project management activities, and administrative services. The time for these activities is incorporated in the various phases of this project.

F. Additional Services

Additional services likely to be required at this time are as follows:

1. Design Surveying
 - a. Perform and prepare topographic survey of the route from the end of the dead-end water line to SH 84 as described above.
 - i. The pipe will be placed on TxDOT right-of-way along IH 45 service road.
 - ii. The pipe will be placed inside of right-of-way along the north side of CR 606.
 - iii. The topographic survey will be prepared in AutoCAD Civil 3D;
2. TxDOT right-of-way (crossing) permit;
3. Record drawings; and
4. Warranty review.

Pricing for these services is shown in Section H below.

Services in addition to those defined above are not included; however, can be performed, with approval. These additional services will be performed based upon a negotiated fee or on a reimbursable, time and materials basis. Additional services include, but are not limited to:

1. Additional meetings other than those listed above;
2. Brush clearing for surveying;
3. Additional monthly applications for payment, change orders, field changes, and RFI's.
4. Stormwater Pollution Prevention Plan;
5. Water modeling;
6. Easement preparation or acquisition;
7. Application for financial assistance;
8. Public outreach such as meetings with concerned citizens; and
9. Construction material testing.

G. Limitations and Exclusions

1. Services not set forth above and in Exhibit B of this Agreement are specifically excluded from the scope of services. Hayter Engineering assumes no responsibility to perform any services not specifically listed in Exhibits B & C.
2. This scope of services does not include the filing of; or the fees associated with; the filing of any permits, submittal fees, impact fees, etc.

H. Compensation

The fee for the above described services shall as follows:

• Design surveys (time and expense)	\$10,460
• Design (lump sum)	\$16,830
• Bidding services (time and expense)	\$5,575
• Construction review (time and expense)	\$16,575
• Crossing permits (time and expense)	\$500
• Record drawings (time and expense)	\$570
• Warranty review (time and expense)	<u>\$2,585</u>
TOTAL	\$53,095

If you have any questions I can be contacted at (903) 785-0303 or at KevinVanhoozier@haytereng.com.

Sincerely,

Hayter Engineering



Kevin R. Vanhoozier, P.E.
Project Manager

AGREEMENT FOR PROFESSIONAL SERVICES

This AGREEMENT is entered into by the City of Fairfield, a municipal corporation, acting herein through its Mayor, duly authorized to act by the City Council, hereinafter called "OWNER," and HAYTER ENGINEERING, INC., a Texas corporation, acting herein through a duly authorized officer, herein called "ENGINEER," because OWNER desires ENGINEER'S services in connection with engineering services for the 2021 waterline extension project along County Road 606.

WITNESSETH:

For the mutual promises and benefits herein described, the parties agree as follows:

1. Term of AGREEMENT: This AGREEMENT shall become effective on the day it is executed and shall continue in effect thereafter until the services provided for herein have been performed, or until terminated as provided herein.
2. Services to be Performed by ENGINEER: Professional services are detailed in Exhibit B – Professional Services and Exhibit C – Scope of Services hereto.

OWNER may request additional services of any type normally rendered by ENGINEER. These will be called "additional services," and compensation shall be determined as per Section 3(b) hereof.

Professional services during the construction period, if any such services are included in this AGREEMENT, are understood to be for the time of completion initially specified in the corresponding construction contract, and services beyond that time, including services as expert witness or assisting in litigation, or services due to failure of the CONTRACTOR to complete on time, will be deemed additional services.

Professional services provided are limited to those set forth in this agreement. The ENGINEER shall have no other obligations or responsibilities beyond those listed herein.

3. Compensation of ENGINEER: Owner shall pay ENGINEER as follows:

(a) Professional Services:

Design Surveys (time and expense)	\$10,460
Design (lump sum)	\$16,830
Crossing Permit (time and expense)	\$500
Bid, Award & Contract Execution (time and expense)	\$5,575
Construction Review / Engineering (time and expense)	\$16,575
Record Drawings (time and expense)	\$570
Warranty Review (time and expense)	\$2,585

- (b) OWNER shall pay ENGINEER for additional services as outlined in Exhibit B and

as authorized in writing by OWNER at the per diem rates in Exhibit A hereto, plus reimbursable expenses.

- (c) ENGINEER may submit monthly statements for professional and additional services. These will be based upon ENGINEER'S estimate of services completed at the time, and OWNER shall make prompt payments. If OWNER fails to pay ENGINEER within sixty (60) calendar days of the receipt of ENGINEER'S statement, the amounts due ENGINEER shall increase at the rate of one percent (1%) a month. ENGINEER may, after giving seven (7) days written notice to OWNER, suspend services until paid.
- (d) In the event of termination by OWNER, ENGINEER shall be entitled to payment for services rendered through receipt of termination notice. ENGINEER will also be entitled to payment for all reasonable termination expenses.
- (e) "Termination expenses" means reimbursable expenses, salaries, and overhead costs due to termination, including, but not limited to, transferring job records to OWNER, termination negotiations, and reassignment of personnel.

"Reimbursable expenses" include, but are not limited to, long distance telephone, postage, equipment, expendables, mileage, subcontractors or special consultants, freight, testing fees, copies, and blueprints. Where special consultants or subcontractors are used as additional services, the ENGINEER'S reimbursement shall include a service charge equal to 5% of the subcontractor's invoice amount.

- 4. Services to be Performed by OWNER: OWNER shall: (i) designate a specific person as OWNER's representative; (ii) provide ENGINEER with any previous studies, reports, data, final site layouts, budget constraints, special OWNER requirements, or other pertinent information known to OWNER; no charge will be made to ENGINEER for such information, and OWNER and its agencies will cooperate with ENGINEER to provide said information, in every way possible to facilitate the performance of the project; (iii) ensure access for the ENGINEER to properties necessary for performance of the ENGINEER'S work; (iv) provide legal, accounting, or insurance consultants, financial advisors or other similar specialists as required for the project; (v) make prompt payments in response to ENGINEER'S statements; and (vi) respond in a timely fashion to requests from the ENGINEER. ENGINEER is entitled to rely upon and use, without independent verification and without liability, all information and services provided by OWNER or OWNER's appointees, or with respect to buried utilities, the utility providing service in the project area.
- 5. Termination: The obligation to provide further services under this AGREEMENT may be terminated by either party upon ten (10) calendar days written notice, in the event of substantial failure by the other party to perform in accordance with the terms hereof.
- 6. Reuse of Documents: All documents prepared by ENGINEER are instruments of service for the specific project contemplated under this AGREEMENT. They are not intended for

reuse on extensions of that project, or on any other project. Any reuse without written verification or adaptation by ENGINEER for the specific purpose intended will be at OWNER's sole risk and without liability to ENGINEER.

7. Notices: Any notices to be given hereunder by either party to the other may be affected either by personal delivery, in writing, or by registered or certified mail.
8. Sole Parties and Entire AGREEMENT: This AGREEMENT shall not create any rights or benefits to anyone except the OWNER and ENGINEER and contains the entire agreement between the parties. Oral modifications to this agreement shall have no force or effect.
9. Texas Law to Apply; Successors; Construction: This AGREEMENT shall be construed under and in accordance with the laws of the State of Texas. It shall be binding upon, and inure to the benefit of, the parties hereto and their representatives, successors and assigns. Should any provisions in this AGREEMENT later be held invalid, illegal or unenforceable, they shall be deemed void, and this AGREEMENT shall be construed as if such provision had never been contained herein.
10. Other Provisions: The parties hereto further agree as follows:
 - (a) **Limitation of Liability.** In recognition of the relative risks and benefits of the project to both the OWNER and the ENGINEER, the risks have been allocated such that the OWNER agrees, to the fullest extent permitted by law, to limit the liability of the ENGINEER and his subcontractors on the project for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that the total aggregate liability of the ENGINEER and his or her sub-consultants to all those named shall not exceed \$100,000 or the ENGINEER'S total fee for services rendered on this project, whichever is greater. Such claims and causes include, but are not limited to, negligence, professional errors or omissions, strict liability, and breach of contract.
 - (b) The ENGINEER shall not be responsible for delays caused by factors beyond the ENGINEER's reasonable control, including but not limited to delays because of strikes, lockouts, work slowdowns or stoppages, government ordered industry shutdowns, power or server outages, acts of nature, widespread infectious disease outbreaks (including, but not limited to epidemics and pandemics), failure of any governmental or other regulatory authority to act in a timely manner, failure of the OWNER to furnish timely information or approve or disapprove of the ENGINEER's services or work product, or delays caused by faulty performance by the OWNER's or by contractors of any level. When such delays beyond the ENGINEER's reasonable control occur, the OWNER agrees that the ENGINEER shall not be responsible for damages, nor shall the ENGINEER be deemed in default of this Agreement.

- (c) Causes of action between the parties to this Agreement pertaining to acts or failures to act shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than either the date of Substantial Completion for acts or failures to act occurring prior to Substantial Completion or the date of issuance of the final Certificate for Payment for acts or failures to act occurring after Substantial Completion. In no event shall such statute of limitations commence to run any later than the date when the ENGINEER'S services are substantially completed.
- (d) Any opinion of the probable construction cost prepared by the ENGINEER represents only his judgment as a design professional and is supplied for the general guidance of the OWNER. Since the ENGINEER has no control over the cost of labor and material, or many other factors, the ENGINEER does not imply nor guarantee the accuracy of such opinions. If the OWNER elects to redesign or rebid the project to reduce costs, ENGINEER'S services for such rebidding or redesign shall be additional services.
- (e) The ENGINEER has not been retained or compensated to provide design and construction review services relating to any construction contractor's safety precautions or to means, methods, techniques, sequences, or procedures required for the contractor to perform his work, but not relating to the final or completed structure. The ENGINEER does not in any manner guarantee the performance of the construction contractors.
- (f) ENGINEER will strive to perform services hereunder in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this AGREEMENT, or in any report, opinion, document, or otherwise.
- (g) ENGINEER is not responsible for any damages, including those to third parties, resulting from modifications made to the ENGINEER'S design or technical specifications by a construction manager, value engineer, or other party to the project selected or approved by the OWNER.
- (h) When the ENGINEER is providing an assessment or survey of property being considered for purchase by the OWNER, the OWNER shall secure an agreement from the property owner to protect the OWNER and ENGINEER in the event said assessment or survey finds a condition that could potentially reduce the value of the property.
- (i) Consequential damages. Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither the OWNER nor the ENGINEER, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the

Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss or reputation or any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both the OWNER and ENGINEER shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.

- (j) Reference communications. The ENGINEER may be required to render opinions about the performance or qualifications of others engaged or being considered for engagement by the OWNER. Those about whom opinions are rendered may, consequently, initiate claims against the ENGINEER. To help create an atmosphere in which the ENGINEER may freely report or express such opinions candidly in the interest of the OWNER, the OWNER agrees to indemnify and hold harmless the ENGINEER against all damages, liabilities or costs, including reasonable attorneys' fees arising from the rendering of such confidential opinions and reports by the ENGINEER to the OWNER.
- (k) Delivery of Electronic Files – In accepting and utilizing any drawings, reports and data on any form of electronic media from the ENGINEER, Owner agrees that such files are instruments of service of the ENGINEER, solely for this Project. The Owner agrees not to reuse these electronic files for any purpose other than of the Project. The Owner agrees to waive all claims against the ENGINEER resulting from any unauthorized changes to or reuse of the electronic files for any other project.

Electronic files furnished by either party shall be subject to an acceptance period of sixty (60) days. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files.

In the event of a conflict between the hard-copy construction documents and record drawings prepared by the ENGINEER and the electronic files, the signed and sealed hard-copy construction documents shall govern.

In addition, the OWNER agrees, to the fullest extent permitted by law, to indemnify and hold harmless the ENGINEER, its officers, directors, employees and sub-consultants against all damages, liabilities or costs, including reasonable attorneys' fees and defense costs, arising from any changes made by anyone other than the ENGINEER or from any reuse of the electronic files.

- (l) Mediation -- In an effort to resolve any conflicts that arise during the design and construction of the Project or following the completion of the Project, the OWNER and the ENGINEER agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation.

11. This AGREEMENT is subject to the provisions of Exhibit A, B and C.
12. Amendments to this contract shall be in writing and be signed by the appropriate authorized parties for both OWNER and ENGINEER.

IN WITNESS WHEREOF, the parties, having read and understood this AGREEMENT, have executed such in duplicate copies, each of which shall have full dignity and force as an original, on the 10th day of December, 2020.

Engineer: HAYTER ENGINEERING, INC.

Owner: CITY OF FAIRFIELD

By:


Michael J. Donnan, President

By:

Kenneth Hughes, Mayor

Attest:



Attest:

EXHIBIT A
Schedule of Per Diem Rates
January 1, 2021

Personnel	Hourly Rates
Principal	185.00
Project Manager	155.00
Project Engineer	135.00
Design Engineer II	125.00
Design Engineer I	110.00
Senior CAD/Survey Technician	95.00
CAD Technician II	70.00
CAD Technician I	60.00
Senior Administrative Assistant	85.00
Administrative Assistant	70.00
On-Site Observer	85.00
Surveyor	145.00
Survey Technician II	65.00
Survey Technician I	50.00
Survey Crew - 2 Man Party	115.00
Survey Crew - 3 Man Party	175.00
Survey Crew – 1 Man GPS	105.00

The schedule of per diem rates may be changed by the ENGINEER at his sole discretion. Time billed for per diem rate services shall be in minimum increments of ¼ hour.

EXHIBIT B
PROFESSIONAL SERVICES

2.1 BASIC PROFESSIONAL SERVICES

2.1.1 General

ENGINEER shall provide for OWNER professional engineering and surveying services as hereinafter provided and as described in Exhibit C – Scope of Services. These services will include providing professional engineering consultation and advice and furnishing customary civil engineering services.

2.3 Design Phase, Drawings and Specification Phase

2.3.1 Prepare drawings to show the general scope, extent and character of the work of CONTRACTOR ("Drawings"), and Technical Specifications.

2.3.2 Provide technical data for OWNER'S use in obtaining approval of governmental authorities having jurisdiction to approve the design of the Project and assist OWNER in consultations with said approval authority.

2.3.3 Advise OWNER of any adjustments to the latest opinion of probable construction costs.

2.3.4 Prepare for review and approval by OWNER, its legal counsel and other advisors, contract agreement forms, general conditions, and supplementary conditions, and bid forms, invitations to bid and instructions to bidders, and assist in the preparation of other related documents.

2.3.5 Furnish one copy of the above documents and of the Drawings and Specifications and present and review them with OWNER. Additional copies as required will be furnished by the ENGINEER to the Texas Commission on Environmental Quality (TCEQ) and funding agencies as required for review and approval.

2.4 Bidding

2.4.1 Assist OWNER in advertising for bids once for a single prime contract for the Work.

2.4.2 Prepare addenda as appropriate to interpret, clarify or expand the Bidding Documents.

2.4.3 ENGINEER will print and distribute all sets of drawings and addendums required; maintain a list of prospective bidders; distribute any addenda required; provide drawings and specifications to contractor plan rooms; and attend a pre-bid conference if one is deemed advisable.

2.4.4 Attend the bid opening, prepare bid tabulation sheets, and recommend an award if deemed appropriate.

2.4.5 ENGINEER will prepare the necessary sets of documents for contract execution; work with CONTRACTOR and OWNER to execute same; submit executed documents for approval to City Attorney and any funding agencies requiring document review; and distribute executed documents.

2.5 Construction Phase

2.5.1 ENGINEER shall consult, advise, and act as OWNER'S representative as provided in the construction contract. All of OWNER'S instructions to CONTRACTOR will be issued through ENGINEER who will have authority to act on behalf of OWNER to the extent provided in said construction contract.

2.5.2 In connection with observations of the work of CONTRACTOR while it is in progress:

2.5.2.a ENGINEER shall make visits to the site at intervals ENGINEER deems necessary, in order to observe the progress and quality of the CONTRACTOR'S work. Based on information obtained during such visits and on such observations, ENGINEER shall endeavor to determine in general, if such work is proceeding in accordance with the contract documents.

2.5.2.b If requested by OWNER or recommended by ENGINEER and agreed to in writing by OWNER, an on-site observer will be furnished, to act as directed by ENGINEER in order to assist ENGINEER in observing performance of the work. Such services will be paid for as per Section 3b. The duties and responsibilities and the limitations on the authority of the on-site observer will be set forth in a separate exhibit which is to be made a part of this Agreement before such services begin.

2.5.2.c ENGINEER'S visits to, and representation by the on-site observer at the site, will enable ENGINEER to better carry out the duties and responsibilities assigned to ENGINEER during the Construction Phase, and, by exercise of ENGINEER'S efforts as an experienced and qualified design professional, provide OWNER a greater degree of confidence that the completed work of CONTRACTOR will conform generally to the contract documents. ENGINEER shall not, however, during such visits or as a result of such observations, supervise, direct or have control over CONTRACTOR'S work, nor shall ENGINEER have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by CONTRACTOR or for safety precautions and programs incident to the work, or for any failure of CONTRACTOR to comply with laws, regulations, codes or orders applicable to CONTRACTOR'S work. Accordingly, ENGINEER can neither guarantee the performance of the construction contracts by CONTRACTOR, nor assume responsibility for CONTRACTOR'S failure to furnish and perform their work in accordance with the contract documents.

2.5.3 Interpretations and Clarifications

ENGINEER shall issue necessary interpretations and clarifications of the contract documents and in connection therewith prepare work directive changes and change orders, as required.

2.5.4 Shop Drawings & Substitutes

The ENGINEER shall review and approve or take other appropriate action on the CONTRACTOR submittals, such as shop drawings, product data, samples, and other data, which the CONTRACTOR is required to submit, but only for the limited purpose of checking for conformance with the design concept and the information shown in the Construction Documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the CONTRACTOR. The ENGINEER'S review shall be conducted with reasonable promptness while allowing sufficient time in the ENGINEER'S judgment to permit adequate review. Review of a specific item shall not indicate that the ENGINEER has reviewed the entire assembly of which the item is a component. The ENGINEER shall not be responsible for any deviations from the Construction Documents not brought to the attention of the ENGINEER in writing by the CONTRACTOR. The ENGINEER shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

2.5.5 Inspections and Tests

ENGINEER shall have authority, as OWNER'S representative, to require special inspection or testing of the work, and shall receive and review all certificates of inspections, testing and approvals required by laws, regulations, codes, orders or the contract documents, to determine generally that their content complies with the requirements of, and the results certified indicate compliance with, the contract documents.

2.5.6 Disputes between OWNER and CONTRACTOR

ENGINEER shall act as initial interpreter of the contract documents and judge of the acceptability of the work and make decisions on all claims of OWNER and CONTRACTOR relating to the acceptability of the work or the interpretation of the requirements of the contract documents. ENGINEER shall not be liable for the results of any such interpretations or decisions rendered in good faith.

2.5.7 Applications for Payment

Based on ENGINEER'S observations as an experienced and qualified design professional, on information provided by the on-site observer and on review of

applications for payment and the accompanying data and schedules; ENGINEER shall determine the amount owed to CONTRACTOR and recommend in writing payments to CONTRACTOR. This recommendation will constitute a representation to OWNER that the work has progressed to the point indicated, and that, to the best of ENGINEER'S knowledge, information and belief, the quality of such work is generally in accordance with the contract documents. However, ENGINEER will not thereby be deemed to have made exhaustive, continuous or detailed reviews or examinations to check the quality or quantity of CONTRACTOR'S work as it is furnished, beyond the responsibilities specifically assigned to ENGINEER in this Agreement and the contract documents. ENGINEER'S review of CONTRACTOR'S work for the purpose of recommending payments will also not impose responsibility on ENGINEER to make any examination to ascertain how or for what purposes CONTRACTOR has used the monies paid on account of the contract price, or to determine that title to any of the work, materials or equipment has passed to OWNER free and clear of any lien, claims, security interests or encumbrances, or that there may not be other matters at issue between OWNER and CONTRACTOR that might affect the amount that should be paid.

2.5.8 Inspections

ENGINEER shall conduct an inspection to determine if the work is substantially complete, and a final inspection to determine if the completed work is acceptable, so that ENGINEER may recommend final payment to CONTRACTOR. Any such recommendation is subject to the limitations expressed earlier herein.

2.5.9 Limitation of Responsibilities

ENGINEER shall not be responsible for the acts or omissions of any CONTRACTOR, or its subcontractor, supplier, or any of the CONTRACTOR'S or subcontractor's suppliers, agents or employees, or any other persons (except ENGINEER'S own employees and agents) at the site or otherwise furnishing or performing any of the CONTRACTOR'S work; however, nothing contained in this section shall release ENGINEER from liability for failure to properly perform duties and responsibilities assumed by ENGINEER in the contract documents.


2.6 ADDITIONAL PROFESSIONAL SERVICES

- 2.6.1 Crossing Permits - ENGINEER will assist OWNER in obtaining permits required for construction on railroad or highway right-of-way, including preparation of necessary forms, and liaison with railroad or state. OWNER will pay any permit fees levied by the railroad or state. This is a Time & Expense item with an estimated cost of \$500.
- 2.6.2 Design Surveys – ENGINEER/SURVEYOR will provide field surveying necessary to design the project, including planimetric locations, elevations, and similar topographic information, but not including boundary type surveys. This is a Time & Expense item with an estimated cost of \$10,460.

- 2.6.3 Record Drawings - ENGINEER will compile for client a set of record drawings, showing data furnished to the ENGINEER by CONTRACTOR or OWNER, and provide two sets of prints and a PDF. This is a Time & Expense item with an estimated cost of \$570.
- 2.6.4 Warranty Review – ENGINEER will assist OWNER in notifying the CONTRACTOR of contractual deficiencies regarding workmanship, material and equipment that become apparent during the warranty period. This includes conducting a warranty inspection at the end of the warranty period, preparing a deficiency punch list, and verifying completion of punch list items. This is a Time & Expense item with an estimated cost of \$2,585.

Additional professional services will only be billed at the request of the OWNER and will be billed per the rates shown in Exhibit A.

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	June 8, 2021	AGENDA ITEM	Fairfield EDC Audit
AGENDA SUBJECT:	Discussion and possible action on acceptance of the Fairfield Economic Development Corporation audit for the fiscal year ended September 30, 2021		
PREPARED BY:	Nate Smith	Date Submitted:	June 3, 2021
EXHIBITS:	Audit		
BUDGETARY IMPACT			
CITYADMINISTRATOR APPROVAL: 			

SUMMARY:

FEDC President David Fowler will go through the audit. There are three deficiencies in the audit, and they have already been addressed for correction.

RECOMMENDED ACTION:

Recommend acceptance

FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION
ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION
ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2020

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INDEPENDENT AUDITORS' REPORT

Board of Directors
Fairfield Economic Development Corporation
Fairfield, Texas

We have audited the accompanying financial statements of the governmental activities and the general fund of Fairfield Economic Development Corporation (EDC), a component unit of the City of Fairfield, Texas, as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the EDC's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and general fund of Fairfield Economic Development Corporation as of September 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that management's discussion and analysis on pages 3 through 6 and budgetary comparison information on page 19 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 21, 2021 on our consideration of Fairfield Economic Development Corporation's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Fairfield Economic Development Corporation's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Fairfield Economic Development Corporation's internal control over financial reporting and compliance.

Frank Campos & Associates, PLLC

Frank Campos & Associates, PLLC

April 21, 2021

FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED SEPTEMBER 30, 2020

This section of the Fairfield Economic Development Corporation's (the EDC) annual financial report presents management's discussion and analysis of the EDC's financial performance during the fiscal year-ended September 30, 2020. This information should be considered along with the enclosed financial statements, and the notes to the financial statements.

FINANCIAL HIGHLIGHTS

- The EDC's total combined net position was \$1,734,972 at September 30, 2020. Of this amount, \$1,613,026 (unrestricted net position) may be used to meet the EDC's ongoing operations.
- The EDC's total net position decreased by \$2,092,925.
- The EDC's total revenue increased by \$400 from the prior year.
- The total cost of EDC programs for the year increased by \$2,260,834 from the prior year.

OVERVIEW OF THE FINANCIAL STATEMENTS

The financial statements include:

- Management's discussion and analysis
- The basic financial statements
- Required supplementary information

The basic financial statements include (1) government-wide financial statements, which include the fund financial statements, and (2) notes to the financial statements.

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the EDC's overall financial status.

The first of these, **The Statement of Net Position**, presents information on all of the EDC's assets and liabilities with the difference between the two reported as net position.

The second statement, **The Statement of Activities**, presents information showing how the EDC's net position changed during the fiscal year.

The financial statements report information about the EDC as a whole using accounting methods similar to those used by private sector companies. This is commonly referred to as the full accrual basis and economic resources focus. Revenues and expenses are reported when the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the financial statements.

Other Information

In addition to the statements and notes referred to above, this report also presents certain required supplementary information concerning the EDC such as this discussion and analysis and the budgetary comparison schedule.

FINANCIAL ANALYSIS OF THE EDC

Net Position

Net position may serve over a period of time as a useful indicator of the Fairfield Economic Development Corporation's financial position. At September 30, 2020, net position (the amount by which assets exceeded liabilities) was \$1,734,972.

A portion of the EDC's net position, 7% (\$121,946), reflects its investments in capital assets such as land, buildings, equipment, infrastructure and construction in progress, less any outstanding debt used to finance these improvements. These assets are used to provide EDC services and thus are not a source of funding for future spending. It should be noted that the resources needed to pay off the remaining debt must be provided from other sources.

The following table provides a summary of the EDC's net position at September 30, 2020 and 2019:

Summary of Net Position

	2020	2019
Current and other assets	\$ 1,740,987	\$ 1,863,987
Capital assets	1,438,295	3,455,798
Total assets	3,179,282	5,319,785
Current and other liabilities	127,961	97,323
Noncurrent liabilities	1,316,349	1,394,565
Total liabilities	1,444,310	1,491,888
Net position:		
Invested in capital assets, net of related debt	121,946	2,061,233
Unrestricted	1,613,026	1,766,664
Total net position	\$ 1,734,972	\$ 3,827,897

The EDC reported positive balances in both categories of net position. Net position decreased by \$2,092,925 during the fiscal year.

Changes in Net Position - Analysis of Operations

The EDC's total revenue for the 2020 fiscal year was \$464,468, a \$400 increase compared to 2019 total revenue. The largest revenue category was sales taxes, which amounted to \$442,412, or 95% of total revenues.

Total cost of all programs and services of the EDC amounted \$2,557,393, a \$2,260,834 increase from 2019 costs. The largest ordinary expense was personnel costs with a total cost of \$159,840. The EDC recognized an unusual expense in 2020 with the completion of the road at Fairfield Industrial Park South. The EDC has granted these improvements to the City of Fairfield and recognized an expense of \$2,431,081 on the government-wide statement of activities. The EDC's expenses cover a range of services, including industrial park expenses, promotion, and business retention.

The following table provides a summary of the EDC's operations for the year-ended September 30, 2020 and 2019.

Change in Net Position

	2020	2019
Revenues:		
General Revenues		
Sales tax revenue	\$ 442,412	\$ 435,684
Investment earnings	22,056	28,384
Total revenues	<u>464,468</u>	<u>464,068</u>
Expenses:		
Economic development	<u>2,557,393</u>	<u>296,559</u>
Total expenses	<u>2,557,393</u>	<u>296,559</u>
Increase (decrease) in net position	(2,092,925)	167,509
Net position, beginning	3,827,897	3,660,388
Net Position, ending	<u>\$ 1,734,972</u>	<u>\$ 3,827,897</u>

Sales tax revenues of \$442,412 were 95% of total revenue. The remaining revenue was investment earnings totaling \$22,056. Total expenses were \$2,557,393, a 762% increase resulting in a net operating loss and change in net position of \$(2,092,925).

Budgetary Highlights

Actual results were \$173,534 better than budgeted (revenues over by \$33,428; and expenditures under by \$140,106). The main reason for expenditures coming under budget is that capital expenditures were \$70,170 less than budgeted.

CAPITAL ASSETS

The investment in capital assets for governmental activities as of September 30, 2020 amounts to \$1,438,295 net of accumulated depreciation. This represents a decrease of \$2,017,503 from the prior year.

Capital Assets

	2020	2019
Land	\$ 1,390,583	\$ 1,435,736
Buildings	74,281	74,281
Machinery and equipment	10,550	4,550
Construction-in-progress	-	1,975,493
Total capital assets	<u>1,475,414</u>	<u>3,490,060</u>
Less accumulated depreciation	<u>37,119</u>	<u>34,262</u>
Total capital assets, net	<u>\$ 1,438,295</u>	<u>\$ 3,455,798</u>

Major capital additions during the year include:

Computers	\$6,000
Completion of road at Fairfield Industrial Park South	\$455,588

LONG-TERM DEBT

At the end of the current year, the EDC had one revenue bond totaling \$1,316,349. The EDC paid \$78,216 in principal during the year ended September 30, 2020. See Note 4-E for more detailed information about the EDC's long-term liabilities.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

The 2020-2021 budget was approved by the Board of Directors on or before September 30, 2020. Revenues are projected to decrease by \$27,178 compared to the current fiscal year's actual results. Total expenditures are budgeted to increase by \$479,403 compared to current year's actual results, resulting in a projected operating loss of \$1,054,628.

REQUEST FOR INFORMATION

The financial report is designed to provide our citizens, customers, investors and creditors with a general overview of the EDC's finances. If you have questions about this report or need additional information, contact David Fowler, 101 S. Mount St., Fairfield, Texas 75840; or call 903-389-7059.

FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION

**STATEMENT OF NET POSITION AND GOVERNMENTAL
FUND BALANCE SHEET**

SEPTEMBER 30, 2020

	<u>General</u>	<u>Adjustments</u>	<u>Statement of Net Position</u>
ASSETS			
Cash and Cash Equivalents	\$ 50,410	\$ -	\$ 50,410
Certificates of Deposit	1,050,950	-	1,050,950
Sales Tax Receivable	79,336	-	79,336
Accrued Interest Receivable	1,321	-	1,321
Prepaid Expense	4,970	-	4,970
Non-current Assets:			
Notes Receivable	-	554,000	554,000
Capital Assets (net)	-	1,438,295	1,438,295
Total Assets	<u>1,186,987</u>	<u>1,992,295</u>	<u>3,179,282</u>
LIABILITIES			
Accounts Payable	\$ 126,000	\$ -	\$ 126,000
Accrued Expenses	1,961	-	1,961
Note Payable - Current Portion	-	81,504	81,504
Total Current Liabilities	<u>127,961</u>	<u>81,504</u>	<u>209,465</u>
Long-Term Liabilities			
Note Payable - Noncurrent Portion	-	1,234,845	1,234,845
Total Long-Term Liabilities	<u>-</u>	<u>1,234,845</u>	<u>1,234,845</u>
Total Liabilities	127,961	1,316,349	1,444,310
FUND BALANCE/NET POSITION:			
Fund Balance:			
Nonspendable	4,970	(4,970)	-
Assigned	70,686	(70,686)	-
Unassigned	983,370	(983,370)	-
Total Fund Balance	<u>1,059,026</u>	<u>(1,059,026)</u>	<u>-</u>
Total Liabilities & Fund Balance	<u>\$ 1,186,987</u>		
Net Position:			
Net Investment in Capital Assets		121,946	121,946
Unrestricted		1,613,026	1,613,026
Total Net Position		<u>\$ 1,734,972</u>	<u>\$ 1,734,972</u>

The accompanying notes are an integral part of this statement.

FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION

**STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUND REVENUES,
EXPENDITURES, AND CHANGES IN FUND BALANCE**

FOR THE YEAR ENDED SEPTEMBER 30, 2020

	<u>General</u>	<u>Adjustments</u>	<u>Statement of Activities</u>
EXPENDITURES/EXPENSES			
Current:			
Economic development	\$ 1,012,515	\$ 1,544,878	\$ 2,557,393
Total expenditures/expenses	<u>1,012,515</u>	<u>1,544,878</u>	<u>2,557,393</u>
GENERAL REVENUES			
Sales tax revenue	442,412	-	442,412
Interest and other	<u>22,056</u>	<u>-</u>	<u>22,056</u>
Total general revenues	<u>464,468</u>	<u>-</u>	<u>464,468</u>
Change in fund balance/net position	(548,047)	(1,544,878)	(2,092,925)
FUND BALANCE/NET POSITION			
Beginning	1,607,073	2,220,824	3,827,897
Ending	<u>\$ 1,059,026</u>	<u>\$ 675,946</u>	<u>\$ 1,734,972</u>

The accompanying notes are an integral part of this statement.

FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED SEPTEMBER 30, 2020

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Fairfield Economic Development Corporation (EDC) have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to local governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the EDC's accounting and reporting policies are described below.

A. REPORTING ENTITY

In 1985, the Fairfield Economic Development Corporation (EDC) was established by the voters in the City of Fairfield, Texas (City). The EDC was established for the promotion of business and economic development in and around the City, and is being funded by a ½ cent sales tax also approved by voters of the City. In 1985, the City appointed a separate five-member board of directors that have the responsibility of managing the activities of the EDC. The board of directors adopted a resolution approving articles of incorporation and adopted and approved the corporate bylaws of the EDC in 1985. The EDC also began its operations during the year ended September 30, 1986, and began receiving the ½ cent sales tax which will be used to fund future operations of the EDC. The City is responsible for approving the operating budget of the EDC as adopted by the five-member board of directors appointed by the City Council.

For financial reporting purposes, the EDC is considered a component unit of the City of Fairfield (City).

B. GOVERNMENT-WIDE FINANCIAL STATEMENTS

The government-wide financial statements include the statement of net position and statement of activities. The EDC accounts for all of its operations in one governmental fund. The activities of the EDC are supported mainly by sales tax revenues.

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING AND FINANCIAL STATEMENT PRESENTATION

The general fund is reported using the current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Revenues are recognized in the accounting period they are susceptible to accrual (i.e., when they are measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the EDC considers revenues available if they are collected within 60 days of the end of the current period. Revenues susceptible to accrual include charges for services and interest on temporary investments. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by provider have been met.

Revenues are classified as *operating revenues* and *non-operating revenues*. Operating revenues include sales tax revenues collected by the City. Non-operating revenues include investment earnings.

FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED SEPTEMBER 30, 2020

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. MEASUREMENT FOCUS, BASIS OF ACCOUNTING, AND FINANCIAL STATEMENT PRESENTATION (CONTINUED)

GASB Statement No. 34 established standards for external financial reporting for all state and local governmental entities, which includes a Statement of Net Position and a Statement of Activities. It requires the classification of net position into three components: invested in capital assets, net of related debt; restricted; and unrestricted. These classifications are defined as follows:

- **Net Investment in Capital Assets** - This component of net position consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- **Restricted** - This component of net position consists of constraints placed on net position use through external constraints imposed by creditors (such as through debt covenants), grantors, contributors, or laws and regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.
- **Unrestricted** - This component of net position consists of net position that do not meet the definition of "restricted" or "invested in capital assets, net of related debt".

Private sector standards of accounting and financial reporting issued prior to December 1, 1989, are generally followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments have the option of following subsequent private sector guidance for their business-type activities and enterprise funds, subject to the same limitation. The EDC has elected to follow subsequent private sector guidance.

D. USE OF RESTRICTED ASSETS

In circumstances when expenditure is made for a purpose for which amounts are available in multiple net position classifications, net position is depleted in the order of restricted and then unrestricted.

E. ASSETS, LIABILITIES, AND NET POSITION

1. Deposits and Investments – Cash and cash equivalents include amounts in demand deposit accounts.

The EDC's cash deposits in its bank depository are subject to credit risk, concentration of credit risk, and to a small extent, interest rate risk. These risks are minimized by the EDC's strict adherence to the provisions of the Texas Depository Contract Law.

For purposes of the statement of cash flows, the proprietary funds consider all highly liquid investments (including restricted assets) with a maturity of three months or less when purchased to be cash equivalents. The EDC does not have any proprietary funds and, therefore does not present a statement of cash flows.

FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED SEPTEMBER 30, 2020

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. ASSETS, LIABILITIES, AND NET POSITION (CONTINUED)

2. Receivables and Payables – Receivables consist of sales tax collections due from the Texas Comptroller and interest earned on investments. There is no allowance for uncollectible amounts as all receivables are deemed collectible.

Payables consist of vendor obligations for goods and services as well as funds payable to others when the criteria for their release have been met.

3. Prepaid Expenses – Certain payments to vendors reflect costs applicable to future accounting periods and are reported as a prepaid item. Prepaid expenses are recorded as expenditures when requisitioned (the consumption method).

4. Capital Assets – Capital assets, which include land, buildings and improvements, furniture and equipment, are reported in the statement of net position. Capital assets are defined by the EDC as assets with an initial cost of \$500 or more and an estimated life in excess of two years. Such assets are recorded at historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The cost of normal maintenance and repairs that does not add to the value of the asset or materially extend asset lives is not capitalized.

Major outlays for capital assets and improvements are capitalized as projects as constructed. Interest incurred during the construction phase of capital assets is included as part of the capitalized value of the assets constructed.

Following is a summary of the depreciation rates used on the various categories of capital assets in service using the straight-line method:

Buildings	2.0% - 2.50%
Machinery and equipment	10.0% - 12.50%

5. Net Position/Fund Equity – Net position represent the difference between assets and liabilities. Net position invested in capital assets, net of related debt, consists of the EDC's capital assets, net of accumulated depreciation, reduced by any outstanding debt used for the acquisition or construction of those assets. Net position reported as restricted are those amounts which have limitations imposed on their use either through legislation adopted by the EDC or through external restrictions imposed by creditors, grantors or other laws and regulations.

In the fund financial statements, governmental funds report fund balances categorized as nonspendable, restricted, committed, assigned, or unassigned.

- Nonspendable fund balance – Represents amounts that cannot be spent because they are either not in spendable form (such as inventory or prepaids) or legally required to remain intact (such as notes receivable or principal of a permanent fund).
- Restricted fund balance – represents amounts with external constraints placed on the use of these resources (such as debt covenants, grantors, other governments, etc.) or imposed by enabling legislation.

FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED SEPTEMBER 30, 2020

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

E. ASSETS, LIABILITIES, AND NET POSITION (CONTINUED)

5. Net Position/Fund Equity, Continued

- Committed fund balance – represents amounts that can only be used for specific purposes imposed by an action of the EDC’s highest level of decision-making authority, the Board of Directors. Committed resources cannot be used for any other purpose unless the Board removes or changes the specified use by the same type of action previously used to commit those amounts.
- Assigned fund balance – represents amounts the EDC intends to use for specific purposes as expressed by the Board of Directors. The Board may also assign fund balance when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year’s appropriated budget. This is the residual classification for all governmental funds other than the general fund.
- Unassigned fund balance – represents the residual classification for the general fund or deficit balances in other funds.

When an expenditure is incurred for a purpose for which more than one fund balance classification could be used, the EDC considers the expenditure to be made from the most restrictive classification first.

6. Estimates – In preparation of the financial statements in conformity with generally accepted accounting principles, management must make certain estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and revenues and expenses during the reporting period. Actual results could differ from those estimates.

7. Income Taxes – The Fairfield Economic Development Corporation is exempt from federal income taxes under IRC Section 501(c)(4), except for any net income derived from unrelated business activities but remains subject to tax filings with the State of Texas.

NOTE 2: RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

A. EXPLANATION OF CERTAIN DIFFERENCES BETWEEN THE GOVERNMENTAL FUND BALANCE SHEET AND THE GOVERNMENT-WIDE STATEMENT OF NET POSITION

The Statement of Net Position and Governmental Fund Balance Sheet includes adjustments between Fund Balance and Net Position. The reasons for these adjustments follow:

Capital assets used in governmental activities are not financial resources and, therefore, not reported in the fund.	\$ 1,438,295
Non-current assets do not provide current resources and, therefore, are not reported in the fund.	\$ 554,000
Long-term liabilities are not due and payable in the current period and therefore, are not reported in the fund.	
Noncurrent liabilities due in one year	\$ (81,504)
Noncurrent liabilities due in more than one year	\$ (1,234,845)

FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED SEPTEMBER 30, 2020

NOTE 2: RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (CONTINUED)

B. EXPLANATION OF CERTAIN DIFFERENCES BETWEEN THE GOVERNMENTAL FUND STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES AND THE GOVERNMENT-WIDE STATEMENT OF ACTIVITIES

The Statement of Activities and Governmental Fund Revenues, Expenditures, and Changes in Fund Balance includes adjustments between the change in fund balance and change in net position. The reasons for these adjustments follow:

Governmental funds report capital outlays as expenditures.

However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

This is the amount of capital outlay for the year.	\$ 528,797
This is the amount of depreciation expense.	\$ (2,857)

Governmental funds report disbursements for performance agreement promissory notes as expenditures. However, in the Statement of Activities, the cost of those disbursements is capitalized as note receivables.

\$ 125,000

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported in the funds.

\$ (2,274,034)

The issuance of long-term debt (e.g., bonds, certificates of obligation) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position.

Repayment of principal	\$ 78,216
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NOTE 3: STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

A. BUDGETS AND BUDGETARY ACCOUNTING

The following procedures are followed in establishing the budgetary data reflected in the general purpose financial statements:

- The proposed budget is prepared by the Executive Director and presented to the Board.
- The Board approves the budget and provides it to the City Council prior to Aug. 1.
- The budget is adopted after approval by the City Council.

FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED SEPTEMBER 30, 2020

NOTE 3: STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (CONTINUED)

A. BUDGETS AND BUDGETARY ACCOUNTING (CONTINUED)

Once a budget is approved, it can be amended only by approval of a majority of the EDC Board. Amendments are presented to the City Council at its regular meetings. Each amendment must have Council approval. As required by law, such amendments are made before the fact, are reflected in the official minutes of the Board, and are not made after fiscal year-end.

B. EXPENDITURES OVER APPROPRIATIONS

For the year ended September 30, 2020, the EDC did not report any category of expenditures in excess of budgeted amounts.

NOTE 4: DETAILED NOTES ON ALL FUNDS

A. DEPOSITS AND INVESTMENTS

The Public Funds Investment Act (Government Code Chapter 2256) contains specific provisions in the areas of investment practices, management reports and establishment of appropriate policies. Among other things, it requires the EDC to adopt, implement, and publicize an investment policy. That policy must address the following areas: (1) safety of principal and liquidity, (2) portfolio diversification, (3) allowable investments, (4) acceptable risk levels, (5) expected rates of return, (6) maximum allowable stated maturity of portfolio investments, (7) maximum average dollar-weighted maturity allowed based on the stated maturity date for the portfolio, (8) investment staff quality and capabilities, (9) and bid solicitation preferences for certificates of deposit. The Act also requires the EDC to have independent auditors perform test procedures related to investment practices as provided by the Act. The EDC is not in compliance with the requirements of the Act and with local policies.

The EDC has not adopted a deposit and investment policy that limit the EDC's allowable deposits or investments and addresses the specific type of risk to which the EDC is exposed.

The EDC maintains its cash balances in its depository bank, Community National Bank & Trust of Texas, Fairfield, Texas.

Custodial Credit Risk for deposits is the risk that in the event of a bank failure, the EDC's deposits may not be returned or the EDC will not be able to recover collateral securities in the possession of an outside party. Deposited funds may be invested in certificate of deposits in institutions with an established record of health and service.

At September 30, 2020, the EDC held two bank accounts and one certificate of deposit at one financial institution. The EDC's account balances totaled \$1,137,499 at September 30, 2020, and were completely insured by FDIC and securities pledged.

Interest Rate Risk is the risk that adverse changes in interest rates will result in an adverse effect on the fair value of an investment. The EDC manages its exposure to interest rate risk by maintaining its cash balances in interest-bearing demand deposit accounts, or in certificates of deposit with weighted average maturities of one year or less.

FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED SEPTEMBER 30, 2020

NOTE 4: DETAILED NOTES ON ALL FUNDS (CONTINUED)

A. DEPOSITS AND INVESTMENTS (CONTINUED)

Credit Risk is the risk that an insurer or other counterparty to an investment will not fulfill its obligations. The EDC limits its investments to U.S. Government obligations, certificate of deposits, savings and loan association deposits, state and local government obligations and investment pools, and money market mutual funds regulated by the Securities and Exchange Commission.

Concentration of Credit Risk is the risk of loss attributed to the magnitude of an entity's investment in a single insurer. As of September 30, 2020, 100% of the EDC's carrying value of cash and investments were deposited with one depository bank and were adequately secured as described above.

B. SALES TAX RECEIVABLE

Sales tax receivable at September 30, 2020 consist of sales taxes collected by the City from the State Comptroller that have yet to be remitted to the EDC. The balance of sales tax receivable at September 30, 2020 is \$79,336.

C. NOTES RECEIVABLE – PERFORMANCE CONTRACTS

Effective October 1, 2018, the EDC entered into a performance agreement with Archrock Services, LP. Under the terms of this agreement, the EDC paid \$3,600 directly to Archrock Services, LP for first month's rent owed by Archrock Services, LP to Breeze Energy, LC, and is to allow Archrock Services, LP the use of a billboard. The promissory note is equal to \$3,600 and will be reduced by \$150 for every month's rent paid to Breeze Energy, LP. The forgiveness of the note will be contingent on a number of obligations as set out in the performance agreement. Upon meeting the requirements, there will be no further obligation to the EDC under this agreement. The performance agreement expired October 1, 2020. At September 30, 2020, the balance of the promissory notes was \$0.

Effective December 3, 2018, the EDC entered into a performance agreement with Calhoun Frontier, LLC. Under the terms of this agreement, the EDC paid \$100,000 directly to Calhoun Frontier, LLC in an effort to promote local employment and tax revenue. The promissory note is equal to \$100,000. The forgiveness of the note will be contingent on a number of obligations as set out in the performance agreement. Upon meeting the requirements, there will be no further obligation to the EDC under this agreement. The performance agreement expires December 3, 2023. At September 30, 2020, the balance of the promissory notes was \$100,000.

Effective May 1, 2019, the EDC entered into a performance agreement with JRTR Investments, Ltd. Under the terms of this agreement, the EDC paid \$125,000 directly to JRTR Investments, Ltd. in an effort to promote local employment and tax revenue. The promissory note is equal to \$125,000. The forgiveness of the note will be contingent on a number of obligations as set out in the performance agreement. Upon meeting the requirements, there will be no further obligation to the EDC under this agreement. The performance agreement expires March 1, 2025. At September 30, 2020, the balance of the promissory notes was \$125,000.

FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED SEPTEMBER 30, 2020

NOTE 4: DETAILED NOTES ON ALL FUNDS (CONTINUED)

C. NOTES RECEIVABLE – PERFORMANCE CONTRACTS (CONTINUED)

Effective August 11, 2020, the EDC entered into a performance agreement with Rural Rehab Providers, LLC. Under the terms of this agreement, the EDC paid \$110,000 directly to Rural Rehab Providers, LLC in an effort to promote local employment and tax revenue. The promissory note is equal to \$111,000. The forgiveness of the note will be contingent on a number of obligations as set out in the performance agreement. Upon meeting the requirements, there will be no further obligation to the EDC under this agreement. The performance agreement expires August 11, 2023. At September 30, 2020, the balance of the promissory notes was \$111,000.

Effective September 2, 2020, the EDC entered into a performance agreement with Blacklidge Emulsions, Inc. Under the terms of this agreement, the EDC sold a tract from Fairfield Industrial Park South directly to Blacklidge Emulsions, Inc. in an effort to promote additional employment and economic growth for the Fairfield community. The promissory note is equal to \$203,000. The forgiveness of the note will be contingent on a number of obligations as set out in the performance agreement. Upon meeting the requirements, there will be no further obligation to the EDC under this agreement. The performance agreement expires September 2, 2024. At September 30, 2020, the balance of the promissory notes was \$203,000.

Effective September 2, 2020, the EDC entered into a performance agreement with Freestone Diesel Performance. Under the terms of this agreement, the EDC paid \$15,000 directly to Freestone Diesel Performance in an effort to promote local employment and tax revenue. The promissory note is equal to \$15,000. The forgiveness of the note will be contingent on a number of obligations as set out in the performance agreement. Upon meeting the requirements, there will be no further obligation to the EDC under this agreement. The performance agreement expires September 2, 2021. At September 30, 2020, the balance of the promissory notes was \$15,000.

FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED SEPTEMBER 30, 2020

NOTE 4: DETAILED NOTES ON ALL FUNDS (CONTINUED)

D. PROPERTY, PLANT AND EQUIPMENT

Capital asset activity for the year ended September 30, 2020 was as follows:

	Beginning	Increases	Decreases	Ending
Capital assets not being depreciated:				
Land	\$ 1,435,736	\$ -	\$ (45,153)	\$ 1,390,583
Construction in progress	1,975,493	455,588	(2,431,081)	-
Total capital assets not being depreciated	<u>\$ 3,411,229</u>	<u>\$ 455,588</u>	<u>\$(2,476,234)</u>	<u>\$ 1,390,583</u>
Capital assets being depreciated:				
Buildings	\$ 74,281	\$ -	\$ -	\$ 74,281
Equipment	4,550	6,000	-	10,550
Total capital assets being depreciated	<u>78,831</u>	<u>6,000</u>	<u>-</u>	<u>84,831</u>
Less accumulated depreciation:				
Building	29,712	1,857	-	31,569
Equipment	4,550	1,000	-	5,550
Total accumulated depreciation	<u>34,262</u>	<u>2,857</u>	<u>-</u>	<u>37,119</u>
Total net capital assets being depreciated	<u>\$ 44,569</u>	<u>\$ 3,143</u>	<u>\$ -</u>	<u>\$ 47,712</u>
Total governmental capital assets, net of accumulated depreciation				\$ 1,438,295
Less associated debt				(1,316,349)
Net Investment in Capital Assets				<u>\$ 121,946</u>

Depreciation expense for the year ended September 30, 2020 was \$2,857.

As of September 30, 2020, the EDC had completed the capital project related to the construction of a concrete street including right-of-way preparation, storm sewer, water line, and sewer line. At completion, the improvements were granted to the City of Fairfield.

E. LONG-TERM DEBT

The following is a summary of changes in the EDC's total governmental long-term liabilities for the year. In general, the EDC uses their general fund to liquidate governmental long-term liabilities.

	Balance 10/1/2018	Additions	Retirements	Balance 9/30/2019	Due Within One Year
Economic Development					
Note, Series 2018	\$ 1,394,565	\$ -	\$ (78,216)	\$ 1,316,349	\$ 81,504
Total	<u>\$ 1,394,565</u>	<u>\$ -</u>	<u>\$ (78,216)</u>	<u>\$ 1,316,349</u>	<u>\$ 81,504</u>

FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED SEPTEMBER 30, 2020

NOTE 4: DETAILED NOTES ON ALL FUNDS (CONTINUED)

E. LONG-TERM DEBT (CONTINUED)

This debt was obtained for the purpose of financing the development of the Industrial Park and may not be used for any other purpose. The EDC has pledged future sales and use tax revenue to repay the note issued in April 2018. Total principal and interest remaining on the debt is \$1,689,617, payable through April 2033. For the current year, principal and interest paid and total sales tax revenues were \$134,158 and \$442,412, respectively.

The following table summarizes the terms of the debt:

Description	Maturity Date	Interest Rate	Pledged Collateral	Balance
EDC Note, Series 2018	4/17/2033	4.125%	Sales and use tax revenue	\$ 1,316,349
Total				<u>\$ 1,316,349</u>

The EDC incurred and charged to expense \$55,942 of interest on governmental activities long-term debt for the fiscal year ended September 30, 2020 in the following manner:

Annual debt service requirements are as follows:

Year Ending September 30	Principal	Interest
2021	81,504	52,770
2022	84,931	49,344
2023	88,501	45,773
2024	92,221	42,053
2025	96,098	38,176
2026-2030	544,595	126,775
2031-2033	328,499	18,377
Total	<u>1,316,349</u>	<u>373,268</u>

FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION

BUDGETARY COMPARISON SCHEDULE

FOR THE YEAR ENDED SEPTEMBER 30, 2020

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenue				
Sales taxes	\$ 425,000	\$ 425,000	\$ 442,412	\$ 17,412
Interest income	6,040	6,040	22,056	16,016
Total Revenues	431,040	431,040	464,468	33,428
Expenditures				
Personnel	162,415	162,415	159,840	2,575
Operations	45,446	47,615	39,065	8,550
Industrial Park	29,000	29,350	4,959	24,391
Capital Purchase	5,000	7,000	-	7,000
Promotions	42,500	42,500	23,857	18,643
Business Retention	15,000	15,000	6,339	8,661
Capital Projects	714,467	714,467	644,297	70,170
Debt Service:				
Principal	78,216	78,216	75,061	3,155
Interest	51,058	56,058	59,097	(3,039)
Total Expenditures	1,143,102	1,152,621	1,012,515	140,106
Excess (deficiency) of revenues over (Under) expenditures	\$ (712,062)	\$ (721,581)	(548,047)	\$ 173,534
Fund Balance - beginning of year			1,607,073	
Fund Balance - end of year			<u>\$ 1,059,026</u>	

NOTE 1 TO SUPPLEMENTARY INFORMATION – BUDGETARY COMPARISON SCHEDULE

See Note 3A for additional budgetary information.



FRANK CAMPOS & ASSOCIATES, PLLC

Certified Public Accountants

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors
Fairfield Economic Development Corporation

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and general fund of Fairfield Economic Development Corporation, as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise Fairfield Economic Development Corporation's basic financial statements and have issued our report thereon dated April 21, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Fairfield Economic Development Corporation's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Fairfield Economic Development Corporation's internal control. Accordingly, we do not express an opinion on the effectiveness of the Fairfield Economic Development Corporation's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore, significant deficiencies or material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings as items 20-01 and 20-02 that we consider to be material weaknesses.

Compliance and Other Matters

As a part of obtaining reasonable assurance about whether the Fairfield Economic Development Corporation's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in the accompanying schedule of findings as item 2020-03.

Member of Texas Society of CPAs and American Institute of CPAs

100 Trinity Court | PO Box 2918 | Palestine, Texas 75801

Ph (903) 723-1040 | Fax (903) 723-2076

www.FrankCamposCPA.com

Fairfield Economic Development Corporation's Response to Findings

Fairfield Economic Development Corporation's response to the findings identified in our audit is described in the accompanying schedule of findings. Fairfield Economic Development Corporation's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Frank Campos & Associates PLLC

Frank Campos & Associates, PLLC
Palestine, Texas
April 21, 2021

FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION

SCHEDULE OF FINDINGS

FOR THE YEAR ENDED SEPTEMBER 30, 2020

Current Year Comments

Material Weaknesses

20-01 Audit Adjustments

Condition

In the normal course of the audit process, the auditor recommends adjustments to the EDC's accounting records, as well as proposes other adjustments needed for preparing full accrual statements in compliance with GASB 34. The EDC does not have specific controls in place to eliminate all adjustments.

The EDC should continue to read its annual financial report and ensure the quality of both the document and the preparer.

Criteria

The EDC should have specific controls in place to eliminate all adjustments

Cause

The EDC does not have specific controls in place to eliminate all adjustments to ensure amounts in the financial statements are complete and accurate.

Effect

Financial misstatements could go undetected.

Recommendation

We recommend that management establish and implement policies and procedures to ensure amounts reported in the EDC's financial statements are complete and accurate.

EDC's response

We concur with recommendations.

20-02 Segregation of Duties

Condition

An essential element of any internal control system is the Separation of Duties functions in such a manner that no single individual could perpetrate an error and conceal it without the error being discovered in a timely manner. Three general categories of functions that should be separated to achieve effective internal control are maintaining custody of assets, authorizing transactions, and recording transactions. In a small EDC, segregation of duties is not always possible.

Criteria

An essential element of any internal control system is the Separation of Duties functions in such a manner that no single individual could perpetrate an error and conceal it without the error being discovered in a timely manner. Three general categories of functions that should be separated to achieve effective internal control are maintaining custody of assets, authorizing transactions, and recording transactions.

FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION

**SCHEDULE OF FINDINGS
(CONTINUED)
FOR THE YEAR ENDED SEPTEMBER 30, 2020**

Cause

The EDC does not have proper separation of duties related to the areas listed above.

Effect

Financial statement misstatement by error or fraud could go undetected.

Recommendation

We recommend these individuals' functions to be segregated in order to ensure functions in two or more of the above categories are not performed by the same employee.

EDC's Response

The EDC does not have the resources for additional employees to achieve proper separation. The EDC will work on developing compensating procedures for lack of separation of duties.

Noncompliance with State Regulations

20-03 Public Investment Act

Condition

The EDC does not have an investment policy nor an investment officer.

Criteria

Public Investment Act of Texas requires governmental entities to adopt by rule, order, ordinance or resolution as appropriate a written investment policy. The investment policy should be reviewed annually. The law also requires an officer or employee to be designated as the investment officer.

Recommendation

The EDC should comply with Public Investment Act

EDC's response

We concur with recommendations.


FAIRFIELD ECONOMIC DEVELOPMENT CORPORATION

SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS

FOR THE YEAR ENDED SEPTEMBER 30, 2020

Finding	Current Status
2019-01 Audit Adjustments The EDC does not have specific controls in place to ensure amounts in the financial statements are complete and accurate.	See current year finding 2020-01.
2019-02 Segregation of Duties The EDC does not have proper segregation of duties.	See current year finding 2020-02.
2019-03 Public Investment Act The EDC does not have an investment officer or an investment policy.	See current year finding 2020-03.

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	June 8, 2021	AGENDA ITEM	Land Use Agreement
AGENDA SUBJECT:	Discussion and possible action on accepting a partial release of the land use agreement recorded in Volume 1458, Page 139 to Anthony Partners, LLC, releasing Tract 1A being 10.74 acres in the Fairfield Industrial Park, Phase II, recorded in Cabinet B, Envelope 169 and 170, plat records of Freestone County, Texas.		
PREPARED BY:	Nate Smith/David Fowler	Date Submitted:	June 3, 2021
EXHIBITS:	Background Information; Land Use Agreement; Photo		
BUDGETARY IMPACT			
None			
CITYADMINISTRATOR APPROVAL:			
SUMMARY:			
When the City of Fairfield acquired the Westwood Utility Corporation, it also inherited a Land Use Agreement with the Fairfield Industrial Development Corporation, now the Fairfield Economic Development Corporation. David Fowler will explain the details of the agreement and why the owners of the former Green Energy building would like us to release the tract from the agreement.			
RECOMMENDED ACTION:			
Recommending acceptance			

RELEASE OF LAND USE AGREEMENT: BACKGROUND INFORMATION

Currently there is a Land Use Agreement filed on August 4, 2008, in Volume 1458, Page 139, Official Records of Freestone County, Texas by and between the FEDC fka FIDC, the City of Fairfield and John Alford of the Westwood Utility Corporation. Subsequently, the City of Fairfield purchased the water facility from the Westwood Utility Corporation.

This Land Use Agreement was for the purpose of establishing a Sanitary Control Area around Water Well #3 in exchange for an easement to relocate the electric utility line allowing for the development of Industrial Park Drive.

On April 8, 2021, I was contacted by Chris B. Wells, Project Manager for Pacheco Koch, a consulting engineer from Houston, Texas working on a redesign landscape project with a detention pond on the property formerly known as the Green Energy Building in the industrial park, now owned by Anthony Partners, LLC that has a business affiliation with Fun Town RV.

Mr. Wells has requested the release of the Green Energy Tract, Tract 1A of 10.74 acres, from the Land Use Agreement since his client's property does not appear to be affected by the radius of the sanitary easement area.

IT IS MY RECOMMENDATION THAT THE FEDC GRANT A PARTIAL RELEASE OF THE LAND USE AGREEMENT RECORDED IN VOLUME 1458, PAGE 139 TO ANTHONY PARTNERS, LLC, RELEASING TRACT 1A BEING 10.74 ACRES IN THE FAIRFIELD INDUSTRIAL PARK, PHASE II, RECORDED IN CABINET B, ENVELOPE 169 & 170, PLAT RECORDS OF FREESTONE COUNTY, TEXAS.

LAND USE AGREEMENT

**AN AGREEMENT BETWEEN THE CITY OF FAIRFIELD AND THE
FAIRFIELD INDUSTRIAL DEVELOPMENT CORPORATION AND
WESTWOOD UTILITY CORPORATION, ALLOWING FOR THE
USE OF CERTAIN PROPERTIES.**

WHEREAS, in an open meeting held on February 26, 2008, it was agreed by the City of Fairfield "CITY" City Council and on February 11, 2008, it was agreed by the Fairfield Industrial Development Corporation, "FIDC" Board of Directors to allow Westwood Utility Corporation "UTILITY" the use of certain property for inclusion in their Sanitary Control Area of Water Well #3, in exchange for an easement to relocate the electric utility line currently on "CITY" & "FIDC" property to "UTILITY" property thereby allowing a clear path for an access road to State Highway 27, and

WHEREAS, it is further agreed that the "UTILITY" portion shall consist of two (2) parcels, one parcel to the East and one parcel to the South of the "UTILITY" Water Well #3 and that the "CITY" and "FIDC" portion shall consists of one (1) parcel on the east of the "UTILITY" property, all of which are identified on the plat attached and marked "Exhibit A",

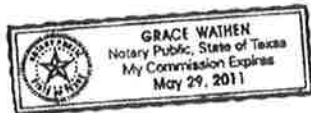
WHEREAS, the "CITY" and "FIDC" and "UTILITY" represent and agree that they are the owners of all said property, and

WHEREAS, "UTILITY" agrees that the same two (2) parcel of land, identified in "Exhibit A" shall be used exclusively for Sanitary Control purposes, and that no rights of ownership are conveyed by the use of said property and said property may be used by the "UTILITY" until such time as it shall serve as part of Sanitary Control Area for the "UTILITY" Water Well #3, and further "UTILITY" shall at no time construct, build, relocate, sublet or otherwise occupy or allow the property to be occupied with any structure, building, fencing, it being understood and agreed that the property shall remain vacant and clear at all times, and

State of Texas
County of Freestone

The foregoing instrument was acknowledged before me this 31st day of July,

2008, by Roy Hill Personally known or produced
as identification.

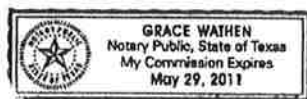


Grace Wathen
Grace Wathen

State of Texas
County of Freestone

The foregoing instrument was acknowledged before me this 31st day of July,

2008, by David E. Huber Personally known or produced
as identification.

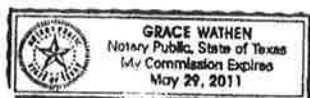


Grace Wathen
Grace Wathen

State of Texas
County of Freestone

The foregoing instrument was acknowledged before me this 31st day of July,

2008, by John Alford Jr Personally known or produced
as identification.



Grace Wathen
Grace Wathen

WHEREAS, the "CITY" and "FIDC" agree that they shall not interfere with the intent of maintaining Sanitary Control within the boundaries of the two (2) parcels of land, it being the intent of "CITY" and "FIDC" construct a roadway, over and across the two (2) said parcels, for present and future public ingress and egress to the remainder of the property.

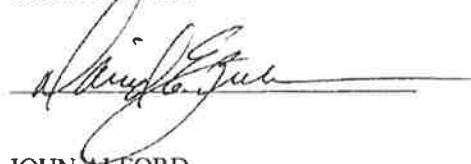
WHEREAS, "UTILITY" acknowledges and agrees that the current electric utility shall be moved to accommodate the roadway construction and that an easement on the "UTILITY" would be necessary to accomplish the roadway construction, and "UTILITY" shall grant the necessary easement.

THEREFORE IT IS AGREED AND SHALL BECOME EFFECTIVE THIS 12TH DAY OF AUGUST 2008.

ROY W. HILL
MAYOR
CITY OF FAIRFIELD



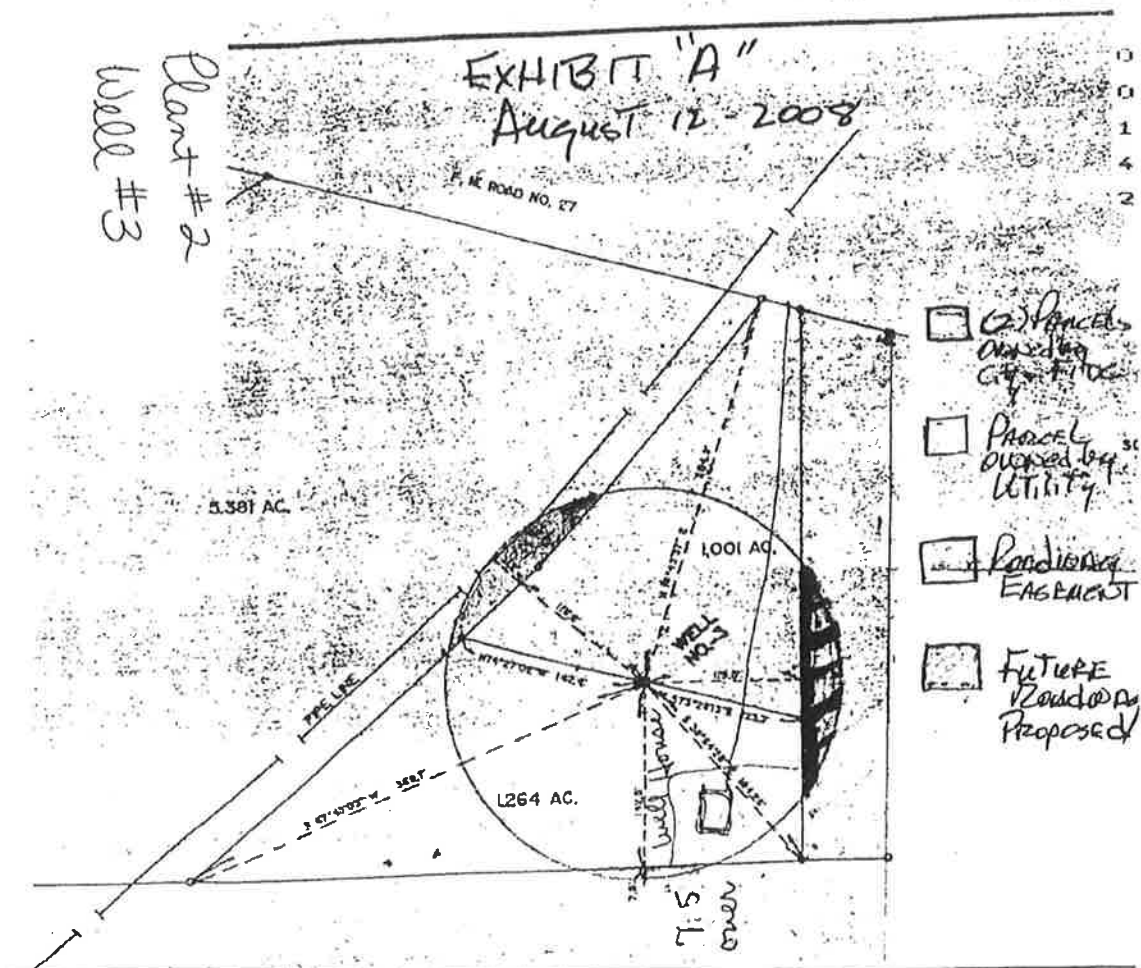
DAVID ZUBER
PRESIDENT FAIRFIELD INDUSTRIAL DEVELOPMENT
CORPORATION



JOHN ALFORD
WESTWOOD UTILITY CORPORATION



EXHIBIT "A"
August 12, 2008



Fairfield Industrial Development Corporation
101 South Mount Street
Fairfield, Texas 75840
Called Board Meeting

00805388

MINUTES

Monday, February 11, 2008

Members Present:

Joe Bond, Chairman

Monte Cole, Vice-Chairman

Mark Chavers, Secretary/Treasurer

Justin Turner

John Alford

Staff Present:

Grace Wathen, Admin Asst.

Guests Present:

Warren Davis

George Robinson

Joe Bond, Chairman called the meeting to order at 12:17 p.m. There were no citizen comments.

Chairman Bond adjourned into Executive Session, at 12:18pm, for the purpose of discussing matters relating to Real Property projects – section 551.072, Economic Development – section 551.087 and Personnel Matters – section 551.074. The Board came out of Executive Session at 12:55pm.

Justin Turner made a motion which was seconded by John Alford to authorize a salary package for Tom Mainer, in addition to previously approved base salary and City benefits, a \$100 monthly travel allowance for local travel, out of town trips on behalf of FIDC business to be reimbursed at the current IRS allowance, to discuss with Mr. Mainer his preference of a cell phone allowance of \$50 monthly or to carry a cell phone owned by FIDC, and an incentive potential of up to \$10,000 annually which will be granted at the sole discretion of the Board. The motion passed unanimously.

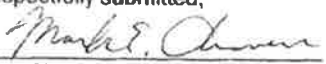
Justin Turner also made a motion that Mr. Mainer stipulate that his employment with FIDC is at the sole discretion and will of the Board as Texas is an "At Will" state. John Alford seconded and the motion carried.

John Alford made a motion to direct Warren Davis to contact KSA Engineering to begin a preliminary assessment 50-75 acres of the Williford tract that abut the Industrial Park. Mark Chavers seconded the motion which passed.

Monte Cole made a motion that we post notice of a request for bids to use some of the Williford tract for surface agricultural use. John Alford seconded and the motion passed.

Monte Cole made a motion to approve new billboard artwork for the signs at the Industrial Park at a cost of \$750 per board, total of \$1,500, the artwork to reflect FIDC Welcomes Baker Hughes Baker Petrolite. John Alford seconded the motion which carried.

The performance agreement for the Arliss Jones project at the Industrial Park was reviewed by the Board. On a motion made by Monte Cole and seconded by Mark Chavers the Performance Agreement was approved with changes to the Date change from January to February. John Alford abstained from the vote. The agreement will be presented to the City Council on February 12, 2008 for approval.

1 John Alford requested that the Board grant a sanitary easement to his water company,
2 Westwood Utilities, on FIDC land that abuts the Westwood Utilities' tract. In exchange for
3 the sanitary easement, Westwood will grant an easement to relocate the electric utility line
4 currently on FIDC's property to Westwood Utilities property thereby allowing a clear path for
5 access to Hwy 27 when a road is put in to connect the Industrial Park to Hwy 27. Justin
6 Turner made a motion to grant Westwood Utility two sanitary easements, one of 7.5 ft and
7 the other of 31 ft, in exchange for an easement from Westwood Utilities to move the utility
8 line onto Westwood Utilities' property. The motion was seconded by Mark Chavers and
9 passed with John Alford abstaining from the vote.
10
11 There being no additional business, the meeting was adjourned at 1:33 p.m.
12
13 Respectfully submitted,
14 
15 _____
16 Mark Chavers, Secretary/Treasurer

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Feb 25 08 11:08a

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**CITY OF FAIRFIELD
CITY COUNCIL MEETING
7:00PM**

THE CITY COUNCIL OF THE CITY OF FAIRFIELD, TEXAS WILL CONVEENE INTO A REGULAR SCHEDULED MEETING AT 7:00PM ON TUESDAY, FEBRUARY 26, 2008, IN THE CITY OF FAIRFIELD MUNICIPAL BUILDING, 222 SOUTH MOUNT STREET, IN COMPLIANCE WITH CHAPTER 611 TEXAS GOVERNMENT CODE AND THE TEXAS OPEN MEETING ACT AS FOLLOWS:

NOTICE: At any time during the Regular City Council Meeting, the City Council may meet in Executive Session for any of the reasons listed. First Property Dilapidation Section 611.076, Suspension of Security Measures Section 611.078, Deliberation on Title Section 611.072, Confidentiality with Attorney-Section 611.071, Discovery Personnel Matters-Section 611.074 and District Economic Development Section 611.088, Among Government Code.

CALL TO ORDER, INVOCATION AND PLEDGE
APPROVE BILLS AS OF FEBRUARY 26, 2008
REPORT FROM MAYOR, CITY ADMINISTRATOR, CITY SECRETARY AND DEPARTMENT HEADS

DISCUSSION AND POSSIBLE ACTION ON COUNTY RD 940 MAINTENANCE AND RENAMING THAT PORTION WITHIN THE CITY LIMITS

DISCUSSION AND POSSIBLE ACTION FROM WORKSHOP DISCUSSIONS

- SIGN ORDINANCE
- TAX ABATEMENT

DISCUSSION AND POSSIBLE ACTION ON FIDC NEGOTIATIONS WITH WESTWOOD UTILITIES, JOHN ALFORD ON PROPOSED PERMIT

DISCUSSION AND POSSIBLE ACTION ON AUTHORIZING CITY ADMINISTRATOR TO ENTER INTO CONTRACT NEGOTIATIONS WITH THE FAIR COMMITTEE, PATRICIA ROBINSON, FOR THE 2008 FREESTONE COUNTY FAIR

DISCUSSION AND POSSIBLE ACTION ON AUTHORIZING CHIEF OF POLICE TO APPLY FOR A WAVE GRANT FROM TxDOT

DISCUSSION AND POSSIBLE ACTION ON REPLACING VIDEO SYSTEMS FOR CITY POLICE CARS

DISCUSSION AND POSSIBLE ACTION CHANGING THE MARKINGS ON CITY POLICE CARS

DISCUSSION AND POSSIBLE ACTION ON ADDITIONAL COVERED PARKING FOR POLICE DEPT.

EXECUTIVE SESSION - PERSONNEL MATTERS - SECTION 611.074

- EVALUATION AND REVIEW DUTIES - CITY ADMINISTRATOR - MIKE CDKRY
- EVALUATION AND REVIEW DUTIES - CITY SECRETARY - JANA TAYLOR
- EVALUATION AND REVIEW DUTIES - PUBLIC WORKS DIRECTOR - BILLY CHANCELLOR
- EVALUATION AND REVIEW DUTIES - ASST. CHIEF OF POLICE - HOUSTON FLORENCE
- DELIBERATE THE APPOINTMENT FROM APPLICATIONS FOR VARIOUS POLICE DEPARTMENT POSITIONS

OPEN SESSION - DISCUSSION AND POSSIBLE ACTION FROM EXECUTIVE SESSION

ADJOURN

I CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING, 222 SOUTH MOUNT STREET, FAIRFIELD, TEXAS ON THE 24th DAY OF February, 2008, AT 11:00 PM. I FURTHER CERTIFY THAT THE FOLLOWING NEWS MEDIA WAS PROPERLY NOTIFIED OF THIS MEETING AS STATED ABOVE:
FAIRFIELD RECORDER AND FREESTONE COUNTY TIMES, FAIRFIELD, TX.

Jana Taylor
JANA TAYLOR
CITY SECRETARY

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS SHOULD BE MADE FORTY EIGHT (48) HOURS PRIOR TO THIS MEETING. PLEASE CONTACT CITY'S SECRETARY OFFICE AT (903) 386-2633 FOR FURTHER INFORMATION ON ASSISTANCE.

hp officejet 4200 series 4215

Personal Printer/Fax/Copier/Scanner
00805388

Log for
7/17/2008 2:52PM

Last Transaction

Date	Time	Type	Identification	Duration	Pages	Result
07/17	02:50p	Received	803 389 3734	1:00	4	OK

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STATE OF TEXAS
CITY OF FAIRFIELD
Minutes of Regular Meeting

Date: February 26, 2008 Time: 7:00pm
Council Members Present: Jo Olive Zickuhr, Charles Easterwood, Linda York, Emilee Terry
Council Members Absent: Joe Kirgan, Mayor Roy Hill
Staff Members Present:
CALL TO ORDER; INVOCATION AND PLEDGE
Mayor Pro Tem, Linda York called meeting to order at 7:00pm. A quorum was declared present.

APPROVE BILLS AS OF FEBRUARY 26, 2008
Jo Olive made motion to approve bills. Emilee Terry seconded. All voted for.

REPORT FROM MAYOR, CITY ADMINISTRATOR, CITY SECRETARY AND DEPARTMENT HEADS
Billy - Aerators should be installed on March 3, 2008
Leak at Civic Center will be temporarily repaired - Don McLeod has checked
Sign at Moody Reunion Grounds - Mike will check on

Kenny - Dispatch - March 4, 2008 - 3 dispatchers have been hired

Mike - Workshop on Street repairs - engineers - early March

Jana - Joint election with Mary White - liquor vote - March 11, 2008 meeting

DISCUSSION AND POSSIBLE ACTION ON COUNTY RD 940 MAINTENANCE AND RENAMING THAT PORTION WITHIN THE CITY LIMITS
Charles Easterwood made motion to authorize Mike Gokey to proceed with maintenance - road is approximately 1/4 miles inside the city limits and rename our portion Awalt Rd. Emilee Terry seconded. All voted for.

- DISCUSSION AND POSSIBLE ACTION FROM WORKSHOP DISCUSSIONS**
- SIGN ORDINANCE** - Charles Easterwood made motion to authorize Mike Gokey to collect information and report back to council. At this time the council will table any action. Emilee Terry seconded. All voted for.
 - TAX ABATEMENT** - Charles Easterwood made motion to authorize Reed Jackson, City Attorney to move forward with necessary paperwork. Emilee Terry seconded. All voted for.

DISCUSSION AND POSSIBLE ACTION ON FIDC NEGOTIATIONS WITH WESTWOOD UTILITIES, JOHN ALFORD ON PROPOSED PERMIT
Charles Easterwood made motion to authorize Mike Gokey and Warren Davis to proceed with negotiations with Westwood Utilities. Jo Olive seconded. All voted for.

DISCUSSION AND POSSIBLE ACTION ON AUTHORIZING CITY ADMINISTRATOR TO ENTER INTO CONTRACT NEGOTIATIONS WITH THE FAIR COMMITTEE, PATRICIA ROBINSON, FOR THE 2008 FREESTONE COUNTY FAIR
Jo Olive made motion to authorize Mike Gokey to proceed with negotiations with Patricia Robinson and the Fair Committee. Emilee Terry seconded. All voted for.

DISCUSSION AND POSSIBLE ACTION ON AUTHORIZING CHIEF OF POLICE TO APPLY FOR A WAVE GRANT FROM TXDOT
Jo Olive made motion to authorize Kenny Bulger to proceed with application for Wave Grant - the City will be responsible for a 10% match (mileage, benefits). Emilee Terry seconded. All voted for.

DISCUSSION AND POSSIBLE ACTION ON REPLACING VIDEO SYSTEMS FOR CITY POLICE CARS

Kenny Bulger presented council with an estimate of \$24,845.00 to purchase 5 new DVR systems. Judge Farnsworth will contribute \$2,000.00 from Municipal Tech Fund; Freestone County Attorney will contribute \$12,000.00 leaving a balance of \$10,845.00. Charles Easterwood made motion to authorize Kenny Bulger to purchase 5 new DVR units from Watch Guard. Emilee Terry seconded. All voted for.

DISCUSSION AND POSSIBLE ACTION CHANGING THE MARKINGS ON CITY POLICE CARS

Emilee Terry made motion to authorize Kenny Bulger to put maroon and gold stripping on new vehicles. At this time we will not replace the old stripping with new but as we purchase new vehicles put the maroon and gold stripping on them. Jo Olive seconded. All voted for.

DISCUSSION AND POSSIBLE ACTION ON ADDITIONAL COVERED PARKING FOR POLICE DEPT.

Kenny Bulger presented council with an estimate cost for additional covered parking. Charles Easterwood made motion to go with 6 spaces and to have Shorty's Tree Service remove tree for a cost of \$500.00 - Billy will do the gravel parking - total cost will be \$5,725.00. Jo Olive seconded. All voted for.

At 8:00 Mayor Pro Tem, Linda York announced that the council will now convene into Executive Session.

EXECUTIVE SESSION - PERSONNEL MATTERS - SECTION 551.074

- EVALUATION AND REVIEW DUTIES- CITY ADMINISTRATOR - MIKE GOKEY
- EVALUATION AND REVIEW DUTIES - CITY SECRETARY - JANA TAYLOR
- EVALUATION AND REVIEW DUTIES - PUBLIC WORKS DIRECTOR - BILLY CHANCELLOR
- EVALUATION AND REVIEW DUTIES - ASST. CHIEF OF POLICE - HOUSTON FLOWERS
- DELIBERATE THE APPOINTMENT FROM APPLICATIONS FOR VARIOUS POLICE DEPARTMENT POSITIONS


At 8:52 council reconvened into Open Session.

OPEN SESSION - DISCUSSION AND POSSIBLE ACTION FROM EXECUTIVE SESSION

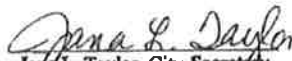
- Mike Gokey - Linda York made motion to approve updated job description and replace revised copy in Mike's personnel file. Emilee Terry seconded. All voted for.
- Jana Taylor - Linda York made motion to approve updated job description and replace revised copy in Jana's personnel file. Emilee Terry seconded. All voted for.
- Billy Chancellor - Linda York made motion to approve job description and place a copy in Billy's personnel file. Emilee Terry seconded. All voted for.
- Houston Flowers - Jo Olive made motion to officially and formally announce Houston Flower, Asst. Chief of Police with a salary increase from \$21.50 to \$25.00 an hour effective February 28, 2008. Charles Easterwood seconded. All voted for.
- Jo Olive made motion to hire Ashley Boyd as new Police Officer at a rate of \$14.00 an hour effective in two weeks with a six month review. Charles Easterwood seconded. All voted for.

ADJOURN

Emilee Terry made motion to adjourn. Jo Olive seconded. All voted for.


Linda York, Mayor Pro Tem

ATTEST:


Jana L. Taylor, City Secretary

FILED FOR RECORD IN
Freestone County
Hans Lynn White
COUNTY CLERK
ON: Aug 04, 2008 AT 08:49A
as Recordings
Document Number: 00805388
Total Fees : \$6.00
Receipt Number - 88171
By: Lisa Henderson, Deputy

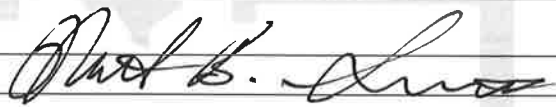


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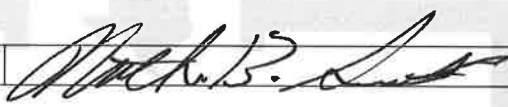
Google Earth

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**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	June 8, 2021	AGENDA ITEM	Appointment of Randy Johnson to the Fairfield Area EDC
AGENDA SUBJECT:	Discussion and possible action on the appointment of Randy Johnson to the Fairfield Area Economic Development Corporation Board.		
PREPARED BY:	David Fowler/Nate Smith	Date Submitted:	June 3, 2021
EXHIBITS:	None		
BUDGETARY IMPACT			
CITYADMINISTRATOR APPROVAL: 			
SUMMARY: This appointment of Councilmember Johnson is to the Type B Economic Development Corporation to coincide with his appointment to the Type A EDC.			
RECOMMENDED ACTION: Recommend appointment			

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	June 8, 2021	AGENDA ITEM	Hazard Mitigation Plan Approval
AGENDA SUBJECT:	Discussion and Possible Action on Resolution 06-08-2021 HAZARD PLAN, a resolution to adopt the Freestone County Multi-Jurisdiction Hazard Mitigation Action Plan.		
PREPARED BY:	Nate Smith	Date Submitted:	June 3, 2021
EXHIBITS:	Resolution 06-08-2021 HAZARD PLAN; letter of approval; email from plan writers; Hazard Mitigation Action Plan		
BUDGETARY IMPACT			
Eligible for Hazard Mitigation Grants			
CITYADMINISTRATOR APPROVAL:			

SUMMARY:
A few years ago, the county received a grant from the state to update its Hazard Mitigation Action Plan, a plan to mitigate damage when faced with natural disasters. The plan is required by FEMA in order to receive grant funding and is a good tool in overall future planning. The plan has been approved by FEMA and each jurisdiction has to approve a resolution adopting the plan.

RECOMMENDED ACTION:
Recommend approval.

RESOLUTION 06-08-2021 HAZARD PLAN

A RESOLUTION OF THE CITY OF FAIRFIELD TEXAS, ADOPTING THE FEMA APPROVED FREESTONE COUNTY, TEXAS MULTI-JURISDICTION HAZARD MITIGATION PLAN AND APPOINTING THE MAYOR AS THE CHIEF EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE TO ACT IN ALL MATTERS IN CONNECTION WITH THEIR PORTION OF THE HAZARD MITIGATION PLAN.

WHEREAS, the City of Fairfield recognizes the threat that natural hazards pose to people and property within the City; and

WHEREAS, the City of Fairfield has participated in the Freestone County Hazard Mitigation Plan which is in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Freestone County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the City of Fairfield from impacts of future hazards and disasters; and

WHEREAS, adoption by the City Council demonstrates our commitment to hazard mitigation and achieving the goals outlined in the Freestone County Hazard Mitigation Plan; and

WHEREAS, the adoption of this plan will make City of Fairfield eligible to apply for current and future Hazard Mitigation Grants; and

WHEREAS, Hazard Mitigation Action Plans are required to appoint an official to act as the Authorized Representative in all matters in connection with their portion of Freestone County Hazard Mitigation Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CITY OF FAIRFIELD:

- Section 1.** That the City of Fairfield adopt the FEMA approved Freestone County, Texas Multi-Jurisdiction Hazard Mitigation Plan.
- Section 2.** That the Mayor be appointed the Chief Executive Officer and Authorized Representative to act on behalf of the City of Fairfield in all matters in connection with their portion of the Freestone County Multi-Jurisdiction Hazard Mitigation Plan.

PASSED AND APPROVED ON this the 8th day of June, 2021.

KENNETH HUGHES, MAYOR

ATTEST:

MISTY RICHARDSON, CITY SECRETARY



May 14, 2021

The Honorable Linda Grant
Freestone County
118 East Commerce St, Rm 205
Fairfield, TX 75840

RE: Approvable Pending Adoption of Freestone County, Texas Multi-Jurisdiction
Hazard Mitigation Plan (HMP)

Funding Source: PDM17

Dear Judge Grant:

Congratulations! FEMA has concluded the review of the Freestone County Multi-Jurisdiction HMP, and the plan is found to be approvable pending adoption. In order for this plan to receive final FEMA approval, the jurisdiction(s) must adopt this plan and submit the complete adoption package to the state within 90 days. The plan update timeline will begin on the date of the FEMA approval letter. Please e-mail the complete adoption package to tdem-mitigation@tdem.texas.gov and timothy.frere@tdem.texas.gov follows:

- The final plan formatted as a single document
 - Plan must be dated to match the date of the first adoption
 - Remove track changes, strikethroughs and highlights
- All signed resolutions as a separate single document

The previous review tool may contain recommendations to be applied to your next update. DO NOT make any further changes to your plan until it has been approved.

If you have any questions concerning this procedure, please do not hesitate to contact tdem-mitigation@tdem.texas.gov. We commend you for your commitment to mitigation.

Respectfully,

Timothy Frere

Timothy Frere
Hazard Mitigation Planner
Hazard Mitigation Unit
Texas Division of Emergency Management

Cc: Caroline Bailey, caroline@grantworks.net
Charles Reagan, charles.reagan@tdem.texas.gov

TF

nate.smith@fairfieldtexas.net

From: Caroline Bailey <caroline@grantworks.net>
Sent: Friday, May 14, 2021 10:50 AM
To: court assistant; linda.grant@co.freestone.tx.us; kwright@worthamtx.com; Theresa Prasil; nate.smith@fairfieldtexas.net; kris.ivy@co.freestone.tx.us; Kenny Hughes; streetmantexas@yahoo.com; kbutler@worthamtx.com; Romine, Justin (NSTX)
Cc: Keith Payne; Brett Payne; Wendy Kirby
Subject: Action Needed: Freestone County Hazard Mitigation Plan - Approved Pending Adoption
Attachments: Adoption of a Plan - Freestone County.docx; Adoption of a Plan - City of Streetman.docx; Adoption of a Plan - City of Wortham.docx; Adoption of a Plan - City of Teague.docx; Adoption of a Plan - City of Fairfield.docx; Freestone County APA Letter.pdf; Freestone County Plan Update_APA.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Good morning,

TDEM let me know today that the Freestone County Hazard Mitigation Plan has been Approved Pending Adoption by FEMA! The plan had a few minor revisions that I took care of. I have attached a copy of the APA Status letter from FEMA for you to keep as well as a PDF copy of the plan.

Please put adoption of the plan on an upcoming meeting agenda and let me know when it will be on your agenda. To facilitate an easy adoption process, I have created a draft ordinance for each of the jurisdictions to use for the adoption resolution and attached them to this email.

I also have a suggested agenda item:

Discuss and consider adoption of the Freestone County FEMA approved Hazard Mitigation Plan. The approved plan makes us eligible to apply for current and future mitigation grants.

Please complete the adoption process by **Wednesday, June 30th** and send a copy of the executed adoption resolution to me. If there are any issues with this, let me know. You will not be an official participant until the adoption has been completed - but as soon as the plan is adopted you'll be eligible to apply for hazard mitigation grant funding. I will send all the necessary documents to TDEM and FEMA once the adoptions are complete.

Please let me know if you have any questions.

Thank you and have a great weekend!

Caroline

NOTE: The best ways to reach me are by email or text message to (512) 420-7888. If you need to set up a call, please let me know.

Caroline Bailey, AICP | Hazard Mitigation Planner

Cell: (512) 420-7888 | Fax: (888) 830-3746 | caroline@grantworks.net

GrantWorks | [2201 Northland Drive, Austin TX 78756](https://www.grantworks.net) | www.grantworks.net




[Follow GrantWorks on FaceBook](#)

BUILDING COMMUNITIES: HELP FOR TODAY, HOPE FOR TOMORROW

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**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	June 8, 2021	AGENDA ITEM	Annual Financial Audit
AGENDA SUBJECT:	Discussion and possible action on acceptance of the City of Fairfield Annual Financial Report for the Fiscal Year ended September 30, 2020		
PREPARED BY:	Nate Smith/Misty Richardson	Date Submitted:	June 4, 2021
EXHIBITS:	Annual Financial Report		
BUDGETARY IMPACT			
CITYADMINISTRATOR APPROVAL: 			

SUMMARY:
Frank Steele with Anderson, Marx, and Bohl, PC will go through the audit and explain the findings.

RECOMMENDED ACTION:
Recommend acceptance of the audit

REQUEST TO APPEAR BEFORE CITY COUNCIL

THIS REQUEST DOES NOT GUARANTEE YOU AN AUDIENCE.

THE COUNCIL RESPECTFULLY REQUESTS THAT ALL ATTEMPTS
BE MADE TO RESOLVE YOUR REQUEST ADMINISTRATIVELY.

Date of Request: 6/2/2021
Subject of Request: Fair Field Volunteer Fire Department

To: Mayor and City Council

From: Name of Speaker: Randy Johnson
Address: P.O. Box 646 Fairfield, TX 75840
Telephone: (903) 391 1417

1. What action do you request from the City of Fairfield?

- (1) In person consultation with the city attorney
- (2) Executive Session
- (3) Use of City property in the county

2. Speaker has five (5) minutes to complete his/her presentation.

3. This request must be submitted to the City Secretaries Office no
later than 4:00pm on the Wednesday preceding the second or fourth
Tuesday of each month.

4. You will be notified of your date to appear.

5. I have read and agree to the above procedures set forth.

Randy Johnson
Applicant Signature

Date 6/2/2021

Misty Richardson
Received by:
City of Fairfield
Date: 6/2/2021

1:28pm