

**CITY OF FAIRFIELD
CITY COUNCIL MEETING
DECEMBER 8, 2020**

THE CITY COUNCIL OF THE CITY OF FAIRFIELD, TEXAS WILL CONVENE INTO A REGULAR SCHEDULED MEETING AT **6:00PM ON TUESDAY, DECEMBER 8, 2020** IN THE CITY OF FAIRFIELD GREEN BARN/CIVIC CENTER, 839 E. COMMERCE ST, FAIRFIELD, TEXAS, 75840 IN COMPLIANCE WITH THE TEXAS OPEN MEETINGS ACT, CHAPTER 551 TEXAS GOVERNMENT CODE., AND IN CONJUNCTION WITH THE GUIDANCE AND PROVISIONS PROVIDED BY THE GOVERNOR OF TEXAS IN THE DECLARATION OF DISASTER ENACTED MARCH 13, 2020, MEMBERS OF THE CITY COUNCIL MAY BE PARTICIPATING REMOTELY IN COMPLIANCE WITH THE TEXAS OPEN MEETINGS ACT, AS TEMPORARILY MODIFIED BY THE GOVERNOR, AND COUNCIL RULES OF PROCEDURE. MEMBERS OF THE PUBLIC MAY PARTICIPATE BY JOINING AT **(844) 854-2222 AND ENTER CODE 693979.**

NOTICE: AT ANY TIME DURING THE CITY COUNCIL MEETING, THE CITY COUNCIL MAY ADJOURN INTO EXECUTIVE SESSION FOR ANY REASON LISTED ON THIS AGENDA PURSUANT TO ANY APPLICABLE SECTION OF THE TEXAS GOVERNMENT CODE, CONSULTATION WITH ATTORNEY – SECTION 551.071, REAL PROPERTY DELIBERATION – SECTION 551.072, DELIBERATION ON GIFTS – SECTION 551.073, PERSONNEL MATTERS – SECTION 551.074, DISCUSSION OF SECURITY MEASURES – SECTION 551.076 AND ECONOMIC DEVELOPMENT – SECTION 551.087.

*H.B. NO.2840 – Section 551.001(3) (b) and (c). A governmental body shall allow each member of the public who desires to address the body regarding an item on an agenda for an open meeting of the body to address the body regarding the item at the meeting before or during the body's consideration of the item. A governmental body may adopt reasonable rules regarding the public's right to address the body under this section, including rules that limit the total amount of time that a member of the public may address the body on a given item. **CITIZENS WISHING TO SPEAK DURING CITIZEN COMMENTS OR ON A PARTICULAR AGENDA ITEM NEED TO NOTIFY THE CITY SECRETARY AT: (903) 389-2633 BY 9:00 A.M. MONDAY, DECEMBER 7TH, 2020.***

1. CALL TO ORDER; PRAYER AND PLEDGE
2. VISITORS AND CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS TIME.
3. DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES FROM NOVEMBER 10TH AND NOVEMBER 17TH 2020 COUNCIL MEETINGS.
4. DISCUSSION AND POSSIBLE ACTION TO APPROVE BILL REGISTER AS OF NOVEMBER 30, 2020.
5. MAYOR AND DEPARTMENT HEAD REPORTS
6. DISCUSSION AND POSSIBLE ACTION ON ACCEPTING THE RESIGNATION OF JULIE LAWRENCE AS POLICE DISPATCH.
7. DISCUSSION AND POSSIBLE ACTION ON APPROVING A PURCHASE REQUEST OF \$11,378.91 FOR POLICE RIFLES AND SHOTGUNS.
8. DISCUSSION AND POSSIBLE ACTION ON APPROVING A NONBUDGET REMOTE SOFTWARE, CivicClerk, TO HELP PREVENT THE SPREAD OF COVID-19 AND PROTECT LIFE AND SAFETY WHILE WORKING REMOTELY, IN THE AMOUNT OF \$5,768.00; AND TO BE EXPENDED FROM THE CITY'S CORONA VIRUS RELIEF FUND.
9. DISCUSSION AND POSSIBLE ACTION ON APPROVING A PURCHASE REQUEST OF \$33,784.85 FOR RADIOS THAT WILL BE REIMBURSED THROUGH A GRANT FROM THE OFFICE OF THE GOVERNOR.

10. DISCUSSION AND POSSIBLE ACTION ON APPROVING A RESOLUTION DESIGNATING AN ENGINEERING SERVICE PROVIDER FOR THE 2021-2022 TxCDBG COMMUNITY DEVELOPMENT FUND APPLICATION AND PROJECT IMPLEMENTATION, ADMINISTERED BY THE TEXAS DEPARTMENT OF AGRICULTURE.

11. EXECUTIVE SESSION

A. PERSONNEL MATTERS, SECTION 551.074- DELIBERATION ON THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE.

1. ROGER REEVES

12. RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION, IF ANY, ON ITEMS DISCUSSED IN EXECUTIVE SESSION

13. ADJOURN

I CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED BY DECEMBER 4, 2020 At 6:00 P.M. ON THE WINDOW AT THE ADMINISTRATION AND UTILITY BILLING OFFICES LOCATED AT 425 W. COMMERCE ST, FAIRFIELD TEXAS, AND WILL REMAIN POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING SCHEDULED TIME OF THE MEETING, I FURTHER CERTIFY THAT THE FOLLOWING NEWS MEDIA AND WEBSITE HOSTING WAS PROPERLY NOTIFIED OF THIS MEETING AS STATED ABOVE: FAIRFIELD RECORDER AND FREESTONE COUNTY TIMES, FAIRFIELD, TX.


MISTY RICHARDSON, CITY SECRETARY

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATIONS SHOULD BE MADE FORTY-EIGHT (48) HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (903)389-2633 FOR FURTHER INFORMATION

STATE OF TEXAS
CITY OF FAIRFIELD
CITY COUNCIL MEETING

Date: November 10, 2020

Time: 6:00 p.m.

Adjourn: 7:36 p.m.

Council Present: Angela Oglesbee, Landis Bayless, Bobby Nichols, Mayor Kenny Hughes, Randy Johnson and James Tyus

1. CALL TO ORDER; PRAYER AND PLEDGE

Mayor Kenny Hughes called meeting to order at 6:00 p.m. A quorum was declared present. All present. Randy Johnson gave the invocation. Bobby Nichols led the pledge to the American flag. Landis Bayless led the pledge to the Texas flag.

2. *VISITORS AND CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS TIME.*

None at this time

3. DISCUSSION AND POSSIBLE ACTION TO APPROVE MINUTES FROM OCTOBER 13TH AND OCTOBER 27TH 2020 COUNCIL MEETINGS.

Landis Bayless made the motion to approve the minutes from October 13th and October 27th 2020. Bobby Nichols seconded. Angela Olgesbee as to amend minutes from October 13th item six to add motion. All voted for.

4. DISCUSSION AND POSSIBLE ACTION TO APPROVE BILL REGISTER AS OF OCTOBER 31, 2020.

Randy Johnson made the motion to approve bill register as of October 31, 2020. Landis Bayless seconded. All voted for.

5. MAYOR AND DEPARTMENT HEAD REPORTS

Accepted as presented

6. DISCUSSION AND POSSIBLE ACTION ON WITHDRAWING ISSUER RATING WITH MOODY'S.

Bobby Nichols made the motion to withdraw issuer rating with Moody's. Randy Johnson seconded. All voted for.

7. DISCUSSION AND POSSIBLE ACTION ON ACCEPTING VIRGINIA STREET INTO THE CITY STREET INVENTORY.

James Tyus made the motion to accept Virginian Street into the city street inventory. No second. Mayor opened the floor for discussion. James Tyus withdrew his motion. Bobby Nichols made the motion to table. Randy Johnson seconded. All voted for.

8. DISCUSSION AND POSSIBLE ACTION ON THE FUTURE OF MARKET DAYS AT THE PARK.

Bobby Nichols made the motion for Market Days to provide a plan to handle Covid issues. Angela Oglesbee seconded. All voted for.

9. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF ADDITIONAL CONCRETE WORK AT THE WALKING TRAIL, TOTALING \$7,725.00.

James Tyus made the motion to approve additional concrete work at the walking trail totaling \$7,725.00. Landis Bayless seconded. All voted for.

10. DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF A USER AGREEMENT WITH INTELLICHOICE, INC., DBA EFORCE, FOR REPORT MANAGEMENT SOFTWARE FOR \$38,563.19.

Bobby Nichols made the motion to approve user agreement with Intellichoice, Inc., DBA Eforce, for report management software for \$38,563.19 to be paid for by grant. Landis Bayless seconded. All voted for.

11. EXECUTIVE SESSION- 6:56 p.m.

A. PERSONNEL MATTERS, SECTION 551.074- DELIBERATION ON THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE.

1. RONNIE FANTROY
2. DUSTIN DUNCAN
3. JAMES JONES
4. BECKY BOYD

12. RECONVENE INTO REGULAR SESSION AND CONSIDER ACTION, IF ANY, ON ITEMS DISCUSSED IN EXECUTIVE SESSION- 7:46 p.m.

A. PERSONNEL MATTERS, SECTION 551.074- DELIBERATION ON THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE.

RONNIE FANTROY- Bobby Nichols made the motion to move Ronnie Fantroy to Grade 6 Step 1 of the pay scale. Randy Johnson seconded. All voted for.

DUSTIN DUNCAN- Bobby Nichols made the motion to move Dustin Duncan to Grade 6 Step 1 of the pay scale. Landis Bayless seconded. All voted for.

JAMES JONES- Randy Johnson made the motion to move James Jones to Grade 9 Step 7 of the pay scale. Landis Bayless seconded. All voted for.

BECKY BOYD- Landis Bayless made the motion to take no action. Randy Johnson seconded. All voted for.

13. ADJOURN-7.36 p.m.

Randy Johnson made the motion to adjourn. Angela Oglesbee seconded. All voted for.

Mayor, Kenneth D. Hughes

Attest:

Misty Richardson
City Secretary

STATE OF TEXAS
CITY OF FAIRFIELD
SPECIAL CALLED
CITY COUNCIL MEETING

Date: November 17, 2020

Time: 6:00 p.m.

Adjourn: 6:14 p.m.

Council present: Angela Oglesbee, Landis Bayless, Bobby Nichols, Mayor Kenny Hughes and Randy Johnson. James Tyus did not take his seat.

1. ROLL CALL

Mayor called roll call. Angela Oglesbee, Landis Bayless, Bobby Nichols and Randy Johnson present

2. CALL TO ORDER; PRAYER AND PLEDGE

Mayor called meeting to order at 6:00 p.m. A quorum was declared present. Bobby Nichols gave the invocation. Randy Johnson led the pledge to the American flag. Landis Bayless led the pledge to the Texas flag.

3. *VISITORS AND CITIZENS FORUM: AT THIS TIME, ANY PERSON WITH BEFORE THE COUNCIL NOT SCHEDULED ON THE AGENDA MAY SPEAK TO THE COUNCIL. NO FORMAL ACTION CAN BE TAKEN ON THESE ITEMS AT THIS TIME.*

None at this time

4. DISCUSSION AND POSSIBLE ACTION ON APPROVING RESOLUTION 2020-11-17 CANVASSING RETURNS AND DECLARING RESULTS OF THE GENERAL ELECTION FOR THE CITY COUNCIL OF THE CITY OF FAIRFIELD FOR MAYOR, PLACE I AND PLACE II.

Mayor

Kenny Hughes

received 749 total votes

Jason Bosley

received 425 total votes

Place I

Jeffrey Price

received 589 total votes

Bettye Trask

received 549 total votes

Place II

Randy Johnson

received 903 total votes

James Tyus

received 209 total votes

Bobby Nichols made the motion to approve Resolution 2020-11-17 canvassing returns and declaring results of the General Election for the City Council of the City of Fairfield for Mayor, Place I and Place II. Angela Oglesbee seconded. All voted for.

5. ISSUANCE OF CERTIFICATES OF ELECTION TO ELECTED CITY COUNCIL, MAYOR, PLACE I AND PLACE II.

Freestone County Judge Linda Grant swore in council

6. DISCUSSION AND POSSIBLE ACTION APPOINTING A MAYOR PRO TEMPORE.

Randy Johnson made the motion to appoint Landis Bayless as Mayor Pro Tempore. Bobby Nichols seconded. Angela Oglesbee, Bobby Nichols, Randy Johnson and Jeffrey Price voted for. Landis Bayless abstained.

7. ADJOURN- 6:14 p.m.

Randy Johnson made the motion to adjourn. Angela Oglesbee seconded. All voted for.

Mayor Kenneth D. Hughes

Attest:

Misty Richardson
City Secretary

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	GENERAL FUND	AFLAC	OTHER INSURANCE	284.30
			OTHER INSURANCE	243.11
			OTHER INSURANCE	152.14
			OTHER INSURANCE	137.38
		TX CHILD SUPPORT SDU - :		
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FED WITHHOLDING TAX DEPOSIT	328.71
			FED WITHHOLDING TAX DEPOSIT	2,883.33
			FICA PAYROLL TAX DEPOSIT	3,023.89
			FICA PAYROLL TAX DEPOSIT	522.19
			FICA PAYROLL TAX DEPOSIT	2,602.21
			FICA PAYROLL TAX DEPOSIT	2,656.38
			MEDICARE TAX DEPOSIT	122.12
			MEDICARE TAX DEPOSIT	608.60
			MEDICARE TAX DEPOSIT	621.26
			457 RETIREMENT PLAN	160.00
			457 RETIREMENT PLAN	160.00
			DEPENDENT DENTAL	101.89
			DEPENDENT DENTAL	92.59
			DEPENDENT FAMILY MEDICAL	1,338.47
			DEPENDENT FAMILY MEDICAL	1,328.91
			DEPENDENT LIFE	1.60
			DEPENDENT LIFE	1.60
			DEPENDENT SPOUSE MEDICAL	404.00
			DEPENDENT SPOUSE MEDICAL	404.00
			LIFE INSURANCE	17.52
			LIFE INSURANCE	14.01
			FLEX SPENDING	495.61
			FLEX SPENDING	456.89
			VISION - DEPENDENT	106.25
			VISION - DEPENDENT	105.63
			VISION - EMPLOYEE	109.37
			VISION - EMPLOYEE	109.05
		TMRS	TMRS-PAYROLL	3,072.44
			TMRS-PAYROLL	3,123.70
		TX CHILDSUPPORT-	CHILDSUPPORT	
			CHILDSUPPORT	
			TOTAL:	26,432.53
ADMINISTRATIVE	GENERAL FUND	FAIRFIELD 84 INVESTMENTS, LLC	11.2020 425 WEST COMMERCE	1,200.00
		hamgis	ANNUAL SOFTWARE FEE TRAINI	3,500.00
		BI-STONE PEST CONTROL	425 W COMMERCE PEST CONTR	240.00
			425 W COMMERCE PEST CONTR	100.00
		FAIRFIELD AMBULANCE SERVICE INC. (EMS)	FAIRFIELD AMBULANCE SERVIC	247.50
		FAIRFIELD ECONOMIC DEVELOPMENT CORP.	11.2020 25% SALES TAX	47,320.25
		FLATT STATIONERS, INC.	OFFICE SUPPLIES	151.47
			OFFICE SUPPLIES	10.30
		PRESTONE COUNTY CLERK	COFFEE	39.89
			ELECTION 11.03.2020	1,908.00
			ELECTION 11.03.2020	1,190.52
		PITNEY BOWES-PURCHASE POW	11.2020 MAIL OUTS TO CITI	354.17
		I & M TROPHIES	BADGES, DESK WEDGES, FRAM	186.85
		AT&T MOBILITY	11.20 287295317482 CELL P	91.68
		ABC CLIMATE CONTROL STORAGE	UNITS 523,504,519,510	275.00
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	13.80
			FICA PAYROLL TAX DEPOSIT	342.37

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CANON FINANCIAL SERVICES, INC.	FICA PAYROLL TAX DEPOSIT	345.90
			MEDICARE TAX DEPOSIT	3.23
			MEDICARE TAX DEPOSIT	80.07
			MEDICARE TAX DEPOSIT	80.90
		TML EMPLOYEE BENEFITS POOL	11.2020 COPIER LEASE ADMIN	375.06
			11.2020 COPIER LEASE	93.60
			DEPENDENT DENTAL	51.68
			DEPENDENT DENTAL	50.65
			DEPENDENT FAMILY MEDICAL	892.32
			DEPENDENT FAMILY MEDICAL	870.01
			HEALTH/LIFE INSURANCE-EMPL	817.13
			HEALTH/LIFE INSURANCE-EMPL	800.79
			EMPLOYEE DENTAL ONLY	47.05
			EMPLOYEE DENTAL ONLY	46.11
			HEALTH/LIFE INSURANCE-EMPL	5.85
			HEALTH/LIFE INSURANCE-EMPL	5.73
			REGISTRATION FOR GRADUATE	300.00
			LIBRARY FEES FOR CERTIFICA	100.00
			EXAM FEE	25.00
		TEXAS MUNICIPAL CLERKS PROGRAM	TMRS-PAYROLL	431.87
			TMRS-PAYROLL	423.24
			10.20 USAGE	590.59
			10.20 USAGE	115.42
			10.20 USAGE	72.02
			10.20 USAGE	7.70
			11.2020 PREMIUMS	319.50
			11.2020 425 W COMMERCE	450.00
			11.2020 839 EAST COMMERCE	1,391.07
			UNIT 148	70.00
			ENGINEERING/ARCHITECTURE	90.00
			11.2020 ADMIN COPIES	168.10
			11/01/2020 - 11/30/2020	12,504.06
			TOTAL:	78,796.45
EMERGENCY MANAGEMENT	GENERAL FUND	CLORDISYS SOLUTIONS, INC	FF EMS UV LANTERNS	11,815.00
			TOTAL:	11,815.00
AMBULANCE/EMS	GENERAL FUND	FAIRFIELD AMBULANCE SERVICE INC. (EMS)	11.2020 CONTRACT 2020/2021	12,500.00
			TOTAL:	12,500.00
CONFERENCE/CIVIC CENTE	GENERAL FUND	ACE HARDWARE & LUMBER COMPANY	FOR MICS FOR COUNCIL MEETI	14.99
		NORTHLAND CABLE	11.2020 CIVIC ENTER	399.96
			TOTAL:	414.95
FIRE DEPARTMENT	GENERAL FUND	TXU ENERGY	10.20 USAGE	330.01
			TOTAL:	330.01
JUDICIAL	GENERAL FUND	MCCREARY, VESELKA, BRAGG, & ALLEN	COLLECTION FEES 10.2020	515.25
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	55.18
			FICA PAYROLL TAX DEPOSIT	125.04
			FICA PAYROLL TAX DEPOSIT	125.04
			MEDICARE TAX DEPOSIT	12.91
			MEDICARE TAX DEPOSIT	29.25
			MEDICARE TAX DEPOSIT	29.25
			3RD QUARTER MUNICIPAL COUR	3,350.61
			DEPENDENT DENTAL	20.67

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
LIBRARY	GENERAL FUND	FAIRFIELD LIBRARY ASSOCIA	11.2020 CONTRACT 2020/2021	1,000.00
			TOTAL:	1,000.00
PARKS & RECREATION	GENERAL FUND	BAYLESS AUTO SUPPLY	FOR SCAG MOWER	48.99
		RONALD COOKSEY	FOR TRUCKS 137, 139	12.80
		ACE HARDWARE & LUMBER COMPANY	CUIVERT EXTENSIONS	1,000.00
		GOOD NEIGHBOR CLEANERS	GLOVES AND REBAR	43.98
		AT&T MOBILITY	UNIFORM CLEANING 10.20	110.74
		COMMUNITY NATIONAL BANK & TRUST OF TEX	11.20 287295317482 CELL P	45.84
			FICA PAYROLL TAX DEPOSIT	22.01
			FICA PAYROLL TAX DEPOSIT	164.42
			MEDICARE TAX DEPOSIT	173.44
			MEDICARE TAX DEPOSIT	5.15
			MEDICARE TAX DEPOSIT	38.45
			MEDICARE TAX DEPOSIT	40.57
			MEDICARE TAX DEPOSIT	253.85
			RODNEY WARREN UNIFORM	209.65
			RODNEY WARREN SHIRTS	169.22
			TP, TRASHBAGS	653.70
			HEALTH/LIFE INSURANCE-EMPL	653.70
			HEALTH/LIFE INSURANCE-EMPL	37.64
			EMPLOYEE DENTAL ONLY	37.64
			HEALTH/LIFE INSURANCE-EMPL	4.68
			HEALTH/LIFE INSURANCE-EMPL	4.68
			TMRS-PAYROLL	197.31
			TMRS-PAYROLL	208.13
			10.20 USAGE	2,358.13
			10.20 USAGE	13.06
			RODNEY WARREN SHIRTS	125.93
			11/01/2020 - 11/30/2020	5,804.50
			TOTAL:	12,438.21
POLICE DEPARTMENT	GENERAL FUND	COAST TO COAST SOLUTIONS	BARRICADE TAPE, HAZARD CON	440.51
		TEXAS TOWING & RECOVERY	#300	54.00
		THE GOODYEAR TIRE AND RUBBER COMPANY	PD TIRES STOCK	1,819.89
		BI-STONE PEST CONTROL	POLICE DEPARTMENT PEST CON	175.00
		FLATT STATIONERS, INC.	OFFICE SUPPLIES	73.98
		ACE HARDWARE & LUMBER COMPANY	PD LIGHTS	83.98
		MG AUTOMOTIVE	#06	35.12
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	260.71
			FICA PAYROLL TAX DEPOSIT	1,397.94
			FICA PAYROLL TAX DEPOSIT	1,446.96

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		TML EMPLOYEE BENEFITS POOL	MEDICARE TAX DEPOSIT	60.98
			MEDICARE TAX DEPOSIT	326.95
			MEDICARE TAX DEPOSIT	338.39
			DEPENDENT DENTAL	103.35
			DEPENDENT DENTAL	82.68
			DEPENDENT FAMILY MEDICAL	446.16
			DEPENDENT FAMILY MEDICAL	446.16
			DEPENDENT SPOUSE MEDICAL	707.01
			DEPENDENT SPOUSE MEDICAL	707.01
			HEALTH/LIFE INSURANCE-EMPL	4,902.75
			HEALTH/LIFE INSURANCE-EMPL	4,575.90
			EMPLOYEE DENTAL ONLY	282.30
			EMPLOYEE DENTAL ONLY	263.48
			HEALTH/LIFE INSURANCE-EMPL	35.10
			HEALTH/LIFE INSURANCE-EMPL	32.76
		TMRS	TMRS-PAYROLL	1,764.71
			TMRS-PAYROLL	1,817.03
			PRINTING PD	53.14
			11/01/2020 - 11/30/2020	52,346.76
			TOTAL:	75,080.71
STREETS AND DRAINAGE	GENERAL FUND	CAPPS TRUE VALUE HARDWARE	COOPER ST CULVERT	637.59
			STREET LIGHT BULBS	26.45
			TALFORD CULVERT	921.97
			SUPER M BACKHOE	28.09
			SMALL TOOLS	39.99
			#146	5.70
			#146	7.48
			UNIFORM CLEANING 10.20	110.74
			HYDRAULIC FLUID FOR PUMP	82.50
			11.20 287295317482 CELL P	45.84
			FICA PAYROLL TAX DEPOSIT	101.68
			FICA PAYROLL TAX DEPOSIT	343.97
			FICA PAYROLL TAX DEPOSIT	336.57
			MEDICARE TAX DEPOSIT	23.78
			MEDICARE TAX DEPOSIT	80.45
			MEDICARE TAX DEPOSIT	78.72
			BAR OIL CHAINSAMS	22.20
			MARK TAYLOR JEANS	258.65
			SHIRTS	209.65
			COOPER BLACKWELL JEANS	269.55
			DRAINAGE FOR N HALL ST	24.00
			DEPENDENT DENTAL	41.34
			DEPENDENT DENTAL	41.34
			DEPENDENT FAMILY MEDICAL	892.32
			DEPENDENT FAMILY MEDICAL	892.32
			HEALTH/LIFE INSURANCE-EMPL	1,307.40
			HEALTH/LIFE INSURANCE-EMPL	1,307.40
			EMPLOYEE DENTAL ONLY	75.28
			EMPLOYEE DENTAL ONLY	75.28
			HEALTH/LIFE INSURANCE-EMPL	9.36
			HEALTH/LIFE INSURANCE-EMPL	9.36
			TMRS-PAYROLL	409.44
			TMRS-PAYROLL	409.44
			10.20 USAGE	3,412.04
			CUT AND HAUL TREE FROM PAR	1,000.00

TMRS
TXU ENERGY
RUTHERFORD TREE SERVICE

RED HAT RENTALS
ROBINSON TRADING POST
AB ERWIN WELDING
TML EMPLOYEE BENEFITS POOL

GOOD NEIGHBOR CLEANERS
PARKER AUTO SUPPLY
AT&T MOBILITY
COMMUNITY NATIONAL BANK & TRUST OF TEX
CUSTOM HOSE & SUPPLY
ACE HARDWARE & LUMBER COMPANY
CAPPS TRUE VALUE HARDWARE

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
FEDC	GENERAL FUND	COMMUNITY NATIONAL BANK & TRUST OF TEX	RANDY M NEW SHIRTS 11/01/2020 - 11/30/2020 TOTAL:	314.79 13,416.58 27,269.26
		DAPPER DISIGNS **PAYROLL EXPENSES		
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT FICA PAYROLL TAX DEPOSIT FICA PAYROLL TAX DEPOSIT MEDICARE TAX DEPOSIT MEDICARE TAX DEPOSIT MEDICARE TAX DEPOSIT DEPENDENT DENTAL DEPENDENT DENTAL DEPENDENT FAMILY MEDICAL DEPENDENT FAMILY MEDICAL HEALTH/LIFE INSURANCE-EMPL HEALTH/LIFE INSURANCE-EMPL EMPLOYEE DENTAL ONLY EMPLOYEE DENTAL ONLY HEALTH/LIFE INSURANCE-EMPL HEALTH/LIFE INSURANCE-EMPL TMRS-PAYROLL TMRS-PAYROLL 11/01/2020 - 11/30/2020 TOTAL:	68.82 228.48 228.48 16.09 53.44 53.44 20.67 20.67 446.16 446.16 653.70 653.70 37.64 37.64 4.68 4.68 300.05 300.05 9,175.98 12,750.53
NON-DEPARTMENTAL	ENTERPRISE	AFTLAC	OTHER INSURANCE OTHER INSURANCE OTHER INSURANCE OTHER INSURANCE	49.61 48.68 32.40 32.40
		TX CHILD SUPPORT		
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FED WITHHOLDING TAX DEPOSIT FED WITHHOLDING TAX DEPOSIT FED WITHHOLDING TAX DEPOSIT FICA PAYROLL TAX DEPOSIT FICA PAYROLL TAX DEPOSIT FICA PAYROLL TAX DEPOSIT FICA PAYROLL TAX DEPOSIT MEDICARE TAX DEPOSIT MEDICARE TAX DEPOSIT MEDICARE TAX DEPOSIT MEDICARE TAX DEPOSIT DEPENDENT DENTAL DEPENDENT DENTAL DEPENDENT FAMILY MEDICAL DEPENDENT LIFE DEPENDENT LIFE DEPENDENT SPOUSE MEDICAL DEPENDENT SPOUSE MEDICAL LIFE INSURANCE LIFE INSURANCE FLEX SPENDING FLEX SPENDING VISION - DEPENDENT VISION - DEPENDENT VISION - EMPLOYEE VISION - EMPLOYEE TMRS-PAYROLL	179.89 958.64 979.25 250.72 815.97 829.41 58.66 190.85 193.97 30.79 30.79 4.78 1.58 1.56 199.47 196.95 11.95 11.65 107.66 107.55 43.44 43.43 46.72 46.73 962.38
		TML EMPLOYEE BENEFITS POOL		
		TMRS		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
SANITATION	ENTERPRISE	COMMUNITY NATIONAL BANK & TRUST OF TEX	TMRS-PAYROLL	977.61
			TOTAL:	7,794.75
			FICA PAYROLL TAX DEPOSIT	5.58
			FICA PAYROLL TAX DEPOSIT	6.05
			FICA PAYROLL TAX DEPOSIT	11.68
			MEDICARE TAX DEPOSIT	1.31
			MEDICARE TAX DEPOSIT	1.41
			MEDICARE TAX DEPOSIT	2.73
			HEALTH/LIFE INSURANCE-EMPL	25.80
			HEALTH/LIFE INSURANCE-EMPL	46.92
			EMPLOYEE DENTAL ONLY	1.49
			HEALTH/LIFE INSURANCE-EMPL	2.71
			HEALTH/LIFE INSURANCE-EMPL	0.18
			HEALTH/LIFE INSURANCE-EMPL	0.33
			TMRS-PAYROLL	7.25
			TMRS-PAYROLL	14.03
			11/01/2020 - 11/30/2020	376.00
			TOTAL:	503.47
WATER OPERATIONS	ENTERPRISE	BAYLESS AUTO SUPPLY	02 BOTTLE	11.99
		GLOBAL PAYMENTS	9.2020 CREDIT CARD MERCHANT	107.55
		iamgis	ANNUAL SOFTWARE FEE TRAINI	2,500.00
		ACE HARDWARE & LUMBER COMPANY	HOSE CUTTER	15.99
		JOHNSON LAB & SUPPLY	DAVID STEWARD PROJECT	12.81
		PITNEY BOWES-PURCHASE POW	MARKING PAINT	502.28
		GOOD NEIGHBOR CLEANERS	11.2020 MAIL OUTS TO CITI	708.34
		LONESTAR MAINTENANCE & SE	UNIFORM CLEANING 10.20	110.74
			CLZ GAS TDCJ	1,126.60
			CLZ BOTTLE RENT FF	75.00
			BOLTS FOR VISE #141	5.60
			OIDRY	8.58
		AT&T MOBILITY	11.20 287295317482 CELL P	91.68
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	95.21
			FICA PAYROLL TAX DEPOSIT	182.27
			FICA PAYROLL TAX DEPOSIT	194.30
			MEDICARE TAX DEPOSIT	22.27
			MEDICARE TAX DEPOSIT	42.63
			MEDICARE TAX DEPOSIT	45.44
			COFFEE	10.89
		ROB'S DRIVE INN	COFFEE FOR BARN	22.97
			COFFEE FILTERS BARN	2.78
		ROBINSON TRADING POST	VIC RUTHERFORD JEANS	119.80
			VIC RUTHERFORD UNIFORM	379.60
			ANT BAIT	2,062.02
			COF PRODUCTION FEES	3,907.75
			DEPENDENT DENTAL	11.12
			DEPENDENT DENTAL	14.39
			DEPENDENT SPOUSE MEDICAL	8.84
			DEPENDENT SPOUSE MEDICAL	46.20
			HEALTH/LIFE INSURANCE-EMPL	805.72
			HEALTH/LIFE INSURANCE-EMPL	813.95
			EMPLOYEE DENTAL ONLY	46.40
			EMPLOYEE DENTAL ONLY	46.88
			HEALTH/LIFE INSURANCE-EMPL	5.77
			HEALTH/LIFE INSURANCE-EMPL	5.83

MUNICIPAL SAVINGS
TEXAS COMMISSION ON ENVIRONMENTAL QUAL
TML EMPLOYEE BENEFITS POOL

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
WASTEWATER OPERATIONS	ENTERPRISE			
		TMRS	TMRS-PAYROLL	223.55
		TXU ENERGY	TMRS-PAYROLL	239.73
		U.S. POST MASTER	10.20 USAGE	4,798.76
		PTSG, INC	9.2020 WATER BILLS	617.05
		O'REILLY AUTO PARTS	10.2020 WATER BILLS	617.75
		USABUEBOOK	REPAIRS TO GAS PUMP PROGRA	95.00
			OLD #131 PWR STEERING FLUI	24.98
			GLOVES AND VICE	196.95
			GLOVES AND VICE	331.47
		**PAYROLL EXPENSES	11/01/2020 - 11/30/2020	7,762.61
			TOTAL:	29,078.04
		EAGLE LABS, INC	CHEMFLOC 760	2,853.00
		FAIRFIELD FARM & RANCH	SEED FOR DAVID STEWARD PRO	192.00
		ACE HARDWARE & LUMBER COMPANY	MIMS CREEK	11.99
		MID-AMERICAN RESEARCH CHE	ENZYMES	476.72
		GOOD NEIGHBOR CLEANERS	ENZYMES	1,096.50
		PARKER AUTO SUPPLY	UNIFORM CLEANING 10.20	110.74
		KENT TRUCKING & CONST.	N-145 LIFT STATION	28.22
		AT&T MOBILITY	STEWART PROJECT	19,745.00
		COMMUNITY NATIONAL BANK & TRUST OF TEX	11.20 287295317482 CELL P	137.52
			AERORATORS 2020	47,103.65
			FICA PAYROLL TAX DEPOSIT	149.92
			FICA PAYROLL TAX DEPOSIT	627.64
			FICA PAYROLL TAX DEPOSIT	623.43
			MEDICARE TAX DEPOSIT	35.07
			MEDICARE TAX DEPOSIT	146.79
			MEDICARE TAX DEPOSIT	145.80
			MIMS CREEK	11.91
		ROB'S DRIVE INN	RONNIE FANTROY JEANS	110.95
		ROBINSON TRADING POST	DEPENDENT DENTAL	60.71
		TML EMPLOYEE BENEFITS POOL	DEPENDENT DENTAL	57.44
			DEPENDENT FAMILY MEDICAL	11.15
			DEPENDENT SPOUSE MEDICAL	456.61
			DEPENDENT SPOUSE MEDICAL	413.35
			HEALTH/LIFE INSURANCE-EMPL	1,938.53
			HEALTH/LIFE INSURANCE-EMPL	1,909.17
			EMPLOYEE DENTAL ONLY	111.61
			EMPLOYEE DENTAL ONLY	109.91
			HEALTH/LIFE INSURANCE-EMPL	13.88
			HEALTH/LIFE INSURANCE-EMPL	13.68
		TMRS	TMRS-PAYROLL	792.07
		TXU ENERGY	TMRS-PAYROLL	785.29
			10.20 USAGE	5,183.32
			10.20 USAGE	252.36
			10.20 USAGE	265.76
			10.20 USAGE	11.04
			10.20 USAGE	885.36
			10.20 USAGE	73.04
			10.20 USAGE	36.86
			SURGE PROTECTOR FOR WALNUT	485.00
			MONTHLY WATER BILL	664.00
			SPARE TRUCK	12.97
			LAB SUPPLIES AND PROBE	984.19
			LAB SUPPLIES AND PROBE	1,599.99

WHOLESALE ELECTRIC SUPPLY
L & T WATERWORKS LLC
O'REILLY AUTO PARTS
USABUEBOOK

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	TDCJ	**PAYROLL EXPENSES	11/01/2020 - 11/30/2020	23,619.23
			TOTAL:	114,353.37
		AFLAC	OTHER INSURANCE	0.94
			FED WITHHOLDING TAX DEPOSIT	1.87
			FED WITHHOLDING TAX DEPOSIT	11.93
			FED WITHHOLDING TAX DEPOSIT	252.67
			FICA PAYROLL TAX DEPOSIT	287.10
			FICA PAYROLL TAX DEPOSIT	44.56
			FICA PAYROLL TAX DEPOSIT	205.31
			FICA PAYROLL TAX DEPOSIT	227.56
			MEDICARE TAX DEPOSIT	10.43
			MEDICARE TAX DEPOSIT	48.02
			MEDICARE TAX DEPOSIT	53.23
			DEPENDENT DENTAL	0.22
			DEPENDENT DENTAL	0.66
			DEPENDENT FAMILY MEDICAL	4.78
			DEPENDENT LIFE	0.02
			DEPENDENT LIFE	0.04
			DEPENDENT SPOUSE MEDICAL	2.53
			DEPENDENT SPOUSE MEDICAL	5.05
			LIFE INSURANCE	0.31
			LIFE INSURANCE	0.61
			FLEX SPENDING	2.76
			FLEX SPENDING	8.17
			VISION - DEPENDENT	0.31
			VISION - DEPENDENT	0.94
			VISION - EMPLOYEE	6.41
			VISION - EMPLOYEE	6.72
			TMRS-PAYROLL	232.28
			TMRS-PAYROLL	258.41
			TOTAL:	1,673.84
OPERATIONS & MAINTENANCE TDCJ		CUSTOM HOSE & SUPPLY	REPAIRS TO FERRIS MOWER	88.05
		GOOD NEIGHBOR CLEANERS	UNIFORM CLEANING 10.20	110.74
		LONESTAR MAINTENANCE & SE	CLZ GAS FF	704.13
			CLZ BOTTLE RENT TDCJ	75.00
		AT&T MOBILITY	11.20 287295317482 CELL P	45.84
		COMMUNITY NATIONAL BANK & TRUST OF TEX	FICA PAYROLL TAX DEPOSIT	44.56
			FICA PAYROLL TAX DEPOSIT	205.31
			FICA PAYROLL TAX DEPOSIT	227.55
			MEDICARE TAX DEPOSIT	10.42
			MEDICARE TAX DEPOSIT	48.03
			MEDICARE TAX DEPOSIT	53.22
			BOYD UNIT PRODUCTION FEES	1,200.50
			DEPENDENT DENTAL	0.51
			DEPENDENT DENTAL	1.54
			DEPENDENT FAMILY MEDICAL	11.16
			DEPENDENT SPOUSE MEDICAL	5.89
			DEPENDENT SPOUSE MEDICAL	11.79
			HEALTH/LIFE INSURANCE-EMPL	661.87
			HEALTH/LIFE INSURANCE-EMPL	678.22
			EMPLOYEE DENTAL ONLY	38.11
			EMPLOYEE DENTAL ONLY	39.05
			HEALTH/LIFE INSURANCE-EMPL	4.74
			HEALTH/LIFE INSURANCE-EMPL	4.85
		TEXAS COMMISSION ON ENVIRONMENTAL QUAL		
		TML EMPLOYEE BENEFITS POOL		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	HOTEL/MOTEL FUND	COMMUNITY NATIONAL BANK & TRUST OF TEX		
		TMRS	TMRS-PAYROLL	246.88
		TXU ENERGY	TMRS-PAYROLL	274.64
		O'REILLY AUTO PARTS	10.20 USAGE	4,284.25
		**PAYROLL EXPENSES	#138	79.60
			11/01/2020 - 11/30/2020	7,728.58
			TOTAL:	16,885.03
NON-DEPARTMENTAL	HOTEL/MOTEL FUND	COMMUNITY NATIONAL BANK & TRUST OF TEX		
		TMRS	FED WITHHOLDING TAX DEPOSIT	92.45
			FED WITHHOLDING TAX DEPOSIT	92.45
			FICA PAYROLL TAX DEPOSIT	90.31
			FICA PAYROLL TAX DEPOSIT	90.31
			MEDICARE TAX DEPOSIT	21.12
			MEDICARE TAX DEPOSIT	21.12
			VISION - EMPLOYEE	6.25
			VISION - EMPLOYEE	6.25
			TMRS-PAYROLL	101.96
			TMRS-PAYROLL	101.96
			TOTAL:	624.18
HOTEL/MOTEL FUND	HOTEL/MOTEL FUND	RONALD COOKSEY		
		NOW MAGAZINES	SIDE WALK JOGGING TRAIL	16,110.00
		CAPPS TRUE VALUE HARDWARE	WALKING TRAIL	7,725.00
		FAIRFIELD CHAMBER OF COMMERCE	CORSICANA NOW DECEMBER	150.00
		FAIRFIELD FARM & RANCH	CHRISTMAS ON SQUARE	9.88
		FREESTONE COUNTY TIMES	OPERATING COSTS 11.2020	2,815.60
		FREESTONE CTY HISTORICAL MUSEUM	CHRISTMAS	69.90
		ACE HARDWARE & LUMBER COMPANY	RECYCLE SPOTLIGHT CHRISTMAS	138.50
		COMMUNITY NATIONAL BANK & TRUST OF TEX	11.2020 2020/2021 BUDGET	1,250.00
			GLOVES AND REBAR	4.27
			FICA PAYROLL TAX DEPOSIT	90.31
			FICA PAYROLL TAX DEPOSIT	90.31
			MEDICARE TAX DEPOSIT	21.12
			MEDICARE TAX DEPOSIT	21.12
			LIFT FOR CHRISTMAS LIGHTS	190.09
			LIFT FOR BANNERS	370.57
			HEALTH/LIFE INSURANCE-EMPL	326.85
			HEALTH/LIFE INSURANCE-EMPL	326.85
			EMPLOYEE DENTAL ONLY	18.82
			EMPLOYEE DENTAL ONLY	18.82
			HEALTH/LIFE INSURANCE-EMPL	2.34
			HEALTH/LIFE INSURANCE-EMPL	2.34
			TMRS-PAYROLL	108.37
			TMRS-PAYROLL	108.37
			12 X 18 SIGNS	711.00
			10X40 BILLBOARD WRAP	850.00
			11/01/2020 - 11/30/2020	2,963.28
			TOTAL:	34,493.71
NON-DEPARTMENTAL	WESTWOOD WATER	COMMUNITY NATIONAL BANK & TRUST OF TEX		
			FED WITHHOLDING TAX DEPOSIT	119.21
			FED WITHHOLDING TAX DEPOSIT	82.96
			FICA PAYROLL TAX DEPOSIT	7.75
			FICA PAYROLL TAX DEPOSIT	106.12
			FICA PAYROLL TAX DEPOSIT	85.97
			MEDICARE TAX DEPOSIT	1.81
			MEDICARE TAX DEPOSIT	24.82
			MEDICARE TAX DEPOSIT	20.11
			DEPENDENT DENTAL	8.86
			TMEL EMPLOYEE BENEFITS POOL	

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
WATER OPERATIONS	WESTWOOD WATER			
		EDDIE'S AUTOBODY & TIRE	DEPENDENT DENTAL	8.86
		PITNEY BOWES-PURCHASE POW	DEPENDENT FAMILY MEDICAL	191.21
		LONESTAR MAINTENANCE & SE	DEPENDENT FAMILY MEDICAL	191.21
		COMMUNITY NATIONAL BANK & TRUST OF TEX	VISION - DEPENDENT	12.50
			VISION - DEPENDENT	12.50
			VISION - EMPLOYEE	6.25
			VISION - EMPLOYEE	6.25
		TMRS	TMRS-PAYROLL	133.81
			TMRS-PAYROLL	111.07
			TOTAL:	1,131.27
		#132		
		11.2020 MAIL OUTS TO CITI		359.96
		CLX GAS WM		354.17
		CLZ BOTTLE RENT WM		140.83
		FICA PAYROLL TAX DEPOSIT		25.00
		FICA PAYROLL TAX DEPOSIT		7.75
		FICA PAYROLL TAX DEPOSIT		106.12
		MEDICARE TAX DEPOSIT		85.97
		MEDICARE TAX DEPOSIT		1.81
		MEDICARE TAX DEPOSIT		24.82
		MEDICARE TAX DEPOSIT		20.11
		WESTWOOD PRODUCTION FEES		1,029.00
		DEPENDENT DENTAL		20.67
		DEPENDENT DENTAL		20.67
		DEPENDENT FAMILY MEDICAL		446.16
		DEPENDENT FAMILY MEDICAL		446.16
		HEALTH/LIFE INSURANCE-EMPL		326.85
		HEALTH/LIFE INSURANCE-EMPL		326.85
		EMPLOYEE DENTAL ONLY		18.82
		EMPLOYEE DENTAL ONLY		18.82
		HEALTH/LIFE INSURANCE-EMPL		2.34
		HEALTH/LIFE INSURANCE-EMPL		2.34
		TMRS-PAYROLL		142.23
		TMRS-PAYROLL		118.05
		10.20 USAGE		40.14
		WM FCR 1171		613.95
		11/01/2020 - 11/30/2020		3,623.37
		TOTAL:		8,322.96



TO: Mayor, City Council
FROM: Nate Smith, City Administrator
DATE: December 3, 2020
RE: City Administrator Report

Projects Update

Here is an overview of city projects.

1. Committees and Planning – I have been working on an extended list of ad-hoc city committees to foster civic engagement. The mayor will discuss this in January.
2. Data Dashboard Project – For the first council meeting of the month, the council receives reports from department heads that contains a great amount of data. I have been working on a prototype of a data dashboard that gives council and the public an easier view of the work we do as a city. The dashboard work is continuing.
3. COVID-19 Update – Here is the latest on COVID-19 response:
 - a. PPE – I continue to acquire PPE from our state and regional partners. It is becoming difficult to receive some supplies, but I do have local partnerships.
 - b. CARES Act CRF – CRF funding documentation is due December 15. I am working on that documentation currently. As for purchases, the EMS has not received the ventilators as of this report but the EMS is frequently using the UV lamps and the PAPR. Fire gear should be in by the first two months of the year. In total, approximately \$100,000 will be spent from the CRF.
 - c. Vaccination – I have been working with the county and HOTCOG on vaccination planning. Currently, six providers have signed up with the state to become vaccine providers. The first shipments of vaccines will arrive in Texas on December 14 and the priority will be for medical staff. After that, first responders and critical populations.

Budget Report

Here is an update on the city's budget, ending November 30.

Revenue

- Property Tax – The city has received 7.19 percent of property tax payments, or \$33,772.47. Delinquent tax collection is above budget at 15 percent.
- Sales Tax – Sales tax for the month of November was 1.91 percent higher than the previous year, at \$194,417.11. For the calendar year, the city has collected \$1.63 million in sales tax revenue (0.22 percent increase) and we are over projection for this fiscal year.
- Other General Fund Revenues – Other revenues for the General Fund trended as expected. Municipal Court revenue will pick up once this current COVID-19 break is through. One revenue of note is building permit fees, which are 39.45 percent of budget.
- Enterprise Fund – Revenues for the Enterprise Fund is at 20.06 percent of budgeted revenue.



- TDCJ Fund – Revenues for the Boyd Unit facility is at 15.41 percent of budgeted revenue.
- Hotel/Motel Fund – Revenues are at 21.40 percent collected.

Expenditures

- General Fund – General Fund expenditures are at 18.67 percent.
- Enterprise Fund – Enterprise Fund expenditures are at 18.13 percent.
- TDCJ Fund – Total expenditures are at 12.53 percent.
- Hotel/Motel Fund – Expenditures are at 18.80 percent.

DIRECTORS REPORT

December 2, 2020

Water and Wastewater Department:

1. City Wells in production are operating properly. Averaged 398 thousand gallons per day for the month of November. The water wells have produced 11 million gallons for the month of November.
2. Water Dept: A Monthly Report is attached for Mayor and Council review.
3. Water Dept: The City and Westwood meters were read on November 18. All went well.
4. The City did not conduct cut off's for the month of November due to the Holidays.
5. City Employees had a total of 57 Work Orders for the month of November. 18 have not been completed or processed. A Service Order Report is attached.
6. Mims Creek WWTP: The WWTP is operating properly. A monthly Report is attached.
7. Hayter Engineering was here to discuss an effluent pump to assist with wash down at Mims Creek WWTP and to discuss the Phase 3 water loop.
8. TDCJ Boyd Unit WWTP/ WTP: A complete TDCJ Monthly Report is attached.

**Director's Report
Cont.**

Westwood Water Plants:

1. Westwood Wells in production are operating properly. Averaged 84 thousand gallons per day for the month of November.
2. The City did not conduct cut off's in Westwood for the month of November due to the Holidays
3. City Employees had a total of 13 Service Orders issued for the month of November. 4 Service Orders have not been completed or processed.

Street and Construction Department:

1. Street Dept.: A complete report is attached from the Street Department from both Lead Men.
2. Fuel Report for the month of November is attached for the Mayor and Councils review.

Parks Department:

1. Park Dept.: A complete Parks Dept. Monthly Report is attached.
2. Green Barn: All leaks have been identified and repaired.
3. Green Barn: I have not received any quotes from the contractors as of this moment. They are still working on them.
4. Green Barn: Oncor will prepare a quote to upgrade the electrical to 3 Phase for this facility. It is required for the 15 ton package units.

Respectfully Submitted,

Clyde Woods
Director of Public Works

[illegible]

Date	Clark	Park	Watson	Ivy	Total	Total	Total	Total	Percent of Daily	Percent of Daily	Percent of Daily	INITIALS	TIME	CHLORINE RESIDUAL LOVE	CHLORINE RESIDUAL WATSON	CHLORINE RESIDUAL
	#5 Gal / Day Pumped	#6 Gal / Day Pumped	#3 Gal / Day Pumped	#8 Gal / Day Pumped	Gallons Pumped	Combined Capacity @100% Duty	Combined Capacity @75% Duty	Combined Capacity @50% Duty	Capacity Actually Pumped @100% Duty	Capacity Actually Pumped @75% Duty	Capacity Actually Pumped @50% Duty					
1	87	104	145	50	386,000	2,366,800	1,776,600	1,184,400	16.30%	21.73%	32.59%	WT	0815	0.49	0.52	0.84
2	83	70	119	70	342,000	2,366,800	1,776,600	1,184,400	14.44%	19.25%	28.89%	WT	0757	0.31	0.84	1.48
3	94	110	118	117	439,000	2,366,800	1,776,600	1,184,400	18.53%	24.71%	37.07%	VR	0800	2.24	0.65	1.97
4	86	106	112	82	386,000	2,366,800	1,776,600	1,184,400	16.30%	21.73%	32.59%	VR	0751	1.74	0.83	2.07
5	83	93	120	93	389,000	2,366,800	1,776,600	1,184,400	16.42%	21.90%	32.84%	VR	0718	1.82	0.36	1.88
6	133	106	132	127	498,000	2,366,800	1,776,600	1,184,400	21.02%	28.03%	42.05%	VR	0716	1.55	0.46	1.84
7	82	96	96	101	375,000	2,366,800	1,776,600	1,184,400	15.83%	21.11%	31.66%	VR	0755	1.99	1.73	1.37
8	109	59	97	143	408,000	2,366,800	1,776,600	1,184,400	17.22%	22.97%	34.45%	VR	0915	1.87	1.65	0.92
9	111	98	117	99	425,000	2,366,800	1,776,600	1,184,400	17.94%	23.92%	35.89%	VR	0802	1.24	1.78	1.09
10	79	84	97	108	368,000	2,366,800	1,776,600	1,184,400	15.64%	20.71%	31.07%	VR	0747	1.48	1.79	1.48
11	116	117	95	42	370,000	2,366,800	1,776,600	1,184,400	15.62%	20.83%	31.24%	WT	0650	1.14	1.86	1.85
12	140	109	133	112	494,000	2,366,800	1,776,600	1,184,400	20.85%	27.81%	41.71%	VR	0721	1.49	1.73	1.29
13	94	90	89	117	390,000	2,366,800	1,776,600	1,184,400	16.46%	21.95%	32.93%	VR	0731	1.49	1.77	1.32
14	119	77	94	113	403,000	2,366,800	1,776,600	1,184,400	17.01%	22.68%	34.03%	DD	0800	1.59	1.63	1.27
15	80	65	120	73	338,000	2,366,800	1,776,600	1,184,400	14.27%	19.03%	28.54%	DD	0721	1.60	1.63	1.01
16	107	130	97	81	415,000	2,366,800	1,776,600	1,184,400	17.52%	23.36%	35.04%	VR	0807	1.51	1.65	1.14
17	112	130	136	88	468,000	2,366,800	1,776,600	1,184,400	19.76%	26.34%	39.51%	VR	0756	1.44	1.51	1.47
18	118	70	115	99	402,000	2,366,800	1,776,600	1,184,400	16.97%	22.63%	33.94%	VR	0750	1.25	1.17	1.49
19	111	93	132	100	436,000	2,366,800	1,776,600	1,184,400	18.41%	24.54%	36.81%	WT	0729	1.55	1.18	1.62
20	90	119	145	126	480,000	2,366,800	1,776,600	1,184,400	20.26%	27.02%	40.53%	VR	0735	1.96	1.43	1.29
21	83	84	84	89	340,000	2,366,800	1,776,600	1,184,400	14.35%	19.14%	28.71%	RF	0640	1.73	0.90	1.65
22	86	145	119	50	400,000	2,366,800	1,776,600	1,184,400	16.89%	22.51%	33.77%	RF	0746	1.74	1.38	1.38
23	84	84	139	103	410,000	2,366,800	1,776,600	1,184,400	17.31%	23.08%	34.62%	VR	0803	1.63	1.53	1.13
24	84	91	113	119	407,000	2,366,800	1,776,600	1,184,400	17.18%	22.91%	34.36%	VR	0755	1.68	1.59	1.30
25	87	73	120	121	401,000	2,366,800	1,776,600	1,184,400	16.93%	22.57%	33.86%	VR	0748	1.44	1.59	1.18
26	89	109	81	103	382,000	2,366,800	1,776,600	1,184,400	16.13%	21.50%	32.25%	VR	0657	1.45	1.50	1.58
27	107	46	119	69	341,000	2,366,800	1,776,600	1,184,400	14.40%	19.19%	28.79%	VR	0823	2.01	1.78	1.85
28	56	121	84	45	306,000	2,366,800	1,776,600	1,184,400	12.92%	17.22%	25.84%	VR	0738	1.62	1.69	1.00
29	102	46	88	132	368,000	2,366,800	1,776,600	1,184,400	15.54%	20.71%	31.07%	VR	0930	1.64	0.91	0.84
30	102	113	117	45	377,000	2,366,800	1,776,600	1,184,400	15.82%	21.22%	31.83%	VR	0805	1.59	1.47	1.16
Sum	2,914	2,838	3,375	2,817	11,944,000	71,064,000	53,298,000	35,532,000	N/A	N/A	N/A					
Average	97	95	113	94	398,133	N/A	N/A	N/A	16.81%	22.41%	33.61%					
MAX DAY 498,000																

MONTHLY OPERATING REPORT

FOR GROUNDWATER TREATMENT PLANTS THAT ARE REQUIRED TO PROVIDE 4-LOG VIRAL INACTIVATION

WATER SYSTEM NAME: CITY OF FAIRFIELD Y

PWS ID No.: 0810001

PLANT NAME OR NUMBER:

Month: November

Minimum Specified Residual: 0.2 mg/L

Year: 2019

WATER PRODUCTION						
	Total Daily Production (G/D)	Measured Residual	Hours (decimal)	Flow Rate (gpm)	pH	Temp (°C)
1	386,000	0.84				
2	342,000	1.48				
3	439,000	1.97				
4	386,000	2.07				
5	389,000	1.88				
6	498,000	1.84				
7	375,000	1.37				
8	408,000	0.92				
9	425,000	1.09				
10	368,000	1.48				
11	370,000	1.85				
12	494,000	1.29				
13	390,000	1.32				
14	403,000	1.27				
15	338,000	1.01				
16	415,000	1.14				
17	468,000	1.47				
18	402,000	1.49				
19	436,000	1.62				
20	480,000	1.29				
21	340,000	1.65				
22	400,000	1.38				
23	410,000	1.13				
24	407,000	1.30				
25	401,000	1.18				
26	382,000	1.58				
27	341,000	1.85				
28	306,000	1.00				
29	368,000	0.84				
30	377,000	1.16				
31						
TOTAL	11,944,000					
AVG		1.39				
MIN		0.84				
MAX		2.07				
Any additional information you wish to provide: Information is not reported in MGD. It is reported as Actual gallons per day						
I certify that I am familiar with the information contained in this report and						
Operator's						
Signature		Date:				
Certificate No. and Class:		WO0028141 Class A				
TCEQ - ???? (07-??-09)		MSRMOR				

November Monthly Report 2020

- Water rounds for Fairfield and Westwood
- Lift station rounds
- All wells and water plants running good
- All lift stations running good
- Routine calls
 - Ind. – **11.1** HB.- **13.1**
 - Ind. – **12.8** HB. – **13.0**
 - Ind. – **9.5** HB. – **12.6**
- 591 Sherwood – Turn water on
- Repair leak at well #2 at Henry Brown
 - Ind. – **6.5** HB. – **16.0**
 - Ind. – **5.8** HB. – **16.0**
- Repair leak on Well #2 at Henry Brown Rd
 - Ind. - **.6.8** HB. – **12.5**
 - Ind. – **7.0** HB. – **14.2**
 - Ind. – **7.1** HB. – **15.6**
- **440 W HWY 84** – Change meter
 - Old meter # - **2825292**
 - Old read – **5213**
 - New meter # - **180 247 239**
 - Endpoint # - **120 820 681**
 - New read – **211.44**
- **430 W HWY 84** – Replace meter lid and endpoint.
 - Old endpoint – **110 450 996**

November Monthly Report 2020

New endpoint – **120 820 743**

- **341 I-45** – Replace 1" meter

Old meter # - **297 921 80**

Old read – **40197**

New meter # - **200 374 210**

New endpoint # - **120 820 682**

New read – **0**

- **146 Carter** – TBO

- **I-45 N lift station** – Replaced belts, clean, and adjust floats

- **84 and Post Oak** – Line locate.

- Ind. – **5.1** HB. – **12.1**

- **428 S Bateman** – Replace meter.

Old meter # - **256 214 41**

Old read – **6084**

New meter # - **180 247 218**

Endpoint # - **120 823 403**

New read – **231.28**

- **303 James** – Replace meter.

Old meter # - **103 462 2**

Old read – **1507**

New meter # - **180 321 972**

Endpoint # - **120 826 157**

New read – **11.94**

- **982 S Bateman** - Replace meter..

Old meter # - **872 125 7**

November Monthly Report 2020

Old read – **4041**

New meter # - **180 246 794**

Endpoint # - **120 822 509**

New read – **5950.83**

- **1217 S Bateman** – Replace meter. Also replace cutoff.

Old meter # - **371 490 28**

Old read – **7010**

New meter # - **180 247 242**

Endpoint # - **120 795 851**

New read – **209.64**

- **1258 S Bateman** – Replace meter.

Old meter # - **652 743 7**

Old read – **718**

New meter # - **180 247 240**

Endpoint # - **120 820 784**

New read – **213.64**

- **1311 S Bateman** – Replace meter.

Old meter # - **109 697 01**

Old read – **679**

New meter # - **180 247 213**

Endpoint # - **120 820 784**

New read – **118.06**

- Ind. – **5.4** HB. – **14.9**

- Ind. – **6.3** HB. – **16.5**

- Ind. – **6.9** HB. – **13.9**

November Monthly Report 2020

- Repair leak at Henry Brow Well #3 raw water line to the plant.
- Ind. – **7.3** Hb. – **10.5**
- Ind. – **7.2** HB. – **13.2**
- Ind. – **9.1** HB. – **15.5**
- Ind. – **6.7** HB. – **12.7**
- Ind. – **7.4** HB. – **13.3**
- Rereads – **90**
- Check leak at corner of CR 1240 & CR 1241. Contractor ran over valve. Repaired.
- Ind. – **7.3** HB. – **17.5**
- **628 Post Oak** - Reread
- Ind. – **5.7** HB. – **13.1**
- **806 S Fairway** - TBO
- Ind. – **8.3** HB. – **14.3**
- Ind. – **7.1** HB. – **14.4**
- Ind. – **9.2** HB. – **14.4**
- **304 N Hall** – Send me the read. Read – **206265.7**
- Stoppage at PD. Unstopped.
- **405 Oak Ridge** – Replace meter gasket
- Locate manholes at Lott's Physical Therapy.
- Ind. – **6.4** HB. – **14.2**
- **128 Carter** – Check for leak. Leak is on them.
- **310 Ashley Ln** – Get meter # and reading. Meter # - **10969696** Read – **506**
- Ind. – **6.1** HB. – **14.6**
- Ind. – **7.3** HB. – **15.9**
- Ind. – **7.1** HB. – **13.6**

November Monthly Report 2020

- Ind. – **6.1** HB. – **11.7**
- Ind. – **6.9** HB. – **12.0**
- Ind. – **7.2** HB. – **13.7**
- **135 Virginia St** – Turn off.
- **128 Carter** – Check for leak. Leak on customer side.
- **316 Ike** – Line locate for fence.
- Sewer blockage at Fairfield Recorder. Cleared on our side.
- Flush Fairfield and Westwood
- Work orders
 - **#022568** – 204 Oak St – Get reading and leave on. Read – **136102.76**
 - **#022569** – 155 Carter St – Turn service on. Read – **72361.35**
 - **#022570** – 1001 Hatcher St – Check for leak. Leak on service. Repaired.
 - **#022545** – 286 FM 27 W – Cut off not holding. Replace cut off.
 - **#022506** – 320 CR 1250 – Change meter.

Old meter # - **180 247 971**

Old read – **99160.17**

New meter # - **200 211 1 93**

New read – **0**
 - **#002509** – 108 CR 1211 A – Change meter.

Old meter # - **180 247 432**

Old read – **77427.26**

New meter # - **200 211 191**

New read – **2.90**
 - **#022513** – 256 CR 1220 – Change meter.

Old Meter # - **180 247 515**

November Monthly Report 2020

Old read – **17276.50**

New meter # -

New read – **0**

- **#022573** – 344 W Reunion St – Check for leak. No leak detected, Change meter and endpoint.

Old meter # - **6705671**

Old read – **451**

New meter # - **200 211 200**

New endpoint # - **120 831 345**

New read – **0**

- **#022574** – Get reading and leave on. Read – **39006.69**

- **#022575** – Change endpoint.

Old endpoint # - **110 431 969**

New endpoint # - **120 831 260**

- **#022571** – 250 CR 1235 – Replace meter.

Old meter # - **180 248 163**

Old read – **3861.72**

New meter # - **190 133 759**

New endpoint # - **110 431 668**

New read – **0**

- **#022577** – 521 Kelly St – Turn off for repairs.

- **#022578** – 561 Fount Kirby St – Final billing. Read – **58900.30**

- **#022513** – 256 CR 1220 – Change meter.

Old meter – **180 247 515**

Old read – **17276.50**

New meter – **190 133 752**

November Monthly Report 2020

New read – 0

- **#022581** – 601 W Commerce St – Check for leak. Leak on customer. Toilet running. Notified customer
- **#022579** – 146 Carter St – Get reading and leave on. Read – **6860.82**
- **#022583** – 318 Moody St – Mark water and sewer Lines
- **#022584** – 440 W HWY 84 – Replace meter

Old meter # - **2825292**

Old read – **5213**

New meter # - **180 247 239**

Endpoint # - **120 820 681**

New read – **211.44**

- **#022585** – 430 W HWY 84 – Replace endpoint

Old endpoint – **110 450 996**

New endpoint – **120 820 743**

- **#022587** – Replace meter.

Old meter # - **297 921 80**

Old read – **40197**

New meter # - **200 374 210**

New endpoint # - **120 820 682**

New read – 0

- **#022591** – 116 CR 1200 - TBO
- **#022432** - 412 Troy Ln – Repair leak on service. Splice into blue tubing.
- **#022592** – 583 Greenbriar Ln – Mark water and sewer lines. This is third time.
- **#022600** – 471 Anderson Ln – Turn service on. Read – **161973.56**
- **#022601** – 310 CR 1240 – Final billing. Read – **32021.80**
- **#022603** – 107 E Reunion – Turn service on. Read – **35455.16**

November Monthly Report 2020

- **#022604** – 414 N Bateman Rd – Turn on after repairs.
- **#022605** – 202 CR 1241 – Get reading and leave on. Read – **51620.93**
- **#022606** – 318 Moody St – Mark water and sewer lines.
- **#022607** – 428 S Bateman Rd – Replace meter.
- **#022222** – 319 W IH 45 – Replace meter at Service Truck Depot 2”

Old meter # - **128 904 1** Old read – **433999**

New meter # - **200 372 595** Endpoint # - **120 823 551** New read - **0**
- **#022622** – 805 S Bateman – Leak on the tubing at the main. Spliced in from the corp up.
- **#022625** – 806 S Fairway – Get reading and leave on. Read from beacon – **52933.70**
- **#022624** – 119 CR 1255 – Get reading and leave on. Read – **118625.51**
- **#022627** – 502 Peachtree St – Get reading and leave on. Read – **65154.23, 166989.82**
- **#022629** – 314 James St – Sewer stoppage on our side. Unstopped and used Red Hot
- **#022631** – 109 CR 1259 – Leak on service. Splice in tubing.
- **#022634** – 338 Barnes St – Sewer stoppage. Stoppage on our side, unclogged.
- **#022632** – 751 E Main St – Get reading and leave on. Read – **72904.6**
- **#022628** – 600 N Bateman – Final billing. Read – **59271.81**
- **#022635** – 421 Davis St – Turn off for repairs. No one home, red tagged door. Turned back on.
- **#022636** – 1012 S Bateman – Leak on our side. Replace cut off.
- **#022637** – 303 PR 1280 – Replace meter box and lid.
- **#022638** – 134 Virginia St – Set new meter.

Meter # - **180 247 238** Endpoint # - **120 825 811** Read – **214.50**
- **#022644** – 116 CR 1200 – Turn off, lock, get read. Read – **124031.84**
- **#022626** – 114 Talford St – Get reading and leave on. Read – **36695.77**
- **#022645** – 511 Ronnie St – Get reading and leave on. Read – **74278.51**
- **#022647** – 334 James St – Get reading and leave on. Read – **1215.76**

November Monthly Report 2020

- **#022648** – 465 Sunset Dr – Final billing. Off and locked. Read – **49809.1**
- Water production Fairfield – **11.944**
- Water production Westwood – **2.607**

James, Bubba, Vic, Ronnie, Dustin

**** TOTALS BY JOB CODE ****

JOB CODE	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
SWAP - METER SWAP	6	0	0	0	0
ON - TURN SERVICE ON	1	0	0	0	0
OFF - TURN SERVICE OFF	1	0	0	0	0
OC/CH - OCCUPANT CHANGE	1	1	0	0	0
LK&M - LEAK @ METER	0	1	0	0	0
MISC - VARIOUS	0	2	0	0	0
TOTAL ALL CODES	9	4	0	0	0

MIMS CREEK WASTEWATER PLANT

November 2020

1. Pulled approximately 71,000 gallons of sludge from digester.
2. Average monthly flow through plant was .309 MGD.
3. Average blanket at Mims Creek was 4.5 feet.
4. Treated 9.2 MG through Mims Creek for the month.
5. Submitted monthly DMR to TCEQ.
6. Met with Cole Brasher with Kingdom Technologies on UV upgrade.
7. Smith Pump pulled Walnut Creek lift station pump #2, replaced and still had . Issues. Will pull again Friday December 4th and replace with repaired pump.
8. Submitted EPA report to TCEQ.

City of Fairfield

Public Works – TDCJ Boyd Unit

Date: 11-30-2020 (November report)

WWTP

1. Pulled Appx. 64,000 gallons of sludge from Digester.
2. Average Daily Flow .167 MGD
3. Average Blanket 39.1 inches
4. Treated 4.998 MG through Boyd Unit for the month.
5. Submit DMR report to TCEQ
6. Bar Screen requires attention. Quotes received for replacement or repair.
7. Printer problem

WTP

1. Submit BacT samples
2. Average Daily Flow .229 MGD
3. Treated 6.872 MG
4. Roof project to proceed in appx. 1 week

**CITY OF FAIRFIELD / WESTWOOD UTILITIES - WATER SYSTEM
NOVEMBER 2019 DAILY LOG**

Date	Master 1	Master 2	Total Gallons Pumped	Total Combined Capacity @100% Duty	Total Combined Capacity @75% Duty	Total Combined Capacity @50% Duty	Percent of Daily Capacity Pumped @100% Duty	Percent of Daily Capacity Pumped @75% Duty	Percent of Daily Capacity Pumped @50% Duty	INITIAL	TIME	CHLORINE RESIDUAL Plant 1 HENRY BROWN	CHLORINE RESIDUAL Plant 2 INDUSTRIAL	CHLORINE RESIDUAL DISTRIBUTION
	Gal / Day Pumped	Gal / Day Pumped												
1	44,000	56,000	100,000	712,800	534,600	356,400	14.03%	18.71%	28.06%	WT	0850	1.14	2.18	2.18
2	56,000	53,000	109,000	712,800	534,600	356,400	15.29%	20.39%	30.58%	JJ	0724	1.19	0.57	1.10
3	37,000	52,000	89,000	712,800	534,600	356,400	12.49%	16.65%	24.97%	JJ	0742	1.12	0.63	0.97
4	28,000	59,000	87,000	712,800	534,600	356,400	12.21%	16.27%	24.41%	JJ	0729	2.18	2.27	1.88
5	28,000	50,000	78,000	712,800	534,600	356,400	10.94%	14.59%	21.89%	JJ	0740	2.18	2.00	1.93
6	24,000	54,000	78,000	712,800	534,600	356,400	10.94%	14.59%	21.89%	JJ	0739	2.16	1.98	1.78
7	29,000	51,000	80,000	712,800	534,600	356,400	11.22%	14.96%	22.45%	VR	0834	1.33	0.83	1.01
8	29,000	59,000	88,000	712,800	534,600	356,400	12.35%	16.46%	24.69%	VR	0832	1.11	0.53	0.85
9	30,000	64,000	94,000	712,800	534,600	356,400	13.19%	17.58%	26.37%	JJ	0748	1.17	0.62	0.93
10	22,000	50,000	72,000	712,800	534,600	356,400	10.10%	13.47%	20.20%	JJ	0814	1.03	0.49	0.84
11	22,000	61,000	83,000	712,800	534,600	356,400	11.64%	15.53%	23.29%	WT	0830	1.19	0.71	1.09
12	27,000	68,000	95,000	712,800	534,600	356,400	13.33%	17.77%	26.66%	JJ	0808	1.07	0.59	0.97
13	29,000	57,000	86,000	712,800	534,600	356,400	12.07%	16.09%	24.13%	VR	0916	1.07	0.95	0.69
14	28,000	43,000	71,000	712,800	534,600	356,400	9.96%	13.28%	19.92%	DD	0915	1.10	0.82	0.92
15	31,000	54,000	85,000	712,800	534,600	356,400	11.92%	15.90%	23.85%	DD	0702	1.15	1.24	1.21
16	37,000	64,000	101,000	712,800	534,600	356,400	14.17%	18.89%	28.34%	JJ	0723	1.11	1.17	1.06
17	30,000	52,000	82,000	712,800	534,600	356,400	11.50%	15.34%	23.01%	WT	0737	1.07	1.46	1.07
18	29,000	55,000	84,000	712,800	534,600	356,400	11.78%	15.71%	23.57%	JJ	0826	1.05	1.42	1.09
19	31,000	69,000	100,000	712,800	534,600	356,400	14.03%	18.71%	28.06%	WT	0757	1.32	1.45	1.17
20	24,000	54,000	78,000	712,800	534,600	356,400	10.94%	14.59%	21.89%	JJ	0729	1.28	1.39	1.11
21	34,000	58,000	92,000	712,800	534,600	356,400	12.91%	17.21%	25.81%	RF	0810	1.34	1.26	1.18
22	30,000	60,000	90,000	712,800	534,600	356,400	12.63%	16.84%	25.25%	RF	0815	1.37	1.21	1.12
23	39,000	58,000	98,000	712,800	534,600	356,400	13.75%	18.33%	27.50%	JJ	0749	1.32	1.14	1.21
24	27,000	58,000	85,000	712,800	534,600	356,400	11.92%	15.90%	23.85%	JJ	0749	1.34	1.18	1.17
25	25,000	60,000	85,000	712,800	534,600	356,400	11.92%	15.90%	23.85%	JJ	0737	1.03	0.85	1.13
26	28,000	66,000	94,000	712,800	534,600	356,400	13.19%	17.58%	26.37%	VR	0746	1.36	2.20	1.17
27	30,000	55,000	85,000	712,800	534,600	356,400	11.92%	15.90%	23.85%	VR	0747	1.00	1.83	0.74
28	24,000	48,000	72,000	712,800	534,600	356,400	10.10%	13.47%	20.20%	VR	0830	1.02	2.06	1.26
29	29,000	50,000	79,000	712,800	534,600	356,400	11.08%	14.78%	22.17%	VR	0820	1.10	1.37	2.04
30	30,000	57,000	87,000	712,800	534,600	356,400	12.21%	16.27%	24.41%	JJ	0824	1.09	1.41	1.07
Sum	911,000	#####	2,607,000	21,384,000	16,038,000	10,692,000	N/A	N/A	N/A					
Average	29,387	54,710	84,097	N/A	N/A	N/A	11.80%	15.73%	23.60%					
Average (3) Highs														
Average (3) Lows														
MAX DAY 109,000														
MIN DAY 1.00														
MAX DAY 2.18														

Average (3) Highs
Average (3) Lows

MONTHLY OPERATING REPORT

FOR GROUNDWATER TREATMENT PLANTS THAT ARE REQUIRED TO PROVIDE 4-LOG VIRAL INACTIVATION

WATER SYSTEM NAME: CITY OF FAIRFIELD / WESTWOOD UTILITY PWS ID No.: 0810024
 PLANT NAME OR NUMBER: _____ Month: November
 Minimum Specified Residual: 0.2 mg/L Year: 2019

		WATER PRODUCTION				
	Total Daily Production (G/D)	Measured Residual	Hours (decimal)	Flow Rate (gpm)	pH	Temp (°C)
1	100,000	2.18				
2	109,000	1.10				
3	89,000	0.97				
4	87,000	1.89				
5	78,000	1.93				
6	78,000	1.78				
7	80,000	1.01				
8	88,000	0.85				
9	94,000	0.93				
10	72,000	0.84				
11	83,000	1.09				
12	95,000	0.97				
13	86,000	0.69				
14	71,000	0.92				
15	85,000	1.21				
16	101,000	1.06				
17	82,000	1.07				
18	84,000	1.09				
19	100,000	1.17				
20	78,000	1.11				
21	92,000	1.18				
22	90,000	1.12				
23	98,000	1.21				
24	85,000	1.17				
25	85,000	1.13				
26	94,000	1.17				
27	85,000	0.74				
28	72,000	1.26				
29	79,000	2.04				
30	87,000	1.07				
31						
TOTAL	2,607,000					
AVG		1.20				
MIN		0.69				
MAX		2.18				
Any additional information you wish to provide: _____ Information is not reported in MGD. It is reported as Actual gallons per day!						
I certify that I am familiar with the information contained in this report						
Operator's						
Signature				Date:		
Certificate No. and Class:		WO0028141 Class A				
TCEQ - ???? (07-??-09)						MSRMOR

**** TOTALS BY JOB CODE ****

JOB CODE	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
ON - TURN SERVICE ON	6	1	0	0	1
LK&M - LEAK @ METER	3	2	0	0	0
DIG - DIG OUT DRAINAGE DITCH	0	1	0	0	0
OC/CH - OCCUPANT CHANGE	6	5	0	0	0
MISC - VARIOUS	3	1	0	0	0
REPR - REPAIRS	2	1	0	0	0
OFF - TURN SERVICE OFF	4	3	0	0	0
LIN - LINE LOCATE	3	0	0	0	0
SWAP - METER SWAP	11	1	0	0	1
SVCHG - SET METER	1	1	0	0	0
UN - UNSTOP SEWER	0	2	0	0	0
MO - MOVE METER	0	0	0	0	1
TOTAL ALL CODES	39	18	0	0	3

Clyde Woods

From: Claudis Measles [randymeasles@gmail.com]
Sent: Wednesday, December 02, 2020 10:59 AM
To: clyde.woods@fairfieldtexas.net

11-2-20 dig ditches on n-Bateman.

11-3-20 Met with Ken Sessions at the park. Called tim Allen about work at the park. Picked up culvert from capps. Put in culvert on Cooper street.

11-4-20 picked up culvert from capps delivered to talford street. Put in culvert on talford street.

11-5-30 picked up old culvert from talford street and hauled to the dump. Picked up steel plate from talford street and hauled to the barn.

11-6-20 picked up cylinder for Marks truck from sandy land equipment. Picked up steel plate from high school. Helped vic with vice stand. Helped Becky at Walnut Creek.

11-9-20 checked street light at community national. Checked street lights in childs addition. Met with Jeff white and Larry Williams about drainage. Helped Stanley Thorton pick up a tree in lot behind edward d Jones. Took Dustin to get reread on cr 120.

11-10-20 changed out light in front of community national. Started digging ditch at sonny Daniels house. Dug ditch behind Randy Johnson's house.

11-12-20 put out asphalt. Picked up trash from city hall and hauled to the dump. Picked up shirts from ward. Changed out leaking hydraulic line on super m.

11-13-20 cut limbs in t-oaks.

11-16-20 cut limbs on oak street. Cut limbs in childs addition.

11-17-20 put down material for David stewarts spillway. Dug ditch behind randy Johnson's house.

11-18-20 dug ditch on Main Street and carter.

11-19-20 washed and grease backhoes. Put out asphalt. Unloaded 24' trailer.

11-20-20 go over plan's for Christmas float. Dug ditch on carter street. Cut limbs on carter street.

11-23-20 dug ditch on Bateman beside dollar general. Cut culvert so water could drain.

11-24-20 dug ditch on Bateman beside dollar general. Cut down tree on Bateman and reunion.

11-25-20 fixed bad spot on huckaby in front of church.

11-30-20 picked up declarations at court house and hauled to the dump. Picked up the tractor from the courthouse and hauled back to kucelburrs. Washed off gooseneck before we started on float. Sent from my iPhone



Monthly Report

Report Range: 11/01/2020 to 11/30/2020

DATA RANGE

VEHICLE ID: 1 to 146

ACCT ID: 1 to 100

Transactions for Account: 1 W/WW

Date / Time	Seq #	Site	Island	Employee Name	Veh ID	Unq #	Class	Meter	Hours	Hose	Price	MPG	Quantity	Amount
11/01/2020 03:54:20	4664	1	1	Gary Crook	132		1	1	0	1	\$1,000	0.0	26,800	\$26.80
11/03/2020 05:42:33	4667	1	1	Clyde Woods	130		1	4165	0	1	\$1,000	0.0	13,900	\$13.90
11/03/2020 08:09:04	4668	1	1	Shane Reeves	138		1	80102	0	1	\$1,000	0.0	19,800	\$19.80
11/04/2020 05:43:01	4671	1	1	Bubba Taylor	133		1	5223	0	1	\$1,000	0.0	16,000	\$16.00
11/05/2020 09:44:58	4682	1	1	David Brackens	135		1	105096	0	1	\$1,000	0.0	22,000	\$22.00
11/05/2020 10:15:54	4683	1	1	Collin Puckett	140		1	29571	0	1	\$1,000	0.0	11,900	\$11.90
11/07/2020 12:36:25	4688	1	1	Clyde Woods	130		1	4262	0	1	\$1,000	0.0	12,400	\$12.40
11/07/2020 14:22:23	4691	1	1	Shane Reeves	138		1	80281	0	1	\$1,000	0.0	18,500	\$18.50
11/10/2020 06:13:29	4696	1	1	Collin Puckett	132		1	165336	0	1	\$1,000	0.0	28,800	\$28.80
11/10/2020 07:24:47	4697	1	1	Gary Crook	132		1	1	0	1	\$1,000	0.0	32,000	\$32.00
11/13/2020 05:47:31	4704	1	1	Bubba Taylor	133		1	5453	0	1	\$1,000	0.0	18,900	\$18.90
11/14/2020 06:06:33	4709	1	1	Shane Reeves	138		1	87488	0	1	\$1,000	0.0	16,600	\$16.60
11/14/2020 07:51:36	4710	1	1	David Brackens	135		1	105348	0	1	\$1,000	0.0	23,400	\$23.40
11/17/2020 10:16:28	4717	1	1	Collin Puckett	140		1	30000	0	1	\$1,000	0.0	13,900	\$13.90
11/17/2020 13:55:00	4718	1	1	Clyde Woods	130		1	4373	0	1	\$1,000	0.0	14,000	\$14.00
11/19/2020 15:10:12	4724	1	1	Gary Crook	132		1	1	0	1	\$1,000	0.0	31,500	\$31.50
11/20/2020 06:00:50	4725	1	1	Shane Reeves	138		1	80679	0	1	\$1,000	0.0	20,300	\$20.30
11/20/2020 07:27:42	4727	1	1	David Brackens	135		1	105606	0	1	\$1,000	0.0	23,200	\$23.20
11/21/2020 12:20:15	4731	1	1	Collin Puckett	140		1	165572	0	1	\$1,000	0.0	31,700	\$31.70
11/24/2020 06:29:56	4737	1	1	Clyde Woods	130		1	4489	0	1	\$1,000	0.0	14,400	\$14.40
11/24/2020 14:17:27	4739	1	1	Bubba Taylor	133		1	5689	0	1	\$1,000	0.0	21,500	\$21.50
11/26/2020 07:35:19	4746	1	1	David Brackens	135		1	105855	0	1	\$1,000	0.0	22,900	\$22.90
Subtotals for Acct: 1 W/WW												0.0	454,400	\$454.40

Transaction Count 22

PRODUCT SUBTOTALS	TOTAL QUANTITY	TOTAL AMOUNT
UNLEADED	454.40	\$454.40
TOTAL	454.40	\$454.40

549.8

Monthly Report

Report Range: 11/01/2020 to 11/30/2020

DATA RANGE			
VEHICLE ID:	1	to	146
ACCT ID:	1	to	100

Transactions for Account: 2 Streets

Date / Time	Seq #	Site	Island	Employee Name	Veh ID	Unq #	Class	Meter	Hours	Hose	Price	MPG	Quantity	Amount
11/03/2020 12:21:22	4669	1	1	Mark Taylor	134		1	70467	0	1	\$1,000	0.0	12,500	\$12.50
11/05/2020 07:21:27	4680	1	1	Mark Taylor	134		1	70524	0	1	\$1,000	0.0	9,600	\$9.60
11/06/2020 09:55:18	4685	1	1	Randy Measles	146		1	793	0	1	\$1,000	0.0	29,700	\$29.70
11/07/2020 13:21:52	4689	1	1	Mark Taylor	134		1	68319	0	1	\$1,000	0.0	30,300	\$30.30
11/14/2020 08:24:37	4711	1	1	Randy Measles	146		1	950	0	1	\$1,000	0.0	32,700	\$32.70
11/17/2020 07:03:49	4715	1	1	Mark Taylor	134		1	63579	0	1	\$1,000	0.0	29,400	\$29.40
11/18/2020 08:04:17	4722	1	1	Randy Measles	146		1	1010	0	1	\$1,000	0.0	16,500	\$16.50
11/20/2020 06:57:28	4726	1	1	Mark Taylor	134		1	70668	0	1	\$1,000	0.0	11,500	\$11.50
11/24/2020 14:24:45	4740	1	1	Mark Taylor	134		1	64143	0	1	\$1,000	0.0	32,300	\$32.30
11/25/2020 08:44:00	4743	1	1	Randy Measles	146		1	11159	0	1	\$1,000	0.0	31,000	\$31.00
Subtotals for Acct: 2 Streets												0.0	235,500	\$235.50
Transaction Count												10		

PRODUCT SUBTOTALS	TOTAL QUANTITY	TOTAL AMOUNT
UNLEADED	235.50	\$235.50
TOTAL	235.50	\$235.50

Monthly Report

Report Range: 11/01/2020 to 11/30/2020

DATA RANGE			
VEHICLE ID:	1	to	146
ACCT ID:	1	to	100

Transactions for Account: 3 TDJC

Date / Time	Seq #	Site	Island	Employee Name	Veh ID	Unq #	Class	Meter	Hours	Hose	Price	MPG	Quantity	Amount
11/04/2020 11:57:29	4675	1	1	Vic Rutherford	141		1	42416	0	1	\$1,000	0.0	22,000	\$22.00
11/10/2020 12:16:44	4699	1	1	Vic Rutherford	141		1	42663	0	1	\$1,000	0.0	24,000	\$24.00
11/21/2020 06:18:44	4729	1	1	Vic Rutherford	141		1	42888	0	1	\$1,000	0.0	26,000	\$26.00
11/28/2020 07:09:44	4748	1	1	Vic Rutherford	141		1	43099	0	1	\$1,000	0.0	23,400	\$23.40
Subtotals for Acct: 3 TDJC												0.0	95,400	\$95.40

Transaction Count

4

PRODUCT SUBTOTALS	TOTAL QUANTITY	TOTAL AMOUNT
UNLEADED	95.40	\$95.40
TOTAL	95.40	\$95.40

75.2

Monthly Report

Report Range: 11/01/2020 to 11/30/2020

DATA RANGE				
VEHICLE ID:	1	10	146	
ACCT ID:	1	10	100	

Transactions for Account: 4 Parks

Date / Time	Seq #	Site	Island	Employee Name	Veh ID	Unq #	Class	Meter	Hours	Hose	Price	MPG	Quantity	Amount
11/04/2020 06:10:24	4672	1	1	Juan Rodriguez	139		1	120	0	1	\$1,000	0.0	26.400	\$26.40
11/04/2020 06:13:55	4673	1	1	Juan Rodriguez	139		1	1234	0	1	\$1,000	0.0	8.300	\$8.30
11/04/2020 14:45:54	4676	1	1	Jerry Hughes	137		1	20104	0	1	\$1,000	0.0	15.500	\$15.50
11/05/2020 08:33:22	4681	1	1	Juan Rodriguez	139		1	1234	0	1	\$1,000	0.0	14.900	\$14.90
11/10/2020 14:42:08	4700	1	1	Jerry Hughes	137		1	20257	0	1	\$1,000	0.0	16.900	\$16.90
11/14/2020 13:49:07	4712	1	1	Jerry Hughes	137		1	20397	0	1	\$1,000	0.0	15.000	\$15.00
11/17/2020 07:50:10	4716	1	1	Juan Rodriguez	139		1	120727	0	1	\$1,000	0.0	20.900	\$20.90
11/19/2020 14:45:34	4723	1	1	Jerry Hughes	137		1	20561	0	1	\$1,000	0.0	18.400	\$18.40
11/24/2020 14:40:40	4741	1	1	Jerry Hughes	137		1	20726	0	1	\$1,000	0.0	16.500	\$16.50
11/25/2020 12:58:04	4744	1	1	Juan Rodriguez	139		1	1234	0	1	\$1,000	0.0	4.900	\$4.90
Subtotals for Acct: 4 Parks												0.0	157.700	\$157.70

Transaction Count

10

PRODUCT SUBTOTALS	TOTAL QUANTITY	TOTAL AMOUNT
UNLEADED	157.70	\$157.70
TOTAL	157.70	\$157.70

190.4

Monthly Report

Report Range: 11/01/2020 to 11/30/2020

DATA RANGE					
VEHICLE ID:	1			146	10
ACCT ID:	1			100	10

Transactions for Account: 100 Police

Date / Time	Seq #	Site	Island	Employee Name	Veh ID	Unq #	Class	Meter	Hours	Hose	Price	MPG	Quantity	Amount
11/01/2020 02:01:00	4663	1	1	Officer Alexander	11		1	1699	0	1	\$1,000	0.0	19,700	\$19.70
11/01/2020 05:49:04	4665	1	1	Officer Markham	7		1	64231	0	1	\$1,000	0.0	13,900	\$13.90
11/01/2020 21:40:50	4666	1	1	Officer Alexander	8		1	66295	0	1	\$1,000	0.0	6,100	\$6.10
11/03/2020 17:31:55	4670	1	1	Officer Weinmann	10		1	2254	0	1	\$1,000	0.0	15,300	\$15.30
11/04/2020 10:44:21	4674	1	1	Officer Alexander	8		1	66457	0	1	\$1,000	0.0	14,600	\$14.60
11/04/2020 15:37:04	4677	1	1	Officer Alexander	6		1	67039	0	1	\$1,000	0.0	13,700	\$13.70
11/04/2020 15:58:49	4678	1	1	Sgt. Utsey	2		1	39119	0	1	\$1,000	0.0	13,100	\$13.10
11/04/2020 23:05:30	4679	1	1	Officer Frasier	5		1	51181	0	1	\$1,000	0.0	15,800	\$15.80
11/05/2020 13:37:42	4684	1	1	Officer Markham	7		1	64353	0	1	\$1,000	0.0	14,300	\$14.30
11/07/2020 01:55:01	4686	1	1	Officer Weinmann	8		1	66544	0	1	\$1,000	0.0	8,600	\$8.60
11/07/2020 06:11:23	4687	1	1	Mark Taylor	1		1	70609	0	1	\$1,000	0.0	13,200	\$13.20
11/07/2020 13:35:25	4690	1	1	Chief Bulger	1		1	38917	0	1	\$1,000	0.0	3,300	\$3.30
11/08/2020 18:08:11	4692	1	1	Officer Frasier	5		1	51297	0	1	\$1,000	0.0	13,600	\$13.60
11/09/2020 01:03:31	4693	1	1	Officer Alexander	10		1	2542	0	1	\$1,000	0.0	21,300	\$21.30
11/09/2020 07:03:47	4694	1	1	Officer Weinmann	6		1	67178	0	1	\$1,000	0.0	10,800	\$10.80
11/09/2020 09:03:59	4695	1	1	Officer Weinmann	8		1	66754	0	1	\$1,000	0.0	14,400	\$14.40
11/10/2020 10:46:35	4698	1	1	Collin Puckett	1		1	1856	0	1	\$1,000	0.0	18,400	\$18.40
11/10/2020 21:22:39	4701	1	1	Officer Weinmann	11		1	64465	0	1	\$1,000	0.0	19,200	\$19.20
11/11/2020 16:31:04	4702	1	1	Officer Markham	7		1	668	0	1	\$1,000	0.0	13,900	\$13.90
11/11/2020 23:04:57	4703	1	1	Officer Weinmann	8		1	38951	0	1	\$1,000	0.0	8,400	\$8.40
11/13/2020 05:57:06	4705	1	1	Chief Bulger	1		1	67335	0	1	\$1,000	0.0	25,900	\$25.90
11/13/2020 13:18:18	4706	1	1	Officer Weinmann	6		1	66976	0	1	\$1,000	0.0	11,700	\$11.70
11/13/2020 13:22:13	4707	1	1	Officer Weinmann	8		1	51441	0	1	\$1,000	0.0	8,000	\$8.00
11/13/2020 18:04:57	4708	1	1	Officer Frasier	5		1	67083	0	1	\$1,000	0.0	15,000	\$15.00
11/15/2020 08:10:35	4713	1	1	Officer Weinmann	8		1	1953	0	1	\$1,000	0.0	9,100	\$9.10
11/16/2020 19:13:08	4714	1	1	Officer Weinmann	11		1	2874	0	1	\$1,000	0.0	16,500	\$16.50
11/17/2020 23:09:47	4719	1	1	Officer Alexander	10		1	67234	0	1	\$1,000	0.0	21,800	\$21.80
11/18/2020 06:25:17	4720	1	1	Officer Palacios	8		1	67448	0	1	\$1,000	0.0	11,800	\$11.80
11/18/2020 06:28:37	4721	1	1	Officer Palacios	6		1	67392	0	1	\$1,000	0.0	8,400	\$8.40
11/21/2020 05:20:29	4728	1	1	Officer Weinmann	8		1	607	0	1	\$1,000	0.0	12,500	\$12.50
11/21/2020 06:22:46	4730	1	1	Officer Weinmann	9		1	67576	0	1	\$1,000	0.0	19,700	\$19.70
11/22/2020 00:17:42	4732	1	1	Officer Frasier	6		1	51582	0	1	\$1,000	0.0	10,400	\$10.40
11/22/2020 02:58:01	4733	1	1	Officer Frasier	5		1	786	0	1	\$1,000	0.0	15,800	\$15.80
11/23/2020 15:37:51	4734	1	1	Officer Weinmann	9		1	67718	0	1	\$1,000	0.0	18,000	\$18.00
11/23/2020 19:10:34	4735	1	1	Officer Frasier	6		1	51680	0	1	\$1,000	0.0	10,400	\$10.40
11/23/2020 22:31:10	4736	1	1	Officer Frasier	5		1	1	0	1	\$1,000	0.0	13,900	\$13.90
11/24/2020 10:44:48	4738	1	1	Collin Puckett	1		1	2119	0	1	\$1,000	0.0	14,300	\$14.30
11/25/2020 08:26:56	4742	1	1	Chief Bulger	11		1	67859	0	1	\$1,000	0.0	22,200	\$22.20
11/26/2020 05:53:42	4745	1	1	Officer Weinmann	6		1	51818	0	1	\$1,000	0.0	13,100	\$13.10
11/27/2020 22:32:51	4747	1	1	Officer Frasier	5		1	68024	0	1	\$1,000	0.0	17,400	\$17.40
11/28/2020 18:35:14	4749	1	1	Officer Weinmann	8		1	64571	0	1	\$1,000	0.0	12,000	\$12.00
11/30/2020 14:19:39	4750	1	1	Officer Markham	7		1		0	1	\$1,000	0.0	14,200	\$14.20

Monthly Report

Report Range: 11/01/2020 to 11/30/2020

DATA RANGE	
VEHICLE ID:	1 to 146
ACCT ID:	1 to 100

Subtotals for Acct: 100 Police

0.0 593.700 \$593.70

Transaction Count

42

PRODUCT SUBTOTALS	TOTAL QUANTITY	TOTAL AMOUNT
UNLEADED	593.70	\$593.70
TOTAL	593.70	\$593.70

541.00

Monthly Report

Report Range: 11/01/2020 to 11/30/2020

DATA RANGE			
VEHICLE ID:	1	to	146
ACCT ID:	1	to	100

Report Totals:	Total transactions	88	Average MPG	0.00
	Total Quantity	1,536.70	Total Amount	\$1,536.70

Daily Routine, clean bathrooms twice daily, pick up trash throughout entire park, change trash cans as needed, & water plants as needed the ones in the pots around square everyday

Water plants and check for rotten pumpkins on fall décor on square

Cleaned up green barn from Voting

Had tree removed that was going to fall on fence and our power lines in back of rv park

Had danny cockerel come out and fix some leaks on green barn

Had lift replaced banners for chamber down 84 & 27

Water plants and check for rotten pumpkins on fall décor on square

Walking trail project done for now

Set up green barn for council meetings

Cleaned up softball bathrooms for event on Saturday (horseshoes and washers) had to go out that sat. night and turn lights on and off

Cleaned up show arena and got things ready for event in there this weekend

Put extra cans out for both events

Worked on Christmas around the square decorating

Mowed in park and around town

Overall maintaining the park

CRIMINAL ACTIVITY	
1. Criminal Homicide	0
(a) Murder & Non-Negligent Manslaughter	0
(b) Manslaughter by Negligence	0
2. Forcible Rape	0
3. Robbery	0
4. Aggravated Assault (1a-d)	2
5. Burglary-Breaking and Entering	5
6. Larceny-Theft	4
7. Motor Vehicle Theft	0
8a. Other Assaults	1
8b. Arson	0
9. Forgery-Counterfeiting	0
10. Fraud	1
11. Embezzlement	0
12. Stolen Property: Buy, Receive, Possess	0
13. Vandalism	0
14. Weapons: Carrying, Possessing, etc.	0
15. Prostitution & Commercialized Vice	0
16. Sex Offenses (Except 2 and 14)	0
17. Narcotic Drug Laws	1
18. Gambling	0
19. Offenses Against Family & Children	2
20. Driving While Intoxicated	1
21. Public Intoxication	2
22. Liquor Laws	0
23. Disorderly Conduct	1
24. Criminal Trespass	0
25. All Other Offenses (Except Traffic)	0
26. Gas Drive Offs	0
27. Warrant Arrest (Felony)	0
28. Warrant Arrest (Misdemeanor)	0
Chief of Police <i>Dawnberry</i>	

NON-CRIMINAL ACTIVITY	
1. Abandoned Motor Vehicle	0
2. Alarm-Burglar	14
3. Alarm-Robbery	0
4. Ambulance Assist	2
5. Animal Calls	5
6. Assist Other Law Enforcement Dept	6
7. Assist-All Others	11
8. Safety Programs Completed	5
9. Attempt to Locate	14
10. Broken or Open Gate, Door, Window	1
11. Disturbance-In residence	7
11. Disturbance-All Other	8
12. Emergency Messages Delivered	0
13. Escorts	2
14. Fire Assist	4
15. Lost or Missing Person	1
16. Lost or Missing Property	0
17. Property Found	0
18. Prowler	3
19. Phone Harrassment	1
20. Suspicious Person	6
21. Suspicious Vehicle	5
22. Criminal Trespass Warning	4
23. Terroristic Threat	0
24. Civil Process Served	0
25. Public Contacts	273
ARREST ACTIVITY	
Felony	2
Misdemeanor	2
Traffic (custody)	0
Total Arrests	4

TRAFFIC ENFORCEMENT ACTIVITY	
Citations	8
Warnings	21
Total Violations	29
Minor in Possession of Tobacco	0
Minor in Possession of Alcohol	0
Making Alcohol Available to Minor	0
Minor Consuming Alcohol	0
ADMINISTRATIVE ACTIVITY	
Number of Reports Written	115
Number of Court Hours	0
Number of Safety Program Hours	0
Number Vehicles Inventoried	0
ACCIDENTS INVESTIGATED	
Fatal	0
Injury	1
Property Damage	7
Self Reporting (Blue Form)	3
Total Crash Reports Completed	11
VEHICLE DATA	
Miles Traveled	3568
Gallons of Fuel	541
Average Miles Per Gallon	10.29
Activity for the Month of:	
20-Nov	

Month Nov, 2020

Unit #	Year	Make/Model	Driver/s	Ending Mileage	Traveled	MVI	License Plate
01	2010	Ford pickup	Utsey	39170	332	9/21	109-2054
02	2010	Ford Expedition	Gallegos	39201	133	9/21	109-2044
05	2008	Crown Vic	Price	51974	920	5/21	102-8194
06	2009	Ford/SUV	Hernandez/Scarrow	68175	1272	3/21	120-8181
07	2015	Ford/SUV	Markham	64601	282	9/21	114-9068
08	2015	Ford SUV	Ashley	67411	1094	3/21	132-0851
09	2020	Chev Tahoe	Bates	994	402	3/22	135-8948
10	2020	Chev Tahoe	Cox	3033	690	3/22	143-1975
11	2020	Chev Tahoe	Alexander	2190	443	3/22	135-8945

**MONTHLY FUEL REPORT
NOVEMBER**

UNIT NUMBER		MILEAGE		GALLONS OF FUEL		MILES PER GALLON
1		332				#DIV/0!
2		133				#DIV/0!
4						#DIV/0!
5		920				#DIV/0!
6		1272				#DIV/0!
7		282				#DIV/0!
8		1094				#DIV/0!
9		402				#DIV/0!
10		690				#DIV/0!
11		443		541		0.8
TOTAL		5568		541		10.3

FAIRFIELD POLICE DEPARTMENT

CALL VOLUME LOG 2020

November	Mnthly Ttls	Daily Avg
911 TRANSFER CALLS	45	1.451612903
PD DIRECT EMERGENCY CALLS	17	0.548387097
NON-EMERGENCY CALLS FOR SERVICE	87	2.806451613
911 HANGUP/ABANDON CALLS	3	0.096774194
PD CALLS TAKEN BY SO	4	0.129032258
SO CALLS TAKEN BY PD	37	1.193548387
PD CALLS TO ASSIST FCSSO	8	0.258064516
MISC CALLS	377	12.16129032
ANIMAL CONTROL CALLS	16	0.516129032
PUBLIC WORKS CALLS	3	0.096774194

2020 PD Monthly Call Volume Log

2019	911 Transfers	Direct Emergency Calls for Service	Direct Non-Emergency Calls for Service	911 Hang-up/Abandon calls	PD Calls Taken by SO	SO Calls Taken by PD	PD Calls to Assist Other Agencies	PD Direct Misc Calls	Animal Control	Public Works	Total Calls for the Month	Average Calls Per Day
January	26	43	46	3	5	29	23	215	7	5	402	40.20
February	39	23	75	2	1	25	17	235	15	1	433	43.3
March	38	29	79	1	3	20	10	275	14	3	472	47.2
April	22	10	69	1	4	15	8	251	13	23	416	41.6
May	34	34	78	2	3	16	11	373	10	10	571	57.1
June	40	31	87	2	7	20	37	322	8	3	557	55.7
July	53	28	80	3	1	22	1	311	23	3	525	52.5
August	34	20	83	2	0	26	18	275	13	3	474	47.4
September	45	25	87	3	2	16	7	235	17	2	439	43.9
October	46	33	77	4	2	30	5	313	15	7	532	53.2
November	45	17	87	3	4	37	8	377	16	3	597	59.7
December	0	0	0	0	0	0	0	0	0	0	0	0
Yearly Totals	422	293	848	26	32	256	145	3182	151	63	5418	541.8

FAIRFIELD POLICE DEPARTMENT **End of Month Report - SUPPLEMENTAL** **(Animal Control & Agency Assist Report)**

AGENCY ASSIST REPORTS					
UNIT#	DATE	RECEIVED	DISP	ARRIVED	CLEARED
307/317	11/24/2020	1515	1515		ASSIST FCSO
309/320	11/24/2020	1935	1935	1942	2125 ASSIST FCSO
303/320	11/29/2020	1734	1734	1742	1757 ASSIST FCSO
DETAILS: (TYPE, REPORTING PERSON, PHONE#, LOCATION, LP#, DL/ID#, ECT) 4 TO 5 MI OSC, DOWN 27, FULLY ENGULFED VEHICLE, TILL FCSO CAN GET DEPUTIES ON SCENE MONITORING FCSO TRAFFIC, NNH418 QUINN, BRYAN DROVE BY HOUSE ON PCR 601 AND FIRED A GUN, RP FOLLOWING BEHIND, ADVISED 309, 309 ADVISED OF NUB9590 SIMILAR TO SUS VEHICLE, FCSO NOTIFIED PD OF CALL @ 1938, DRIVEWAY ON 601, IN CUSTODY @ 1946, 1200 ADVISED 2M/2F IN CUSTODY @ 1946 10-4; ALL SUBJECTS IN CUSTODY @ THIS TIME 10-50 AROUND 1938AM, ASSIST WITH TRAFFIC CONTROL UNTIL TROOPER ARRIVES					

ANIMAL CONTROL CALLS									
Date	Disp/Ofc # or ACJ	Call Time Received	Ofc Dispatched (clr time will be Daily)	Call Time Mssge Left for AC	Animal Description	Address/Location	Contact Information	Action Taken	Detailed Summary
11/4	320/303	1015	1016		LARGE BROWN SHEPHERD MIX	911 S. FAIRWAY	MRS. PARKER	WARN#024770	LARGE BROWN DOG ATTACKED MRS. PARKERS DOG AND KNOCKED HER OFF HER PORCH; 25742186- TINSLEY, DESTINY; WARN#024770 ISSUED FOR DOG AT LARGE; OWNER @ 915 S. FAIRWAY; BROWN SHEPHERD MIX
11/5	320	935			DEAD SKUNK	325 E. REUNION	EDWARD DANIELS	NONE	903-390-0568; EDWARD DANIELS REPORTING DEAD SKUNK IN ROAD; NOW STATES SKUNK HAS BEEN REMOVED, SO AC NOT CONTACTED
11/6	318	723			DOGS	Oak St			903-644-9218, 2 LARGE AGGRESSIVE DOGS ON PORCH, SENT ADKINS TEXT
11/6	318	1321			DOG	911 SFW			ALMA PARKS 911 SFW, NEIGHBORS DOG IS OUT AGAIN, 903-519-4659.
11/9	320/AC	956			SMALL BROWN & BLACK DOG	1460 W. US 84	CATHY; 903-388-0874	TEXT ADKINS	CATHY @ NELSON PROPANE ADVISED OF SMALL BROWN & BLACK DOG WITH A COLLAR THAT IS VERY THIN THAT HAS BEEN ROAMING FREELY AROUND ACE HARDWARE AND NELSON PROPANE SINCE FRIDAY; ADVISED ADKINS @ 0959
11/9	320	1604			HOGS	HEIL ST	KYLE HART; 903-391-2864	NONE	ADVISED OF HOGS ON N. HEIL ST; ADVISED HE LOCATED OWNERS
11/10	320/AC	748			SMALL BROWN & BLACK DOG	1460 W. US 84	CATHY; 903-388-0874	TEXT ADKINS	CATHY @ NELSON PROPANE ADVISED STRAY BROWN AND BLACK DOG IS STILL WANDERING BETWEEN NELSON PROPANE AND FARM BUREAU; TEXT ADKINS @ 0751
11/10	320/AC	1328			STRAY CATS	1510 US 84	TERESA; 903-644-6814	TEXT ADKINS	903-644-6814; TERESA @ SHADY OAKS ADVISED OF SEVERAL STRAY CATS; 1510 US 84; TEXT ADKINS @ 1331; ADKINS ADVISED HE WILL SET TRAPS THURSDAY
11/28	318/JH	1313			STRAY DOG			Text Adkins	SMALL BLACK AND WHITE DOG AT MCDONALDS.

Monthly Report

Report Range: 11/01/2020 to 11/30/2020

DATA RANGE
VEHICLE ID: 1 to 146
ACCT ID: 1 to 100

Transactions for Account: 100 Police

Date / Time	Seq #	Site	Island	Employee Name	Veh ID	Unq #	Class	Meter	Hours	Hose	Price	MPG	Quantity	Amount
11/01/2020 02:01:00	4663	1	1	Officer Alexander	11		1	1699	0	1	\$1,000	0.0	19,700	\$19.70
11/01/2020 05:49:04	4665	1	1	Officer Markham	7		1	64231	0	1	\$1,000	0.0	13,900	\$13.90
11/01/2020 21:40:50	4666	1	1	Officer Alexander	8		1	66295	0	1	\$1,000	0.0	6,100	\$6.10
11/03/2020 17:31:55	4670	1	1	Officer Weinmann	10		1	2254	0	1	\$1,000	0.0	15,300	\$15.30
11/04/2020 10:44:21	4674	1	1	Officer Alexander	8		1	66457	0	1	\$1,000	0.0	14,600	\$14.60
11/04/2020 15:37:04	4677	1	1	Officer Alexander	6		1	67039	0	1	\$1,000	0.0	13,700	\$13.70
11/04/2020 15:58:49	4678	1	1	Sgt. Utsey	2		1	39119	0	1	\$1,000	0.0	13,100	\$13.10
11/04/2020 23:05:30	4679	1	1	Officer Frasier	5		1	51181	0	1	\$1,000	0.0	15,800	\$15.80
11/05/2020 13:37:42	4684	1	1	Officer Markham	7		1	64353	0	1	\$1,000	0.0	14,300	\$14.30
11/07/2020 01:55:01	4686	1	1	Officer Weinmann	8		1	66544	0	1	\$1,000	0.0	8,600	\$8.60
11/07/2020 06:11:23	4687	1	1	Mark Taylor	1		1	70609	0	1	\$1,000	0.0	13,200	\$13.20
11/07/2020 13:35:25	4690	1	1	Chief Bulger	1		1	38917	0	1	\$1,000	0.0	3,300	\$3.30
11/08/2020 18:08:11	4692	1	1	Officer Frasier	5		1	51297	0	1	\$1,000	0.0	13,600	\$13.60
11/09/2020 01:03:31	4693	1	1	Officer Alexander	10		1	2542	0	1	\$1,000	0.0	21,300	\$21.30
11/09/2020 07:03:47	4694	1	1	Officer Weinmann	6		1	67178	0	1	\$1,000	0.0	10,800	\$10.80
11/09/2020 09:03:59	4695	1	1	Officer Weinmann	8		1	66754	0	1	\$1,000	0.0	14,400	\$14.40
11/10/2020 10:46:35	4698	1	1	Collin Puckett	1		1	1856	0	1	\$1,000	0.0	19,200	\$19.20
11/10/2020 21:22:39	4701	1	1	Officer Weinmann	11		1	64465	0	1	\$1,000	0.0	13,900	\$13.90
11/11/2020 16:31:04	4702	1	1	Officer Markham	7		1	668	0	1	\$1,000	0.0	8,400	\$8.40
11/11/2020 23:04:57	4703	1	1	Officer Weinmann	8		1	38951	0	1	\$1,000	0.0	25,900	\$25.90
11/13/2020 05:57:06	4705	1	1	Chief Bulger	1		1	67335	0	1	\$1,000	0.0	11,700	\$11.70
11/13/2020 13:18:18	4706	1	1	Officer Weinmann	6		1	66976	0	1	\$1,000	0.0	8,000	\$8.00
11/13/2020 13:22:13	4707	1	1	Officer Weinmann	8		1	51441	0	1	\$1,000	0.0	15,000	\$15.00
11/13/2020 18:04:57	4708	1	1	Officer Frasier	5		1	67083	0	1	\$1,000	0.0	9,100	\$9.10
11/15/2020 08:10:35	4713	1	1	Officer Weinmann	8		1	1953	0	1	\$1,000	0.0	16,500	\$16.50
11/16/2020 19:13:08	4714	1	1	Officer Weinmann	11		1	2874	0	1	\$1,000	0.0	21,800	\$21.80
11/17/2020 23:09:47	4719	1	1	Officer Alexander	10		1	67234	0	1	\$1,000	0.0	11,800	\$11.80
11/18/2020 06:25:17	4720	1	1	Officer Palacios	8		1	67448	0	1	\$1,000	0.0	8,400	\$8.40
11/18/2020 06:28:37	4721	1	1	Officer Palacios	6		1	67392	0	1	\$1,000	0.0	12,500	\$12.50
11/21/2020 05:20:29	4728	1	1	Officer Weinmann	8		1	607	0	1	\$1,000	0.0	19,700	\$19.70
11/21/2020 06:22:46	4730	1	1	Officer Weinmann	9		1	67576	0	1	\$1,000	0.0	10,400	\$10.40
11/22/2020 00:17:42	4732	1	1	Officer Frasier	6		1	51582	0	1	\$1,000	0.0	15,800	\$15.80
11/22/2020 02:58:01	4733	1	1	Officer Frasier	5		1	786	0	1	\$1,000	0.0	18,000	\$18.00
11/23/2020 15:37:51	4734	1	1	Officer Weinmann	9		1	67718	0	1	\$1,000	0.0	10,400	\$10.40
11/23/2020 19:10:34	4735	1	1	Officer Frasier	6		1	51680	0	1	\$1,000	0.0	13,900	\$13.90
11/23/2020 22:31:10	4736	1	1	Officer Frasier	5		1	2119	0	1	\$1,000	0.0	14,300	\$14.30
11/24/2020 10:44:48	4738	1	1	Collin Puckett	1		1	2119	0	1	\$1,000	0.0	22,200	\$22.20
11/25/2020 08:26:56	4742	1	1	Chief Bulger	11		1	67859	0	1	\$1,000	0.0	13,100	\$13.10
11/26/2020 05:53:42	4745	1	1	Officer Weinmann	6		1	51818	0	1	\$1,000	0.0	17,400	\$17.40
11/27/2020 22:32:51	4747	1	1	Officer Frasier	5		1	68024	0	1	\$1,000	0.0	12,000	\$12.00
11/28/2020 18:35:14	4749	1	1	Officer Weinmann	8		1	64571	0	1	\$1,000	0.0	14,200	\$14.20
11/30/2020 14:19:39	4750	1	1	Officer Markham	7		1		0	1	\$1,000	0.0		

Monthly Report

Report Range: 11/01/2020 to 11/30/2020

DATA RANGE			
VEHICLE ID:	1	to	146
ACCT ID:	1	to	100

Subtotals for Acct: 100 Police

0.0 593.700 \$593.70

Transaction Count

42

PRODUCT SUBTOTALS	TOTAL QUANTITY	TOTAL AMOUNT
UNLEADED	593.70	\$593.70
TOTAL	593.70	\$593.70

541.00

COPY

OFFICE OF COURT ADMINISTRATION

TEXAS JUDICIAL COUNCIL



OFFICIAL MUNICIPAL COURT MONTHLY REPORT

Month November

Year 2020

Municipal Court for the City FAIRFIELD MUNICIPAL COURT

Presiding Judge

If new, date assumed office

Court Mailing Address 222 S MOUNT ST

City FAIRFIELD

, TX Zip 7-5840

Phone Number (903) 389-2337

Fax Number

Courts Public Email

Court's Website

THE ATTACHED IS A TRUE AND ACCURATE REFLECTION OF THE RECORDS OF THIS COURT

Prepared by

Date Dec 3, 2020

Phone Number (903) 389-2337

PLEASE RETURN THIS FORM NO LATER THAN 20 DAYS FOLLOWING THE END OF THE MONTH REPORTED TO:

OFFICE OF COURT ADMINISTRATION

P O BOX 12066

AUSTIN, TX

78711-2066

PHONE: (512) 463-1625

FAX: (512) 936-2423

CRIMINAL SECTION

City of FAIRFIELD MUNICIPAL COURT

Month November Year 2020

	Traffic Misdemeanors			Non-Traffic Misdemeanors		
	Non-Parking	Parking	City Ordinance	Penal Code	Other State Law	City Ordinance
1. Total Cases Pending First of Month:	1,360	98	0	1	1,128	35
a. Active Cases	670	69	0	1	528	33
b. Inactive Cases	690	29	0	0	600	2
2. New Cases Filed	7	0	0	0	9	3
3. Cases Reactivated	2	0	0	0	2	0
4. All Other Cases Added	0	0	0	0	0	0
5. Total Cases on Docket	679	69	0	1	539	36
6. Dispositions Prior to Court Appearance or Trial						
a. Uncontested Dispositions	2	1	0	0	3	0
b. Dismissed by Prosecution	0	0	0	0	0	0
7. Dispositions at Trial:						
a: Convictions						
1) Guilty Plea or Nolo Contendere	0	0	0	0	0	0
2) By the Court	0	0	0	0	0	0
3) By the Jury	0	0	0	0	0	0
b: Acquittals:						
1) By the Court	0	0	0	0	0	0
2) By the Jury	0	0	0	0	0	0
c. Dismissed by Prosecution	0	0	0	0	0	0
8. Compliance Dismissals:						
a: After Driver Safety Course	1					
b: After Deferred Disposition	0	0	0	0	0	0
c: After Teen Court	0	0	0	0	0	0
d: After Tobacco Awareness Course					0	
e: After Treatment for Chemical Dependency				0	0	
f: After Proof of Financial Responsibility	0					
g: All Other Transportation Code Dismissals	0	0	0	0	0	0
9. All Other Dispositions	1	1	0	0	2	0
10. Total Cases Disposed	4	2	0	0	5	0
11. Cases Placed On Inactive Status	0	0	0	0	0	0
12. Total Cases Pending End of Month:	1,363	96	0	1	1,132	38
a: Active Cases	675	67	0	1	534	36
b: Inactive Cases	688	29	0	0	598	2
13. Show Cause Hearings Held	0	0	0	0	0	0
14. Cases Appealed:						
a: After Trial	0	0	0	0	0	0
b: Without Trial	0	0	0	0	0	0

JUVENILE / MINOR ACTIVITY

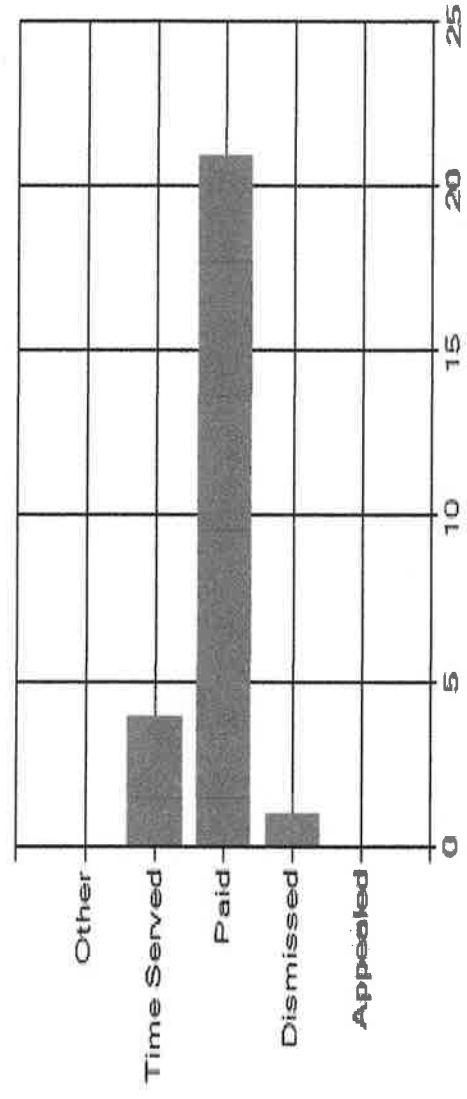
Court FAIRFIELD MUNICIPAL COURT	TOTAL
Month November Year 2020	
1. Transportation Code Cases Filed	0
2. Non-Driving Alcoholic Beverage Code Cases Filed	0
3. Driving Under the Influence of Alcohol Cases Filed	0
4. Drug Paraphernalia Cases Filed	0
5. Tobacco Cases Filed	0
6. Failure to Attend School Cases Filed	0
7. Education Code (Except Failure to Attend) Cases Filed	0
8. Violation of Local Daytime Curfew Ordinance Cases Filed	0
9. All Other Non-Traffic Fine-Only Filed	0
10. Transfer to Juvenile Court:	0
a. Mandatory Transfer	0
b. Discretionary Transfer	0
11. Accused of Contempt and Referred to Juvenile Court (Delinquent Conduct)	0
12. Held in Contempt by Criminal Court (Fined and/or Denied Driving Privileges)	0
13. Juvenile Statement Magistrate Warning:	0
a. Warnings Administered	0
b. Statements Certified	0
14. Detention Hearings Held	0
15. Orders for Non-Secure Custody Issued	0
16. Parent Contributing to Nonattendance Cases Filed	0

ADDITIONAL ACTIVITY

Court FAIRFIELD MUNICIPAL COURT		Number Given	Number Requests For Counsel
Month November	Year 2020		
1. Magistrate Warnings:			
a. Class C Misdemeanors		0	
b. Class A and B Misdemeanors		0	
c. Felonies		0	
			TOTAL
2. Arrest Warrants Issued:			
a. Class C Misdemeanors			0
b. Class A and B Misdemeanors			0
c. Felonies			0
3. Capiases Pro Fine Issued			0
4. Search Warrants Issued			0
5. Warrants for Fire, Health and Code Inspections Filed			0
6. Examining Trials Conducted			0
7. Emergency Mental Health Hearings Held			0
8. Magistrate's Orders for Emergency Protection Issued			0
9. Magistrate's Orders for Ignition Interlock Device Issued			0
10. All Other Magistrate's Orders Issued Requiring Conditions for Release on Bond			0
11. Driver's License Denial, Revocation or Suspension Hearings Held			0
12. Disposition of Stolen Property Hearings Held			0
13. Peace Bond Hearings Held			0
14. Cases in Which Fine and Court Costs Satisfied by Community Service:			
a. Partial Satisfaction			0
b. Full Satisfaction			1
15. Cases in Which Fine and Court Costs Satisfied by Jail Credit			0
16. Cases in Which Fine and Court Costs Waived for Indigency			0
17. Amount of Fines and Court Costs Waived for Indigency			\$0.00
18. Fines, Court Costs and Other Amounts Collected:			
a. Kept by City			\$2,115.67
b. Remitted to State			\$1,461.40
c. Total			\$3,577.07

Cases Disposed From Nov 1, 2020 through Nov 30, 2020

Disp



Disposition Method	Number
Appealed	0
Dismissed	2
Paid	16
Time Served	1
Other	0
Total Dispositions	19

Payments received from Nov 1, 2020 through Nov 30, 2020

Totals By Cost

Cost Description	Amount
LTF	24.00
LTPF	74.66
MCBS	73.13
MCTF	59.70
SCF	1.49
SCF	925.40
ADMIN FEE	20.10
ARREST FEE	10.00
DEF BOND ACCT	170.00
SECURITY FUND	0.00
COLLECTION FEE	35.00
CCC-1123	80.00
TECH FUND	3.00
DPS FTA/PAY FEE	60.00
FINE - NT	145.50
FINE - TRAFFIC	1179.80
IDF	0.00
JUDICIAL FUND	8.00
JURY FEE	8.00
State Moving	0.00
OMNIBASE	40.00
OVER PAYMENT	5.00
STATE TRAF FEE	30.00
STF 50	350.00
TRUANCY PREVENT	0.00
TP FEE - 0126-7	60.00
TFC	3.00
WARRANT FEE	246.29
Total Amount	\$3612.07

Totals By G/L Number

Account Number	Amount
00010141290000	1178.48
111913073	2035.09
11000000000000	170.00
00022641290000	0.00
00000000000001	75.00
111313073	145.50
Total Amount	\$3612.07

Amount of Bond Transferred To Payment

Total Deposit	\$3,612.07
---------------	------------



November 2020 MVBA Collection Report

Defendant Amount Paid	Collections Fee	Total Kept by City	Defendant Balance
\$151.67	\$35.00	= \$116.67	\$151.66

1 Case Partial Payment

[illegible]

CITY/CHAMBER/TOURISM UPDATE

November/December

Tourism

Hwy. 84 Billboard is in the works.

We will work on the Church Street Billboard next.

Christmas décor up on the square and around town, it looks beautiful.

We will produce Christmas shop local videos.

Small retail businesses are doing a great job with promotions and sale. Our shop local Christmas promotion is under way. Winners will be drawn on December 17th, we will contact the winners on December 19th and hand out Holiday Coloring books on the Square.

We are working on the new City/Chamber Brochures. The brochure are distributed along the I-45 corridor and are in all Texas Travel Information Centers.

Events and Activities

We are working on our community coloring book. The coloring book are given out at our Christmas Event and are sponsored by local businesses and individuals. The coloring books will be distributed on December 19th

Local Retailers reported have a great day on Small Business Saturday, November 28th – Plaid Saturday Shop Local/Christmas Shopping Promotions. They also reported having great sales on Black Friday.

Christmas Lamp Post Contest is underway. The public can vote on their favorite by going to Fairfield Texas Chamber Facebook page or in local retail stores until December 19th.

Sip, Snack and Shop was held on Thursday, December 3rd from 5:30-7:30pm. It was a very busy evening for our retail store.

Christmas on the Square-December 5th, Lighting of the Christmas Tree, Nativity Drama, Santa, Arts & Crafts and more will be free to the public.

Chamber


Newsletter has been sent out to the public and distributed to kiosk and local businesses.

Member of the Month for December – Fairfield Police Association

Chamber Board Members elected back onto the board are Josh Bayless, Eli Pratt and Averie Grant.


Chamber Awards Banquet Theme is set for January 28th

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	December 8, 2020	AGENDA ITEM	Resignation of Julie Lawrence
AGENDA SUBJECT:	Discussion and possible action on accepting the resignation of Julie Lawrence as police dispatcher.		
PREPARED BY:	Nate Smith	Date Submitted:	December 3, 2020
EXHIBITS:	None		
BUDGETARY IMPACT			
CITYADMINISTRATOR APPROVAL: 			

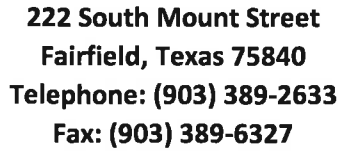
SUMMARY:
In November, Police Dispatcher Julie Lawrence submitted her resignation, effective November 23. She did inform Chief David Utsey that she would like to continue dispatching as a volunteer reserve dispatcher.
RECOMMENDED ACTION:
Recommend approval

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	December 8, 2020	AGENDA ITEM	Purchase of rifles and shotguns for police department
AGENDA SUBJECT:	Discussion and possible action on approving a purchase request of \$11,378.91 for police rifles and shotguns.		
PREPARED BY:	Nate Smith	Date Submitted:	December 3, 2020
EXHIBITS:	Purchase request; quotation		
BUDGETARY IMPACT			
To be paid from 01-5-16-6102 Asset-Equipment, as budgeted in the 2020-21 budget.			
CITYADMINISTRATOR APPROVAL: 			

SUMMARY:
As discussed during the 2020-21 budget hearings, Chief Utsey requested to purchase new rifles and shotguns this fiscal year. The amount, \$11,378.91, is over the appropriated \$10,000 but can Utsey will make up the \$1,378.91 balance by transferring other appropriations in the PD budget.

RECOMMENDED ACTION:
Recommend approval

**BALANCE:**

<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
9	POLICE RIFLES AND SHOTGUNS	\$ 11,378.91	\$ 11,378.91
			\$ -
	SEE ATTACHED QUOTE		\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
		Subtotal	\$ 11,378.91
		Shipping	
		Total	\$ 11,378.91

DATE:



GT Distributors - Austin
P.O. Box 16080
Austin TX 78761
(512) 451-8298 Ext. 0000

Quote	QTE0123098
Date	11/6/2020
Page:	1

Bill To:

Fairfield Police Department (TX)
Attn: Accounts Payable
222 South Mount Street
Fairfield TX 75840

Ship To:

Fairfield Police Department (TX)
839 East Commerce
Fairfield TX 75840

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
GLOCK 110620	000461	BF	FEDEX-2ND-NON	NET 15	0/0/0000	2,152,200
Quantity	Item Number	Description	UOM	Unit Price	Ext. Price	
9	MOSS-51663	Mossberg 12 Ga 590-A1 Parkerized Shotgun - (EA	\$559.99000	\$5,039.91	
9	SPRF-ST916556BMA	Springfield Saint 5.56 16" MLOK Black Pmag G	EA	\$696.00	\$6,264.00	

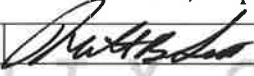
All returns must be authorized by GT Distributors. Interest charges on past due invoices at the maximum rate allowed by law.

nate.smith@fairfieldtexas.net

Thank you, your salesman was Adam Balak

Subtotal	\$11,303.91
Misc	\$0.00
Tax	\$0.00
Freight	\$75.00
Total	\$11,378.91

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	December 8, 2020	AGENDA ITEM	Purchase of agenda software through CARES Act funding
AGENDA SUBJECT:	Discussion and possible action on approving the purchase of nonbudgeted remote software, CivicClerk, to help prevent the spread of COVID-19 and protect life and safety while working remotely, in the amount of \$5,768.00; and to be expended from the city's Coronavirus Relief Fund.		
PREPARED BY:	Nate Smith	Date Submitted:	December 3, 2020
EXHIBITS:	Purchase Request; Software Agreement		
BUDGETARY IMPACT			
To be paid and then reimbursed from 01-5-02-6105, Improvements			
CITYADMINISTRATOR APPROVAL: 			
SUMMARY:			
This software will allow remote administration of agendas and minutes. It has been requested by the mayor to streamline agenda management.			
RECOMMENDED ACTION:			
Recommend approval			



**222 South Mount Street
Fairfield, Texas 75840
Telephone: (903) 389-2633
Fax: (903) 389-6327**

FUND/DEPT CODE:	<u>(01)5-02-6105</u>	BALANCE:	<u></u>
------------------------	----------------------	-----------------	---------

PURCHASING: ERIN HARRUP **DATE:** _____

**CivicPlus**

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-13082-1

Date:

11/12/2020 1:04 PM

Expires On:

2/10/2021

Product:

CivicClerk

Client:

Fairfield TX - CivicClerk

Bill To:

Fairfield TX - CivicClerk

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Alan Montgomery	x785-340-260	amontgomery@civicplus.com		Net 30

CivicClerk - Statement of Work

QTY	PRODUCT NAME	DESCRIPTION	PRODUCT TYPE
1.00	CivicClerk Standard Package	Standard Package - Max Number of Boards: 7	
1.00	CivicClerk- Standard Annual Fee	CivicClerk- Standard	Renewable
1.00	CivicClerk Consulting (1h, virtual)	CivicClerk Virtual Consulting	One-time
1.00	CivicClerk Standard Design	CivicClerk Design - includes 2 Agenda templates, 1 Minutes template, 1 Agenda Script template	One-time
1.00	CivicClerk Configuration	CivicClerk Configuration	One-time
1.00	CivicClerk Virtual Training (Half Day Block)	Training (Virtual) - half day, up to 4 hours	One-time
Total Investment - Year 1		USD 5,768.00	
Annual Recurring Services - Year 2		USD 3,780.00	

Total Days of Quote:365

1. This Statement of Work ("SOW") shall be subject to the terms and conditions of the CivicPlus Master Services Agreement located at <https://www.civicplus.com/master-services-agreement> ("MSA"), to which this SOW is hereby attached as the CivicClerk Statement of Work. By signing this SOW, Client expressly agrees to the terms and conditions of the MSA throughout the Term of this SOW.
2. This SOW shall remain in effect for an initial term equal to 365 days from the date of signing ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term or any subsequent Renewal Term, this SOW will automatically renew for an additional 1-year renewal term ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".
3. The Total Investment - Year 1 will be invoiced at signing of this SOW. Client will pay all invoices within 30 days of the date of invoice.

4. Annual Recurring Services shall be invoiced on the start date of each Renewal Term. Annual Recurring Services, including but not limited to hosting, support and maintenance services, shall be subject to a 5% annual increase beginning in the third year of service.
5. Client shall have sole control and responsibility over the determination of which data and information shall be included in the content that is to be transmitted and stored by CivicPlus. Client shall not provide to CivicPlus or allow to be provided to CivicPlus any content that (a) infringes or violates any 3rd party's Intellectual Property rights, rights of publicity or rights of privacy, (b) contains any defamatory material, or (c) violates any federal, state, local, or foreign laws, regulations, or statutes.
6. The parties agree to cooperate in a timely manner to complete the Project Development Division of Work, as set forth on Addendum 1 hereto.

Signature Page to follow.

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW and the MSA terms and conditions found at: <https://www.civicplus.com/master-services-agreement>.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:

Contact Information

*all documents must be returned: Master Service Agreement, Statement of Work, and Contact Information Sheet.

Organization

URL

Street Address

Address 2

City

State

Postal Code

CivicPlus provides telephone support for all trained clients from 7am –7pm Central Time, Monday-Friday (excluding holidays).
Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for
ensuring CivicPlus has current updates.

Emergency Contact & Mobile Phone**Emergency Contact & Mobile Phone****Emergency Contact & Mobile Phone****Billing Contact**

E-Mail

Phone

Ext.

Fax

Billing Address

Address 2

City

State

Postal Code

Tax ID #

Sales Tax Exempt #

Billing Terms

Account Rep

Info Required on Invoice (PO or Job #)

Are you utilizing any external funding for your project (ex. FEMA, CARES): Y [] or N []

Please list all external sources:

Contract Contact

Email

Phone

Ext.

Fax

Project Contact

Email

Phone

Ext.

Fax

Addendum 1 to Exhibit A.1 - Project Development Division of Work

Phase 1 – Introduction and Initial Configuration

CLIENT RESPONSIBILITY	CIVICPLUS RESPONSIBILITY
<ul style="list-style-type: none">• Complete the implementation questionnaire• Provide Word versions of your agendas and item reports	<ul style="list-style-type: none">• Create a production site request and assign a PL request in JIRA• Reach out to Client to explain the Implementation plan• Schedule and conduct a kick-off call with Client, if requested• Once supplied Word versions of the agendas and item reports, configure the templates in the system• Input questionnaire data

Phase 2 – Initial Review

CLIENT RESPONSIBILITY	CIVICPLUS RESPONSIBILITY
<ul style="list-style-type: none">• Be prepared to schedule a call for system review• Provide feedback on any needed changes	<ul style="list-style-type: none">• Schedule and conduct a first look call with Client.• Provide any template changes needed to CivicPlus.

Phase 3 – Final Configuration and Review

CLIENT RESPONSIBILITY	CIVICPLUS RESPONSIBILITY
<ul style="list-style-type: none">• Provide a list of users• Provide any additional feedback and changes	<ul style="list-style-type: none">• Enter user list with appropriate security settings• Make necessary changes to templates and configuration


Phase 4 – Training

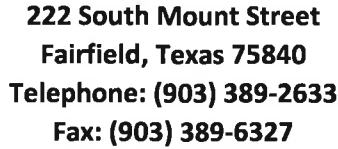
CLIENT RESPONSIBILITY	CIVICPLUS RESPONSIBILITY
<ul style="list-style-type: none">• Schedule a presentation for administrator training• Schedule a presentation for end user training	<ul style="list-style-type: none">• Schedule and conduct administrator and end user trainings

Phase 5 (As Needed) – Additional Services

CLIENT RESPONSIBILITY	CIVICPLUS RESPONSIBILITY
<ul style="list-style-type: none">• Provide Word versions of your most recent minutes• Provide a list of your Board/Council members• Schedule a 30 minute call for minutes training• Schedule a 30 minute call for BoardView training	<ul style="list-style-type: none">• Once supplied Word versions of the minutes, configure the templates in the system• Schedule and conduct minutes training• Schedule and conduct BoardView training

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	December 8, 2020	AGENDA ITEM	Purchase of radios for state grant
AGENDA SUBJECT:	Discussion and possible action on approving a purchase request of \$33,784.85 for radios that will be reimbursed through a grant from the Office of the Governor.		
PREPARED BY:	Nate Smith	Date Submitted:	December 3, 2020
EXHIBITS:	Purchase Request, quote		
BUDGETARY IMPACT			
To be paid and reimbursed through 01-3-16-6055 Equipment.			
CITYADMINISTRATOR APPROVAL:			
SUMMARY:			
In February, the council approved Resolution 2020-02-11 POLICE RADIOS authorizing a grant submission to the Office of the Governor for the FY 2021 Criminal Justice Grant. The city was awarded the grant and this purchase will be reimbursed by the state.			
RECOMMENDED ACTION:			
Recommend approval			

**BALANCE:**

<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Total</u>
	POLICE RADIOS	\$ 33,784.85	\$ 33,784.85
	SEE ATTACHED QUOTE		\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
			\$ -
		Subtotal	\$ 33,784.85
		Shipping	
		Total	\$ 33,784.85

DATE:

Command Communications

416 Woodline Drive

Spring, TX 77386

1-877-263-2666-Phone

1-866-929-4585-Fax

Customized Quote

DATE	Quote #
1/10/2020	q20-2903

NAME / ADDRESS

Fairfield City PD
39 East Commerce
Fairfield, TX 75840
903-388-9659
Rodney.Price@FairfieldTexas.net



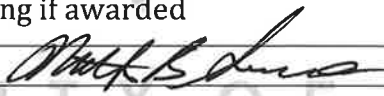
P.O. NO.	PROJECT	

DESCRIPTION	QTY	COST	TOTAL
Motorola XTL2500 VHF 110Watt P25 Digital Trunking Mobile Radio 3Yr Warranty	7	1,650.00	11,550.00T
Motorola XTS2500 VHF 6 Watt P25 Digital Trunking Hand Held Radio	16	1,250.00	20,000.00T
New Motorola XTS Speaker Mic	16	70.00	1,120.00T
XTL1500/2500/5000 Programming Software	1	299.95	299.95T
Motorola XTL & APX Mobile Programming Cable	1	125.00	125.00T
XTS1500/2500/5000 Programming Software	1	299.95	299.95T
Motorola XTS Portable Programming Cable	1	389.95	389.95T
Out-of-state sale, exempt from sales tax		0.00%	0.00

Thank you for your business.

TOTAL \$33,784.85

**City Council
City of Fairfield, Texas
Agenda Action Form**

AGENDA DATE:	December 8, 2020	AGENDA ITEM	CDBG Water Tower Project Engineering Provider
AGENDA SUBJECT:	Discussion and possible action on approving a resolution designating an engineering service provider for the 2021-2022 TxCDBG Community Development Fund application and project implementation, administered by the Texas Department of Agriculture.		
PREPARED BY:	Nate Smith	Date Submitted:	December 3, 2020
EXHIBITS:	Resolution 12-08-2020 CDBG ENGINEER, Score Summary		
BUDGETARY IMPACT			
To be paid later with CDBG grant funding if awarded			
CITYADMINISTRATOR APPROVAL:			
SUMMARY:			
The second step in the Community Development Block Grant process is the selection of an engineering firm for our project, the Love Street Water Tower Project. RFQs were published in November and two firms, Hayter Engineering, and Schaumburg and Polk submitted qualifications. Based on scoring by the mayor and city staff, Hayter Engineering is being recommended.			
RECOMMENDED ACTION:			
Recommend approval			

RESOLUTION 2020-12-08 CDBG ENGINEER

A RESOLUTION OF THE CITY OF FAIRFIELD AUTHORIZING THE AWARD OF PROFESSIONAL SERVICE PROVIDER CONTRACT FOR THE 2021-2022 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT COMMUNITY DEVELOPMENT FUND.

WHEREAS, the 2021-2022 TxCDBG Community Development Fund contract requires implementation by professionals experienced in the administration of federally-funded community development projects;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Proposals (RFP) process for administration services has been completed in accordance with Texas CDBG requirements;

WHEREAS, the proposals received by the due date have been reviewed to determine the most qualified and responsive providers for professional services.

NOW THEREFORE, BE IT RESOLVED:

- Section 1. That Hayter Engineering be awarded a contract to provide Texas CDBG application and project-related **engineering services** for the 2021-2022 Texas Community Development Block Grant Community Development Fund project.
- Section 2. That any and all contracts or commitments made with the above-named services providers are dependent on the successful negotiation of a contract with the service provider;

MOTION, MADE, PASSED AND APPROVED THIS 8th day of December, 2020.

By: _____

Kenneth Hughes, Mayor

ATTESTED: _____

Misty Richardson, City Secretary

Firm	Experience	Prior Work Performance	Capacity to Perform	Total
Schaumberg and Polk	215	76	58	349
Hayter Engineering	238	96	60	394

* totals from four reviewers

ORIGINAL